

September 25, 2023

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, September 25, 2023 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:03 a.m. by Chairman, Stephens. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Whitehouse to approve the minutes of September 18, 2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve August Monthly Reports from Court Clerk; Transfers \$196,933.67 from 1220-1-0600-1110 Resale-Payroll Treasurer FY2022-2023 to 1220-1-0600-1110 Resale-Payroll Treasurer FY2024; \$1,177,818.44 from 1220-1-0600-2005 Resale-M&O Treasurer FY2022-2023 to 1220-1-0600-2005 Resale-M&O Treasurer FY2024; \$23,160.60 from 1102-6-4300-1110 HWY Salary-D3 HWY FY2023-2024 to 1102-6-4300-1320 HWY Travel-D3 HWY \$1,000.00, 1102-6-4300-2005 HWY M&O-D3 HWY \$7,160.60 and 1102-6-4300-4110 HWY Capital Outlay-D3 HWY \$15,000.00 FY2024; \$52,058.36 from 1566-1-74066-4110 City Sapulpa ARPA Water/Sewer Commissioners FY2022-2023 to 1566-1-1306-4110 City of Sapulpa ARPA Water/Sewer Commissioners FY2024; Blanket Purchase Orders #1914 - 1937; Purchase Orders # **2022-2023** Jail-ST 1207, Sloan, Brett, 1056.00, Laundry Service; **2023-2024** 911 Phone 58, A T & T, 1882.14, UTILITY; ARPA 2021 5, BKL INC, 4200.00, Professional Service; CBRI 15, HOLT TRUCK CENTERS, 2072.11, PARTS; Drug Court 6, HUMAN SKILLS & RESOURCES INC, 7083.33, Drug Court Misdemeanor 7, HUMAN SKILLS & RESOURCES INC, 8312.50, DRUG COURT ADMIN SERVICES 8, HUMAN SKILLS & RESOURCES INC, 8312.50, DRUG COURT ADMIN SERVICES 9, HUMAN SKILLS & RESOURCES INC, 7083.33, Drug Court Misdemeanor; Flood Plain 1, SAPULPA DAILY HERALD, 195.02, NEWSPAPER PUBLICATIONS; General 759, THOMSON-WEST, 2373.48, Law Books & Services 760, Thompson Reuters- West, 409.79, Law Books & Services 761, Thompson Reuters- West, 409.79, Law Books & Services 762, MERRIFIELD OFFICE SUPPLIES, 485.00, EQUIPMENT 763, OSU CO-OP EXT SERVICE, 13333.33, CONTRACT SERVICES 764, XEROX CORP, 55.00, SERVICE AGREEMENT 765, A T & T MOBILITY, 816.91, EQUIPMENT 766, MERRIFIELD OFFICE SUPPLIES, 263.98, EQUIPMENT 767, MERRIFIELD OFFICE SUPPLIES, 20.97, Supplies 768, Holiday Inn & Suites, 98.00, LODGING 769, Environmental Systems Research Institute, 3611.00, 770, Chestnut, Harrison, 64.19, 771, BEARCOM, 1120.00, PARTS AND LABOR 772, Amazon Capital Services, 25.79, SUPPLIES 773, A T & T MOBILITY, 82.56, UTILITY 774, Simply Scentsational, 200.00, 775, COMMUNITYCARE EAP, 172.70, EMPLOYEE ASSISTANCE PROG 776, O N G, 151.77, UTILITY 777, CREEK CO HOME FINANCE AUTH, 2100.00, Rent 778, J.J. KELLER & ASSOCIATES INC, 45.11, BOOKS/GUIDES 779, A T & T MOBILITY, 173.46, UTILITY 780, CINTAS CORPORATION NO 2, 15.00, Maintenance 781, SHOW INC., 40.00, RECYCLE SERVICE 782, WESTLAKE ACE HARDWARE OK-020, 30.41, Maintenance 783, CINTAS CORPORATION NO 2, 15.00, SERVICE 784, VISA/AMERICAN HERITAGE BANK, 127.61, TRAINING/TRAVEL 785, Midtown Auto & Diesel Repair Inc, 342.08, CCSO VEHICLE REPAIRS 786, Amazon Capital Services, 1099.96, BATTERIES 787, BRISTOW TIRE & AUTO SERVICE, 133.60, TIRES/REPAIRS/DEPUTY CARS 788, PRECISION DELTA CORP, 1863.57, AMMUNITION 789, Midtown Auto & Diesel Repair Inc, 29.65, CCSO VEHICLE REPAIRS 790, MERRIFIELD OFFICE SUPPLIES, 38.35, OFFICE SUPPLIES 791, U S Cellular, 109.51, SERVICE 792, Simply Scentsational, 36.00, AIR FRESHENERS 793, AMERICAN WASTE CONTROL INC, 205.80, SERVICE 794, RCS ELECTRIC, INC, 1324.24, Installation 795, MERRIFIELD OFFICE SUPPLIES, 477.77, Supplies; Health 89, DEARMAN, SHEREE, 28.82, TRAVEL 90, Pitney Bowes Inc, 76.25, LEASE 91, THE MEADOWS CENTER FOR OPPORTUNITY INC, 53.60, SHREDDER 92, PREFERRED BUSINESS SYSTEMS LLC, 190.00, OVERAGES 93, MERRIFIELD OFFICE SUPPLIES, 305.15, Supplies 94, MERRIFIELD OFFICE SUPPLIES, 13.99, Supplies 95, Vital Records Control, 134.37, SHREDDER; Highway 398, A T & T MOBILITY, 59.33, UTILITY 399, JJ KELLER & ASSOCIATES, 88.73, SUPPLIES 400, COMMUNITYCARE EAP, 60.50, EMPLOYEE ASSISTANCE PROG 401, OTA PIKEPASS CENTER, 0.95, Tolls 402, O G & E, 890.23, Utilities 403, O N G, 157.38, UTILITY 404, A T & T, 290.40, UTILITY 405, TotalSIR, 36.50, SIR TEST 406, O G & E, 108.73, UTILITY 407, ARMSTRONG BANK, 2959.84, LEASE PYMT 408, YELLOWHOUSE MACHINERY, 3630.00, equipment rental 409, ARMSTRONG BANK, 2959.84, LEASE PYMT 410, SNB BANK, 1556.98, PAYMENT 411, MIKE WOFFORD TRUCKING & GRADING LLC, 11864.16, HAULING; Hwy-ST 142, DRUMRIGHT TIRE, 245.00, PARTS & SUPPLIES 143, DUNHAM ASPHALT SERVICE INC, 25612.60, ROAD MATERIAL 144, AMERICAN WELDING SUPPLY INC, 843.14, PARTS & SUPPLIES 145, DRUMRIGHT TIRE, 135.00, PARTS & SUPPLIES 146, LINE-X OF STILLWATER, 1900.00, PARTS, SUPPLIES, LABOR 147, B & R LUBE AND OIL, 198.49, OIL CHANGE 148, WELDON PARTS-TULSA, 396.48, PARTS & SUPPLIES 149, SPRINGDALE TRACTOR CO., 726.97, PARTS & SUPPLIES 150, RAMBIN PETROLEUM INC, 3446.30, OIL, HYD FLUID & GREASE 151, Dobbs Dozer Service, 1950.00, Repairs; Jail-ST 233, VISA/AMERICAN HERITAGE BANK, 2175.25, TRANSPORTS/INMATES 234, VISA/AMERICAN HERITAGE BANK, 775.46, TRANSPORTS/INMATES 235, WESTLAKE ACE HARDWARE OK-020, 30.36, CCJ MAINTENANCE 236, VISA/AMERICAN HERITAGE BANK, 91.36, TRANSPORTS/INMATES 237, CHARM TEX, 109.90, INMATE CLOTHING 238, CENTRAL TECHNOLOGY CENTER, 1450.00, Training 239, EMPIRE PAPER COMPANY, 411.96, JAIL CLEANING SUPPLIES 240, DEFENSE TECHNOLOGY, 1990.00, TRAINING REGISTRATION 241, JC MECHANICAL, 190.75, AIR CONDITIONER 242, O G & E, 156.58, UTILITIES ELECTRIC SERVICE 243, O G & E, 86.07, UTILITIES ELECTRIC SERVICE 244, O G & E, 9256.08, UTILITIES ELECTRIC SERVICE 245, WESTLAKE ACE HARDWARE OK-020, 179.11, CCJ MAINTENANCE 246, O N G, 243.68, UTILITIES GAS SERVICES; Juv Dent-ST 136, Amazon Capital Services, 100.89, JUVENILE DETENTION 137, MERRIFIELD OFFICE SUPPLIES, 185.29, JUVENILE DETENTION 138, SYSCO FOODS, 4060.67, FOOD 139, MERRIFIELD OFFICE SUPPLIES, 1807.50, Furniture 140, O N G, 320.73, UTILITIES GAS SERVICES; Resale 88, TM CONSULTING INC, 25.00, IT Support 89, LEXISNEXIS RISK SOLUTIONS, 180.00, SEARCH ENGINE 90, DYNAMIC RECRUITING SPECIALIST, 870.00, TEMPORARY EMPLOYEE 91, CASTLECOM LLC, 188.53, Labor & Materials 92, A T & T MOBILITY, 41.23, SERVICE 93, WACOM SYSTEMS, 325.00, EQUIPMENT 94, CHARLEY'S SOUTHSIDE LOCK & SAFE, 255.00, LABOR 95, STORAGE SOLUTIONS, 300.00, LABOR 96, MERRIFIELD OFFICE SUPPLIES, 1051.32, Supplies 97, MERRIFIELD OFFICE SUPPLIES, 25.07, Supplies 98, MERRIFIELD OFFICE SUPPLIES, 375.25, Supplies; RFD-ST 16, AMERICAN HERITAGE BANK, 1371.57, BANK PAYMENT 17, Clifford Power Systems, 853.77, Service Call 18, Burrows & Burrows Agency Inc, 5000.00, Insurance Premiums 19, Equipment Sales

International Llc, 3884.00, EQUIPMENT 20, ARMSTRONG BANK, 29847.60, BANK PAYMENT; RM&P 15, KELLPRO COMPUTER SOLUTIONS, 3038.00, EQUIPMENT; SH Svc Fee 66, A-ONE INC, 500.00, TRAINING REGISTRATION 67, I CARE AUTO GLASS & PARTS, 1050.00, Vehicle Upfit. Vote as follows:

Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Whitehouse and seconded by Warner to sign **Resolution#2023-159** rezoning request CCZ-2117-MSP Investments per recommendations of CCPC. Rezoning from Agricultural District to Industrial District to allow gravel plant, recycling concrete into gravel. Tract will contain 6.0 acres more or less and will meet all requirements. The existing home will be turned into an office. Tract is surrounded by the city on the North, East and West sides and Agricultural on the Southside. Tract is not in a flood zone. There as been no opposition. Applicant was not present. The CCPC recommended approval on 9/19/23, along with the Planning Office. Property located at 23833 S. 369th W. Avenue Bristow, OK.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-160** approval of Preliminary Plat for a residential subdivision CCPP-2023-04-Sunset Meadows, Ritchie Land Company per recommendations of CCPC. Preliminary Plat Sunset Meadows will consist of 14 tracts on 160 acres, with 10-acre tracts. East Central Electric will run lines overhead, Creek County Rural Water District 7, has approved water use. District 1, Newt Stephens Jr. will build culverts and Ritchie Land Company will lay all pipeline fence and corner posts. Murray spoke about lot 3 needing to meet with Floodplain Administrator before development of lot. The subdivision will have all county-maintained roadways, that are already in place. Stephens stated this will be a good little addition and the applicant worked well with Planning and Floodplain Offices. There has been no opposition. Applicant present. The CCPC recommended approval on 9/19/23, along with the Planning Office. Property located at NW corner of S. 49th W. Ave and W. 181st St. S. in Mounds, OK.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-161** rezoning CCZ-2118-Adaptable Land Management per recommendations of CCPC. Rezoning from Agricultural District to Industrial District to allow machine shop, electrician services, home repair services and off-site service contractor. Tract will contain 30 acres more or less. Tract will meet all requirements. Tract is surrounded by Agricultural and Industrial to the North, East and South, to the West is City, Agricultural and Industrial. The applicant has been instructed to meet with the Flood Plain Management for proper steps for the back building on property. Stephens addressed concerns with multi use of the property and more than one individual using property as a business with multiple address and tracking purposes. Applicant stated he hears the concern and there will only be one person doing the multiple business. So, one address is all that is needed. Stephens explained there is a process if there is a need for more and an option to have the property platted into industrial park. There have been a few concerns on taken. Applicant is present. The CCPC recommended approval on 9/19/23, along with the Planning Office. Property located at 9023 Frankoma Road Tulsa, OK.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #10: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-162** approval of Preliminary Plat for residential subdivision CCPP-2023-03-Shamrock Addition, Shamrock Land LLC consisting of 90 tracts on 803.4 acres. Murray stated the landowners will be responsible for all utilities to be installed. The tract is surrounded by Agricultural District. We have had some concerns with the water source. The tract will have one entrance off of HWY 16. Applicant is present. The CCPC recommended approval on 9/19/23, along with the Planning Office. Property located at ¼ mile East of S. 513th W. Avenue off of W. HWY 16, in Depew.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #11: Motion was made by Warner and seconded by Whitehouse to approve proposed text amendment to the Creek County Planning and Zoning Regulations section 4.12.2-A and 5.5.1-D to clarify that a second dwelling on Agricultural uses can allow a second family dwelling. Murray stated the two sections contradicted each other and this will allow clarification between the two sections. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #12: Motion was made by Warner and seconded by Whitehouse to approve the Creek County Treasurer's Financial Statement for fiscal year 2023-2024. Gloria Ware, Deputy spoke to the Board, we have updated some verbiage on the funds, per the Auditor's recommendations. We have added the Rural Road Improvement District and Opioid Abatement Accounts, as well. We

also have reflected the two transfers in the Trash Cop and Assessor accounts. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-163** CD Investments for Creek County General Funds outlining the amounts, terms, rate and matured dates. Engleman, Treasurer asked the Board if they had any liquidity needs that he needs to be aware of. The Board stated no, not at this time. The Board thanked Engleman on the transparency and the good line of communication of the investments. Stephens stated the investments have always happened; they just have not be as transparent until now. Warner asked Engleman about the interest rates, it is pretty amazing currently. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #14: Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2023-164** surplussing a DCP L5500DN Copier, Whirlpool Refrigerator INV#618.001 Serial #211912001, Sofa INV#618.002, TV INV#222.001, DVR INV#699.99, 2 Acer Monitors, 1 keyboard and mouse, 2 Desk Risers for the Treasurer's Office and **Resolution#2023-164A** disposing of the same to be transferred to Gypsy Public Schools by Inter-Governmental Transfer 2 monitors, 1 Keyboard and mouse, 2 Desk Risers, DCP Copier and Refrigerator and sofa, TV and DVR to be junked. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #15: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-165** adopting Rural Economic Action Plan Grant for 2023/2024 INCOG REAP and authorizing the Chairman to sign. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #16: Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-166** adopting a reimbursement of up to \$150.00 annually for Highway District Employees to use towards the purchase of personal protective equipment work boots. Stephens stated there has been a lot of research done by Jana Thomas, Purchasing Agent. There was a resolution back in 2000, then on 3/3/05 the minutes stated \$65.00 for reimbursement, then on 3/14/05 the minutes reflected \$75.00 reimbursement. There was not agenda item to approve the increase. Stephens discussed the option to allow the reimbursement and then have an additional policy within your district. District 1, will develop a policy for work boots to be worn only for work use, we will resolution them out each year. We will have the employees fitted each year and then purchase them. District 2 and District 3, stated they just like the up to \$150.00 annual reimbursement. Stephens provided the board with some boot examples ranging from \$130.00 cheap pair to \$200.00 decent pair and you can get more expensive pairs as well. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #17: Motion was made by Stephens and seconded by Whitehouse to give notice of sale at Manheim Public Auction for vehicles surplussed by the Creek County Sheriff's Office, Resolution#2024-133. Vehicles are scheduled for auction on October 5, 12, 19, 26 and November 2, 2023. Joe Thompson, Under Sheriff stated we have two vehicles going back to the auction, one that had a lost title and the one that was transferred to District 2, then transferred back to the Sheriff. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #18: Motion was made by Stephens and seconded by Whitehouse to sign **Resoluiton#2023-167** surplussing 8 Workpro Quantum 900 BLK Office Chairs and 1 BLK Office Chair for the County Clerk's Office and **Resolution#2023-167A** disposing of the same to be traded in to Merrifield for a credit towards new chairs, in the amount of \$385.00. Mortazavi stated we are just upgrading the office chairs. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #19: Motion was made by Stephens and seconded by Warner to approve Utility Permit from Creek County Rural Water District #7 per County Specs by boring, size of line 1", size of casing 2", to cross S. 84th W. Ave approximately .2 miles N. of Jct. S. 191st W. Ave, further described as 690' B. of Section 1, T16N, R11E and Section 6, T16N, R11E in District #1. Stephens stated this is a graveled road and if they need to cut it, it will be fine. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #20: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. No update at this time. (1) No Road and Bridge Projects at this time.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Whitehouse at 9:51 a.m. to adjourn and meet again 10/02/23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

