

October 30, 2023

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, October 30, 2023 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Stephens. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of October 23, 2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve Transfers \$16,577.21 from 1102-6-4300-1110 HWY Salary-D3 HWY FY2023-2024 to 1102-6-4300-1320 HWY Travel-D3 HWY \$1,000.00, 1102-6-4300-2005 HWY M&O D-3 HWY \$5,577.21 and 1102-6-4300-4110 HWY Capital Outlay-D3 HWY \$10,000.00 FY2024; \$700.00 from 1566-1-2000-2005 ARPA M&O Commissioners FY2023-2024 to 1566-1-2000-1110 ARPA Payroll Commissioners FY2024; \$16,380.95 from 1566-1-2000-4110 ARPA Capital Outlay Commissioners FY2023-2024 to 1566-1-2000-1110 ARPA Payroll Commissioners FY2024; Blanket Purchase Orders #2551 - 2609; Purchase Orders #2023-2024 911 Phone ACCESS FEES 2509 OK COMMUNICATIONS SYSTEMS 221.44; UTILITY 2429 A T & T 372.00; 2511 A T & T 46.70; CBRI SIGNS 1545 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 76.00; General ANNUAL CONFERENCE 1135 Okla Sheriffs Assoc 825.00; BOCC MINUTES 2510 SAPULPA DAILY HERALD 388.65; CCSO VEHICLE REPAIRS 1934 Midtown Auto & Diesel Repair Inc 86.19; Dog food 2498 TINER, DUSTIN S. 73.48; Door Decal 2076 Print Shop LLC 57.49; 2078 Print Shop LLC 50.85; EMPLOYEE ASSISTANCE PROG 2497 COMMUNITYCARE EAP 172.70; K-9 CARE 52 ADVANCED CARE VETERINARY HOSPITAL 33.59; Labor & Materials 1932 HUDSON PLUMBING HEATING AIR CONDITIONING INC 1660.50; LEASE 2425 Standley Systems 290.86; MATERIALS 2216 Foundation Building Materials 191.00; OFFICE SUPPLIES 2340 Amazon Capital Services 98.03; Professional Service 1918 Dirt Road Data 2727.00; PROFESSIONAL SERVICES 1702 INCOG 3333.33; RADAR RECERTIFICATION 1973 AMERICAN LAW ENFORCEMENT RADAR & TRAINING 810.00; RECYCLE SERVICE 56 SHOW INC. 40.00; 951 SHOW INC. 40.00; Rent 2037 Straydog Storage 110.00; 2370 CREEK CO HOME FINANCE AUTH 2100.00; SERVICE 1264 COX BUSINESS 37.59; Service Call 1910 HUDSON PLUMBING HEATING AIR CONDITIONING INC 265.00; 2242 HUDSON PLUMBING HEATING AIR CONDITIONING INC 216.00; SUBSCRIPTION 2373 Tulsa World 363.79; Supplies 1955 Amazon Capital Services 196.74; 2512 FARMERS FEED 128.00; SUPPLIES 2354 Amazon Capital Services 30.89; 2427 MERRIFIELD OFFICE SUPPLIES 193.30; SUPPLIES AND SERVICE 1608 Elder Water Consulting Inc 165.00; TEMPORARY EMPLOYEE 2487 DYNAMIC RECRUITING SPECIALIST 870.00; 2488 DYNAMIC RECRUITING SPECIALIST 870.00; TRAINING REGISTRATION 321 VISA/AMERICAN HERITAGE BANK 549.00; TRAVEL REIMBURSEMENT 1935 Chestnut, Harrison 75.33; Utilities 2038 COX BUSINESS 1191.94; UTILITY 2428 O N G 72.72; 2430 COX BUSINESS 37.59; 2517 Waste Management Of Tulsa 193.61; 2518 O G & E 66.57; 2520 Waste Management Of Tulsa 339.58; WINDSHIELD 2434 DISCOUNT MOBILE GLASS 365.00; Health LODGING 2348 Holiday Inn Express 238.00; Salary/Benefits 2443 Okla State Dept Of Health 71800.47; SERVICE 2251 Metro Security 45.00; 2259 Waste Management Of Tulsa 140.60; 2415 VIP Voice Services 835.00; 2416 Xpress Wellness Urgent Care 100.00; Service Call 2417 RABY PLUMBING 256.78; SUBSCRIPTION 2424 SAPULPA DAILY HERALD 99.99; Supplies 1552 McKESSON 192.06; SUPPLIES 2178 MERRIFIELD OFFICE SUPPLIES 474.37; 2208 Baileys Test Strips & Thermometers LLC 153.00; 2426 Amazon Capital Services 544.81; TRAVEL 2418 Donnelly, Madison 28.82; 2420 DEARMAN, SHEREE 91.70; Utilities 2262 O N G 50.37; VACCINATIONS 2419 SANOFI PASTEUR INC 2182.00; Highway EMPLOYEE ASSISTANCE PROG 2501 COMMUNITYCARE EAP 60.50; INSURANCE 2531 Guardian 85.22; 2532 COMMUNITY CARE INSURANCE 657.87; 2533 Teladoc Health Inc 4.50; 2534 AMERICAN PUBLIC LIFE 58.34; OFFICE SUPPLIES 2164 UniFirst Holdings Inc 61.65; PARTS/SUPPLIES 2505 PREMIER TRUCK GROUP 1129.00; PAYMENT 2024 SNB BANK 1556.98; Screening/Crushing Service 2020 MIKE WOFFORD TRUCKING & GRADING LLC 2614.50; 2173 MIKE WOFFORD TRUCKING & GRADING LLC 13004.64; SERVICE 518 CINTAS CORPORATION NO 2 15.00; SERVICE CONTRACT 1540 EMCO TERMITE & PEST CONTROL INC 70.00; SIR TEST 2032 TotalSIR 36.50; TESTING 2226 UNDERGROUND SERV CO INC 320.00; TRAVEL 2513 CLARK, RENEE LYNN 79.91; T-SHIRTS 2444 Witty Ideas 686.33; Utilities 1733 O G & E 576.08; 1740 O G & E 195.54; UTILITY 2040 O N G 157.99; WATER BILL 1504 CREEK CO RURAL WATER D#2 67.09; Hwy-ST HAULING 1920 MIKE WOFFORD TRUCKING & GRADING LLC 23664.96; PARTS & SUPPLIES 856 O'REILLY AUTO PARTS 307.28; Repairs 2366 CHARLIE'S AUTOMOTIVE SERVICE 75.00; Supplies 2356 ACTION SAFETY SUPPLY CO., L.L.C. 100.00; Tree Trimming 670 CIRCLE B UNDERGROUND, LLC 2640.00; 971 CIRCLE B UNDERGROUND, LLC 1520.00; Jail-ST CCJ MAINTENANCE 117 ATWOODS 7.99; 1729 WESTLAKE ACE HARDWARE OK-020 40.54; 2530 WESTLAKE ACE HARDWARE OK-020 112.50; CCJ VEHICLE REPAIRS 1721 Midtown Auto & Diesel Repair Inc 84.15; JAIL CLEANING SUPPLIES 2361 EMPIRE PAPER COMPANY 1691.89; Plumbing Supplies 1810 MORRISON SUPPLY COMPANY 138.44; TRASH SERVICE 2514 Waste Management Of Tulsa 744.09; Juv Dent-ST ANNUAL CONFERENCE 1129 Okla Sheriffs Assoc 550.00; Control Board 2338 SWEEPER FABRICATORS INC 1998.00; JUVENILE DETENTION 1971 Hagar Restaurant Service 1173.89; PHONE & INTERNET SERVICES 2515 A T & T 1053.84; UTILITIES GAS SERVICES 2432 O N G 347.94; Planning/Zoning OFFICE FURNITURE 1327 MERRIFIELD OFFICE SUPPLIES 6550.76; SUPPLIES 1078 MERRIFIELD OFFICE SUPPLIES 64.03; 2374 Amazon Capital Services 26.98; Resale LABOR 2359 WACOM SYSTEMS 85.00; 2431 WACOM SYSTEMS 65.00; 2527 WACOM SYSTEMS 35.00; LEGAL SERVICES 2526 Loeffler, Allen, & Ham Attorneys At Law 100.00; Supplies 1893 MERRIFIELD OFFICE SUPPLIES 320.00; TAX DEPOSIT 2536 CREEK CO TREASURER 10000.00; RFD-ST SUPPLIES 2225 BOUND TREE MEDICAL LLC 484.49; SH Commissary Checks/Warrants 2433 PROFESSIONAL FORMS & SUPPLIES 232.90; SH Svc CAMERA 1333 CASTLECOM LLC 1227.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Stephens and seconded by Warner to sign County Equipment Revolving Fund contract for District #3 for FY2024 for a 2022 Caterpillar 140 GC, State Contract#SW-192, in the amount of \$263,950.00, from Warren Cat. District #1 stated he was going to withdraw, District #2 stated he may change his request. There was discussion of the absolute deadline to take action was 1/9/24 and prices will increase on 1/1/24. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Warner and seconded by Whitehouse to pass for one week until 11-6-23 discussion and possible action to consider signing FLOCK Safety Camera Contract-Bret Bowling. This item has some discussion of how invasive it would be to the public's privacy and how is the information stored and shared. Stephens stated there will be six cameras placed and the Sheriff would have access to the information, this would only be used if an

Amber Alert, Silver Alert or another agency puts out a memo on a vehicle. The cost is around \$41,000.00. Elaine Geerds, citizen raised concern with the encroachment of our rights and safety being monitored by the camera's. The trial contract was previously discussed and how beneficial it has been to have access to the system. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2023-183** surplussing Watch Guard Vista HD Body Worn Camera INV#957 Serial#WFC1-103223 for the Sheriff's Office and **Resolution#2023-183A** disposing of the same to be returned under warranty exchange contract. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-184** authorizing the Creek County Treasurer to invest county monies into specific CD investments, in the amount of \$500,000.00 at American Heritage Bank and \$700,000.00 at First United Bank both yielding 2.40%. Rick Engleman stated these are previously funds that had been invested, we are looking at a more aggressive way to invest. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-185** directing the Creek County Treasurer to credit the Creek County Commissioners Account 0001-1-2000-1233/R5 for workman's compensation in the amount of \$17,625.41, with funds received from the Treasurer's Cash Voucher Resale Salary Fund 1220-1-0600-1110/CV-2 in the amount of \$441.81; Creek County Clerk's Preservation Fee Salary Fund 1209-1-1000-1130/CCPF1 in the amount of \$18.74; Creek County Court Clerk's Payroll Fund 1211-1-1900-1110/PFCC in the amount of \$145.71; Assessor's Reval Payroll Fund 0001-1-1700-1110/H4 in the amount of \$174.14; Sheriff E-911 Phase II Fund 1201-2-3601-1110/E-911 in the amount of \$67.54; Sheriff County Jail Maintenance Salary Fund 1315-2-0400-1110/CJM1A in the amount of \$9,960.31; Sheriff Juvenile Justice Center Payroll Fund 1317-2-0400-1110/JJC1A in the amount of \$6,138.86; Sheriff's Service Fees Salary Fund 1226-2-0400-1110/SSF1A in the amount of \$80.53; Sheriff's Service Fees Courthouse Security Salary Fund 1226-2-3500-1110/SSF9 in the amount of \$418.61; Sheriff's Service Fee OK Highway Safety Grant Fund 1526-2-0400-1110/SSF15 in the amount of \$179.16, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #12:** Motion was made by Whitehouse and seconded by Stephens to sign Error Correction for \$300,000.00 from 1301-1-0800-2005 Use Tax Commissioners FY2023-2024 to 1102-6-4100-1110 HWY Salary-D1 HWY \$100,000.00, 1102-6-4200-1110 HWY Salary-D2 HWY \$100,000.00 and 1102-6-4300-1110 HWY Salary-D3 HWY \$100,000.00 FY2024. Stephens stated that we have been reviewing how things have always been done on apportioning monies. It was brought to our attention that the HWY, always appropriated funds when they received them and didn't follow the correct process with Board approval. We have worked with the Clerk's Office and Treasurer on a more transparent process for all offices to follow, a memo was sent out last Thursday to all offices. Engleman stated that this would just delay the monies by a month, since they come in after the Excise meets. For the month of October, the Highway monies has already been distributed. Stephens stated this would just give the highway departments a little cushion on their payroll accounts to adjust to the new process. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Motion was made by Warner and seconded by Whitehouse to approve Change Order for District #2 from Morehead Construction, in the amount of \$725.00, for an exterior door to be added. Project#D2 21-9/5/2023 Equipment Barn Bay Enclosure. Glen Musser stated that I had it in my notes, but forgot to put it into the bid specs, when we let for bid. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #14:** Motion was made by Whitehouse and seconded by Warner to approve payment for a perpetual highway easement for Project J/P30474(04); CIRB-219C(XXX)RB; Creek County; Parcel 1, in the amount of \$3840.00 for District #3. Whitehouse stated this is just a pass-through for an easement to a bridge. We are giving to the Department of Wildlife. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #15:** Motion was made by Stephens and seconded by Whitehouse to sign project Agreement **Resolution#2023-186** BR116 Over unnamed Creek on Co. Rd N37700, 5 miles E and 1.5 miles north of Bellvue, Project J3-6112(004)CI, State Project 36112(04)(05)(06)(07), in the amount of (05) \$160,000.00 CIRB Funding, Right-of-way (06) in the amount of \$10,000.00 CIRB Funding, Utilities (07) in the amount of \$50,000.00 CIRB Funding and Construction with 6% inspection estimated cost \$861,000.00, share %80 with STBG Funds, in the amount of \$333,724.00 and remainder funds of \$528,006.00 from CIRB Funding. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #16:** DISCUSSION ONLY/NO ACTION on selecting bridge inspection firms from ODOT approved list for 4/1/24 through 3/31/26. Stephens stated I put this item on for discussion to see if everyone would be available next Monday to do the interview process. I would like to ask each Commissioner who

they would like to interview, so Dana Logsdon can setup appointment times for each vendor. We will come back into session at 11:00 a.m. if everyone is okay with that and then have 11:00, 11:15, 11:30, and 11:45 for interview times. The Board chose Guy Engineering, Garver, Burgess & Niple and Walter P. Moore, as their picks to interview.

**Item #17:** Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from City of Mannford per County Specs for natural gas line, by boring, size of line 2", to cross W. 41<sup>st</sup> St. approximately 2300' W. of S. 265<sup>th</sup> W. Avenue in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #18:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Andrew Goforth, Assistant District Attorney stated quarterly report has been submitted. **(1)** Motion was made by Stephens and seconded by Warner to approve the Use of ARPA Payroll Funds for RAVE License Renewal in the amount of \$4,000.00, Project#1566-6.1-0400-2005(2). Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. A motion was made by Warner and seconded by Whitehouse to approve Transfer of \$4,000.00 from 1566-1-2000-1110 ARPA 2021 Salary Commissioners FY2023-2024 to 1566-1-2000-2005 ARPA 2021 M&O Commissioners FY2024. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(2)** No Road and Bridge Projects at this time.

**Public Comment:** Mannford is having an open house for their new City Hall.

**Adjournment:** Motion was made by Stephens and seconded by Whitehouse at 9:55 a.m. to adjourn and meet again 11/06/23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.