



CREEK COUNTY PLANNING AND ZONING DEPARTMENT

PLAT WAIVER APPLICATION

1. Complete Plat Waiver Application and submit to: wmurray@creekcountyonline.com
Creek County Planning and Zoning Department, 317 East Lee Avenue, Suite 101, Sapulpa, OK 74066
2. Items to be submitted with application:
 - ☐ One copy of a preliminary survey with proposed tracts, prepared by a Professional Land Surveyor or Engineer, that includes:
 - All existing and proposed property lines and dimensions.
 - All existing buildings represented to scale and dimensioned from existing and new property lines.
 - Adjacent roads, roadway widths and existing access limitations.
 - Location of existing building lines and road, highway, utility, and other easements and rights-of-way of record, with reference to Book and Page where filed.
 - North arrow, scale of drawing, date of drawing, street names, and all other typical survey elements.
 - ☐ Copy of the original deed of the undivided tract of record.
 - ☐ Notice Of Publication- Billing address for Legal Advertisement in the Sapulpa Herald newspaper – they will bill you directly
 - ☐ Evidence of research and plugging of operative or inoperative wells (i.e., a certificate or letter from the Oklahoma Corporation Commission)
 - ☐ 300 Foot Radius Report By A Certified Title Abstract Company - Provide three (3) copies of each of the names and addresses of all adjoining property owners within a three hundred (300) foot radius of the “parent tract” subject property boundaries, prepared, signed and sealed by a title abstract company plus \$9.00 fee per each name on the Certified Title Abstractor’s List.
 - ☐ FEMA Flood Plain Map (from office of Matt Ryan- Creek County Flood Administrator Suite 102)
 - ☐ Application Review Fee Of \$75.00, Checks Made Payable To Creek County Planning And Zoning Department.
3. The Creek County Planning and Zoning Department must stamp and officially approve the Plat Waiver application and any new deeds prior to final filing of the new deeds and property surveys with the Land Records Department of Creek County Clerk’s office.
4. Plat Waiver approval is required before any new deeds receive addresses.

ORIGINAL LOT INFORMATION:

Owner of Record: _____ Proof of Ownership: _____

Current Zoning: _____ Current Use _____

Feet of Street frontage on County or Public maintained street for each tract proposed

Acreage| Tract Size: _____ Address of Tract: _____

Legal Description of Tract (attach copy of Deed): _____

Number of Dwellings units on site: _____

DEQ- Which applies to your proposed properties? Aerobic System _____ City Sewer _____

School District _____ Water Supply _____ Gas _____

For Creek County Planning and Zoning Department Use Only:

\$75.00 Fee Paid _____ **Check #** _____ **Approval Date** _____ **Action** _____

CCPW- _____ **Reference Case #** _____

Electric _____ Cable _____ Waivers Required? Y/N

Signature of landowner(s): _____ Date: _____

Name(s) _____ Phone # (Day): _____

Mailing Address: _____