

**July 22, 2024**

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, July 22, 2024 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Vice-Chairman, Whitehouse. Roll Call Stephens absent, Rick Selsor, First Deputy present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Vice-Chairman.

**Item #3:** Commissioner Warner led the Pledge of Allegiance and Invocation led by Whitehouse.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of July 15, 2024. Vote as follows: Selsor- Abstain, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Whitehouse and seconded by Warner to approve June Monthly Report Court Clerk and Assessor; Transfer \$6,159.10 from 1566-1-4100-4110 ARPA 2021-D1 Commissioners FY2023-2024 to 1566-1-4100-4110 ARPA 2021-D1 Commissioners FY2025; \$31,371.40 from 1566-1-2000-1110 ARPA 2021 Commissioners FY2023-2024 to 1566-1-2000-1110 ARPA 2021 Commissioners FY2025; Error Correction \$1,532.00 from 1526-2-0400-1110/SSF15 OK HWY Safety Grant Sheriff FY2024-2025 to 1226-2-0400-2005/SSF2 M&O Sheriff FY2025; Blanket Purchase Orders #860 - 902; Purchase Orders **#2023-2024** ARPA 2021 Infrastructure 5616 BRET BARNHART EXCAVATING 25000.00; 5758 BEYTCO INC 14291.80; General EQUIPMENT 5837 OSU Cooperative Extension Service 5845.85; Labor & Materials 6384 HUDSON PLUMBING HEATING AIR CONDITIONING INC 152.00; 6543 BECERRA'S PAINTING 1400.00; Law Books & Services 5747 THOMSON-WEST 2373.48; PRINTER 6544 MERRIFIELD OFFICE SUPPLIES 570.00; PROFESSIONAL SERVICES 5963 INCOG 3333.33; SUPPLIES 6242 JOHN DEERE FINANCIAL 7.96; Vehicle Upfit 4882 DANA SAFETY SUPPLY INC 8728.72; 5565 DANA SAFETY SUPPLY INC 4622.42; Highway Parts & Supplies 6381 WARREN CAT 3516.30; PARTS & SUPPLIES 6193 ADVANCED AUTO PARTS 389.86; SIGNS 6514 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 1225.00; TESTING 6233 TotalSIR 36.50; Utilities 6195 O G & E 669.06; Hwy-ST EQUIPMENT 5481 CITY OF BRISTOW 1000.00; Parts & Labor 4259 Yellowhouse Machinery Co 849.38; 4328 HOLT TRUCK CENTERS 2114.29; 5917 Yellowhouse Machinery Co 1009.74; PARTS & REPAIR 6212 YELLOWHOUSE MACHINERY 1532.74; PARTS & SUPPLIES 4995 DRUMRIGHT TIRE 40.00; REPAIRS/LABOR/PARTS 6319 WARREN CAT 10533.30; 6322 WARREN CAT 14137.58; 6519 WARREN CAT 5192.23; Jail-ST CPR TRAINING 6395 CENTRAL TECHNOLOGY CENTER 90.00; Vehicle Upfit 4910 DANA SAFETY SUPPLY INC 8561.24; Juv Dent-ST CPR TRAINING 6403 CENTRAL TECHNOLOGY CENTER 595.00; ML Fee POSTAGE 6517 QUADIENT FINANCE USA INC 500.00; RFD-ST SUPPLIES 6518 BOUND TREE MEDICAL LLC 423.48; SH Svc Fee UNIFORM & ACCESSORIES 5548 DANA SAFETY SUPPLY INC 37876.96; Vehicle Upfit 5566 DANA SAFETY SUPPLY INC 9716.77; **2024-2025** 911 Phone REFRIGERATOR 663 Amazon Capital Services 298.00; UNEMPLOYMENT TAXES 805 OKLA EMPLOYMENT SEC COMM 229.87; UTILITY 752 CIMARRON TELEPHONE COMPANY 1349.66; CBRI MATERIAL 510 APAC CENTRAL INC 871.47; Crt Payroll Quarterly Contributions 794 OKLA EMPLOYMENT SEC COMM 335.35; General ANNUAL RENEWAL 758 INTEGRITY SURVEILLANCE GROUP 499.00; BOCC MINUTES 3 SAPULPA DAILY HERALD 319.05; 775 SAPULPA DAILY HERALD 446.70; CCSO VEHICLE REPAIRS 36 Midtown Auto & Diesel Repair Inc 193.80; CONTRACT SERVICES 61 OSU CO-OP EXT SERVICE 13333.33; COPIER CHARGES 13 Standley Systems 149.94; EMPLOYEE ASSISTANCE PROG 770 COMMUNITYCARE EAP 172.70; FUEL 696 FLEET FUELS LLC 852.47; insurance - cobra 774 COMMUNITY CARE INSURANCE 1355.22; 776 Guardian 77.58; INSURANCE PREMIUM 779 COMPSOURCE MUTUAL INSURANCE COMPANY 149535.00; LANDSCAPING SERV 24 THREE AMIGOS LAWN AND LAND SERVICES LLC 625.00; Law Books & Services 82 THOMSON-WEST 446.67; polygraph 702 Raines Polygraph Services 225.00; PROFESSIONAL SERVICES 761 INCOG 3333.37; QUARTERLY CONTRIBUTIONS 797 OKLA EMPLOYMENT SEC COMM 8398.10; SERVICE 26 A T & T MOBILITY 27.30; 58 PATRIOT SECURITY SYSTEMS INC 16.00; 89 U S Cellular 75.57; 777 OTIS ELEVATOR COMPANY 95.00; SOFTWARE 681 AF3 TECHNICAL SOLUTIONS 1320.00; SUPPLIES 682 MERRIFIELD OFFICE SUPPLIES 651.98; TIRE REPAIRS 12 BRISTOW TIRE & AUTO SERVICE 83.00; TRASH SERVICE 46 A-1 REFUSE 20.00; TRAVEL 451 COMDATA INC 40.15; 766 MARTIN, VICKI 92.46; UNIFORM & ACCESSORIES 706 Amazon Capital Services 45.09; Utilities 713 CITY OF SAPULPA 804.91; UTILITY 11 A T & T MOBILITY 190.47; 20 A T & T MOBILITY 82.87; 762 EAST CENTRAL ELECTRIC COOP 441.00; 773 EAST CENTRAL ELECTRIC COOP 476.00; Health MEDICAL SERVICE 477 ST JOHN SAPULPA 100.00; PEST CONTROL 476 METRO TERMITE AND PEST CONTROL 480.00; SERVICE 435 RABY PLUMBING 170.00; SHREDDER 471 THE MEADOWS CENTER FOR OPPORTUNITY INC 57.12; SUPPLIES 576 MERRIFIELD OFFICE SUPPLIES 828.53; Highway EMPLOYEE ASSISTANCE PROG 767 COMMUNITYCARE EAP 60.50; HAULING 254 BANKS & SON TRUCKING 11451.21; INSURANCE PREMIUM 791 COMPSOURCE MUTUAL INSURANCE COMPANY 149535.00; LEASE PYMT 198 ARMSTRONG BANK 2959.84; 227 ARMSTRONG BANK 2959.84; MAINTENANCE AGREEMENT 122 B & C BUSINESS PRODUCTS INC 290.40; QUARTERLY CONTRIBUTIONS 798 OKLA EMPLOYMENT SEC COMM 2120.87; 799 OKLA EMPLOYMENT SEC COMM 125.46; 806 OKLA EMPLOYMENT SEC COMM 1565.51; ROAD MATERIALS 708 APAC CENTRAL INC 100000.00; SERVICE 141 A-1 REFUSE 80.00; SIR TEST 233 TotalSIR 36.50; SOFTWARE 153 KELLPRO COMPUTER SOLUTIONS 3333.00; SUPPLIES 263 CINTAS CORPORATION NO 2 381.29; 695 ADVANCED WORKZONE SERVICES 500.00; Utilities 211 A T & T MOBILITY 267.97; UTILITY 242 A T & T MOBILITY 59.64; 296 O G & E 69.32; Hwy-ST PARTS 684 CROWN AUTO WORLD BRISTOW 495.00; 711 CROWN AUTO WORLD BRISTOW 475.00; Repairs 753 CHARLIE'S AUTOMOTIVE SERVICE 550.00; Tires 685 DIRECT DISCOUNT TIRE 593.52; Jail-ST CCJ JAIL SUPPLIES/TOILET PAPER 726 MERRIFIELD OFFICE SUPPLIES 1465.18; CCJ MAINTENANCE 781 WESTLAKE ACE HARDWARE OK-020 60.18; 787 WESTLAKE ACE HARDWARE OK-020 101.98; CCJ VEHICLE REPAIRS 268 Midtown Auto & Diesel Repair Inc 96.90; JAIL CLEANING SUPPLIES 699 BRADY INDUSTRIES OF KANSAS LLC 1640.20; NAT GAS/JAIL 760 Symmetry Energy Solutions LLC 360.78; Plumbing Supplies 785 LOCKE SUPPLY 204.04; UNEMPLOYMENT TAXES 802 OKLA EMPLOYMENT SEC COMM 2794.49; UTILITIES ELECTRIC SERVICE 763 O G & E 6958.96; 769 O G & E 137.78; 772 O G & E 74.79; UTILITIES WATER 756 CITY OF SAPULPA 3305.54; Juv Dent-ST FOOD 230 SYSCO FOODS 2280.91; Network Services 771 COX BUSINESS 1772.74; UNEMPLOYMENT TAXES 804 OKLA EMPLOYMENT SEC COMM 2142.04; ML Fee SUPPLIES 205 MERRIFIELD OFFICE SUPPLIES 3.72; Resale COPIER CHARGES 678 Sumnerone - Drake Systems 8.26; EQUIPMENT 393 Sumnerone - Drake Systems 8615.91; Quarterly Contributions 795 OKLA EMPLOYMENT SEC COMM 310.78; RFD-ST Parts & Labor 725 A & T OVERHEAD DOORS LLC 500.00; RM&P QUARTERLY CONTRIBUTIONS 800 OKLA EMPLOYMENT SEC COMM 70.19; SH Svc Fee UNEMPLOYMENT TAXES 803 OKLA EMPLOYMENT SEC COMM 328.03; Webwebsite Design & Implementation 354 LIGHHOUSE WEB DESIGNS LLC 6400.00; Use-ST INSURANCE PREMIUM 796 INSURICA INSURANCE MANAGEMENT NETWORK 710870.00;. Vote as follows: Selsor - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Selsor and seconded by Whitehouse to sign **Resolution#2024-119** rezoning request CCZ-2144 and lot split CCLS-2982-Cindy Barrett per recommendations of CCPC. Rezoning from Agricultural District to Light Residential District to allow lot split. Tract 1 will remain Agricultural District, contain 19.33 acres more or less and meet all requirements of Agricultural District. Tract 2 will contain 0.54 acres and

meet all requirements in Light Residential District. Tracts are surrounded by Agricultural to the north, east and south, to the west is Light Residential. Murray stated this will bring the tract into compliance with the ongoing efforts in cleaning up zoning throughout the county. The tract also has a Teel Road that divides the two tracts. There has been no opposition. Applicant is not present. The CCPC recommended approval on 7-16-24, along with the Planning Office. Property is located at 14601 Teel Road Sapulpa, OK 74066-Wendy Murray, Planner. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Selsor and seconded by Warner to sign **Resolution#2024-120** rezoning request CCZ-2145-Hope Parnell per recommendations of CCPC. Rezoning from Light Residential District to Residential Manufactured Home District to allow one manufactured home. Murray stated this is one lot and will meet all requirements of Residential Manufactured Home District. Tract is surrounded to the north and south Residential Manufactured Home District, east Agricultural District, west Light Residential District. This property was platted in 1980 as Light Residential, then in 2010 sixty lots were rezoned to Residential Manufactured Home District, and the remaining lots stayed Light Residential. Applicant was not aware when it was purchased that the tract was not zoned Residential Manufactured Home District. Applicant is present. The CCPC recommended approval on 7-16-24, along with the Planning Office. Property is located at 18435 S. 80<sup>th</sup> W. Avenue Mounds, OK-Wendy Murray, Planner. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Abstain.

**Item #9:** Motion was made by Whitehouse and seconded by Warner to sign **Resolution#2024-121** approving Final Plat for "Barrett Ridge Estates", a proposed single-family subdivision, containing 40 acres, more or less. Murray stated the tract is surrounded to the north by Agricultural and Light Residential, to the east, south, and west is Agricultural as well. The Applicant is present. The CCPC recommended approval on 7-16-24, along with the Planning Office. Property is located at 9032 W. 151<sup>st</sup> St. S. Sapulpa, OK 74066-Wendy Murray, Planner. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2024-122** creating a Self-Insured County Deductible Account 1237-1-2000-2005, for Workman's Compensation. Mortazavi stated that this is correcting the action last week, that we tried to setup this account. Paramount Claims, will not administrate our workman's compensation claims as approved by the Board last week. So, we are needing to create an internal county self-insured deductible fund to cover claims from \$0.00 to \$2,000.00, on claims that are not going to be sent CompSource. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Motion was made by Warner and seconded by Whitehouse to amend motion made on 7-15-24, for \$100,000.00 to \$80,000.00 for Self-Insured Deductible Fund with Paramount and approve Error Correction of \$20,000.00 from 1301-1-0800-2005 Use Tax Commissioners FY2024-2025 to 1237-1-2000-2005 Self-Insured Deductible Fund Commissioners FY2025 County Fund for Workman's Compensation Account 1237-1-2000-2005. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #12:** Motion was made by Selsor and seconded by Whitehouse to sign Account Control Acknowledgement for Self-Insured Deductible Fund with Paramount Claim and the Board of County Commissioners. Mortazavi stated this is for our Self-Insured Deductible Fund that the TPA will administer and Andrew Goforth has reviewed. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Motion was made by Whitehouse and seconded by Warner to sign Inter-Cooperative Agreement between Creek County and U.S. Army Corps of Engineers for District #1, for remainder of fiscal year 2024-2025. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #14:** Motion was made by Warner and seconded by Whitehouse to approve tuition cost for CDL Training for employees, specifically Garrett McCrackin, to attend Drumright Vo-Tech with Green County Workforce reimbursing part of the fee back to District #2. Warner stated we have done this in the past, a little bit has changed. We have to pay for the cost upfront, in the amount of \$4,800.00, then we are reimbursed more than 50%, upon completion. We have also created an agreement that the employee must sign that they will stay employed for two years or they will have to refund the county a portion, if they leave before agreement has been fulfilled. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #15:** Motion was made by Whitehouse and seconded by Warner to sign **Resolution#2024-123** directing the Creek County Treasurer to credit the Creek County Sheriff Accounts 0001-2-0400-2005/B2; 0001-2-0400-4110/B3; Juvenile Justice Accounts 1317-2-0400-2005/JJC2; 1317-2-0400-2017/JJC6 and Sheriff's Service Fee Accounts 1226-2-0400-2005/SSF2; 1223-2-0400-2005/SSF7, with checks from ACCO totaling \$106,030.89 from ACCO as reimbursement for hail damages to sheriff vehicles due to a storm, which occurred on May 21, 2024,

as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #16:** Motion was made by Selsor and seconded by Whitehouse to approve Utility Permit from Creek County Rural Water District #1 per County Specs for water service line, by boring, size of line 1" poly, to cross 273<sup>rd</sup> W. Ave approximately .62 miles N. of 273<sup>rd</sup> W. Ave & HWY 66, further described as 2,800' S. of the N.W. corner of Section 30, T17N, R10E in District #1. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #17:** Motion was made by Selsor and seconded by Whitehouse to approve Utility Permit from Cox Communications per County Specs for cable line by replace damage coax in existing conduit, size of line 0.875, size of casing 2" conduit-existing, to cross S. 49<sup>th</sup> W. Ave approximately 0.21 miles N. of W. 151<sup>st</sup> St. S., further described as 1,075' N. of the S.W. corner of Section 16, T17N, R12E in District #1. Vote as follows: Selsor- Aye, Warner - Aye, Whitehouse - Aye.

**Item #18:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Andrew Goforth, Assistant District Attorney stated we have filed our quarterly report. **(1)** No Road or Bridge projects at this time.

**Public Comment: NONE**

**Adjournment:** Motion was made by Whitehouse and seconded by Warner at 9:35 a.m. to adjourn and meet again 7-29-24. Vote as follows: Selsor - Aye, Warner - Aye, Whitehouse - Aye