

September 18, 2023

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, September 18, 2023 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Stephens. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Whitehouse to approve the minutes of September 11, 2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve August Monthly Reports from Assessor, Court Clerk and OSU Extension Services ; Transfers \$4,606.81 from 1102-6-4000-2205 HWY Cash-ALL Commissioners FY2022-2023 to 1102-6-4000-2005 HWY Cash-ALL Commissioners FY2024; \$23,423.00 from 1301-1-0800-2005 Use Tax Commissioners FY2022-2023 to 1301-1-0800-2005 Use Tax Commissioners FY2024; \$221,415.00 from 1214-4-4700-2005 Rental Fairgrounds FY2022-2023 to 1214-4-4700-2005 Rental Fairgrounds FY2024; \$28,824.24 from 1566-1-2000-1110 ARPA2021 Commissioners FY2022-2023 to 1566-1-2000-1110 ARPA2021 Commissioners FY2024; \$621,554.50 from 1566-1-4200-4110 ARPA2021-D2 Commissioners FY2022-2023 to 1566-1-4200-4110 ARPA2021-D2 Commissioners FY2024; Blanket Purchase Orders #1715 - 1806; Purchase Orders #2022-2023 ARPA 2021 65, Crossland Heavy Contractors, 161832.50, LABOR AND MATERIALS; General 3588, RD SIMPSON CONSTRUCTION INC, 17675.00, Building; Juv Dent-ST 710, FIRETROL, 1095.16, SPRINKLER SYSTEM; RFD-ST 103, Banner Fire Equipment Inc, 23805.00, Bunker Gear; SH Svc Fee 319, COVERTRACK GROUP INC, 1995.00, Surveillance System; **2023-2024** 911 Phone 45, CIMARRON TELEPHONE COMPANY, 1349.66, UTILITY 46, OKLA DEPT OF PUBLIC SAFETY, 575.00, FEES 47, A T & T MOBILITY, 181.36, CELL PHONE SERVICE; ARPA 2021 4, Turn Key Health Clinics LLC, 10636.55, PROFESSIONAL SERVICES; Assr Rev Fee 2, MERRIFIELD OFFICE SUPPLIES, 49.99, Supplies; CH Improv-ST 3, CREEK CO PUBLIC FACILITIES, 118372.73, Agreement; General 606, WALKER COMPANIES, 98.50, Notary Renewal 607, U S POSTMASTER, 152.00, POSTAGE 608, Standley Systems, 38.45, SERVICE 609, County Clerks & Deputies Association, 225.00, 610, MERRIFIELD OFFICE SUPPLIES, 16.77, SUPPLIES 611, EXPRESS EMPLOYMENT PROFESSIONALS, 444.00, TEMPORARY EMPLOYEE 612, Imagenet Consulting LLC, 4051.31, SERVICE 613, TOTAL ASSESSMENT SOLUTION CORPORATION, 9375.00, Professional Service 614, Chestnut, Harrison, 45.85, 615, OTA PIKEPASS CENTER, 2.90, Tolls 616, WESTLAKE ACE HARDWARE OK-020, 133.92, PARTS & SUPPLIES 617, ESI - Elite Systems Inc, 955.00, PARTS 618, SAPULPA DAILY HERALD, 355.05, BOCC MINUTES 619, SAPULPA DAILY HERALD, 459.36, BOCC MINUTES 620, CITY OF SAPULPA, 758.51, Utilities 621, O N G, 222.31, Utilities 622, SAPULPA DAILY HERALD, 476.55, PUBLICATION 623, O G & E, 959.78, UTILITY 624, EAST CENTRAL ELECTRIC COOP, 429.00, Utilities 625, EAST CENTRAL ELECTRIC COOP, 353.00, Utilities 626, O G & E, 890.15, Utilities 627, O G & E, 309.07, UTILITY 628, INCOG, 3333.33, PROFESSIONAL SERVICES 629, NAIFEH, KEVIN, 75.92, ELECTION ASSISTANCE 630, CINTAS CORPORATION NO 2, 15.00, SERVICE 631, LOWES CREDIT SERVICES, 1044.05, 632, ADVANCED AUTO PARTS, 59.85, VEHICLE PARTS 633, SILVER BULLET PEST SERVICES INC, 110.00, PEST CONTROL 634, BRISTOW TIRE & AUTO SERVICE, 694.00, TIRES/DEPUTY CARS 635, Midtown Auto & Diesel Repair Inc, 109.19, CCSO VEHICLE REPAIRS 636, Midtown Auto & Diesel Repair Inc, 122.37, CCSO VEHICLE REPAIRS 637, BRISTOW TIRE & AUTO SERVICE, 50.60, OIL CHANGES 638, O N G, 173.36, UTILITIES GAS SERVICES 639, CITY OF SAPULPA, 122.37, UTILITIES WATER 640, BRISTOW TIRE & AUTO SERVICE, 322.10, CCSO VEHICLE REPAIRS 641, MERRIFIELD OFFICE SUPPLIES, 165.36, OFFICE SUPPLIES 642, SAPULPA DAILY HERALD, 34.48, PUBLISH BID NOTICE 643, A T & T MOBILITY, 3143.36, CELL PHONE SERVICE 644, COX BUSINESS, 1109.75, CCSO INTERNET AND PHONE SERVICE 645, Service Oklahoma, 0.00, LOST TITLE 646, GREEN HILL FUNERAL HOME, 225.00, CREMATION 647, GREEN HILL FUNERAL HOME, 225.00, CREMATION 648, GREEN HILL FUNERAL HOME, 225.00, CREMATION 649, TRADITIONS FUNERAL & CREMATION SERVICES, INC, 225.00, CREMATION 650, Simply Scentsational, 36.00, AIR FRESHENERS 651, JOHN DEERE FINANCIAL, 5.98, Supplies 652, FARMERS FEED, 1100.00, Supplies 653, HOLMES APPLIANCE SERVICE, 1044.95, REPAIRS; Health 82, Okla State Dept of Health, 104718.39, Salary/Benefits 83, Hillard, Biesha, 30.13, TRAVEL 84, O G & E, 574.98, UTILITIES 85, Amazon Capital Services, 134.44, Supplies 86, O N G, 163.29, UTILITIES 87, VIP Voice Services, 835.00, SERVICE 88, MERRIFIELD OFFICE SUPPLIES, 35.00, Supplies; Highway 303, LOCKE SUPPLY, 151.19, SUPPLIES 304, Witty Ideas, 213.79, T-SHIRTS 305, CHEROKEE HOSE & SUPPLY INC, 68.37, PARTS/SUPPLIES 306, KIRBY-SMITH MACHINERY, 12.00, PARTS/SUPPLIES 307, AMERICAN T'S, 239.52, UNIFORMS 308, TotalSIR, 36.50, TESTING 309, TotalSIR, 36.50, TESTING 310, DRUMRIGHT TAG AGENCY, 92.00, TAG/TITLE 311, GREEN ENVIRONMENTAL SERVICES LLC, 88.28, TRASH SERVICE 312, Stewart Martin Equipment, 646.72, PARTS & SUPPLIES 313, TRACTOR SUPPLY CREDIT PLAN, 390.19, PARTS & SUPPLIES 314, O G & E, 32.00, UTILITY 315, GREEN ENVIRONMENTAL SERVICES LLC, 88.28, TRASH SERVICE 316, MERRIFIELD OFFICE SUPPLIES, 127.82, OFFICE SUPPLIES 317, A T & T MOBILITY, 286.20, Utilities 318, TRACTOR SUPPLY CREDIT PLAN, 567.96, PARTS 319, CINTAS CORPORATION NO 2, 250.86, SUPPLIES 320, O G & E, 550.00, UTILITY 321, Dobbs Dozer Service, 1950.00, Repairs 322, MHC KENWORTH -Tulsa, 2825.20, Repairs 323, OKLA DEPT OF TRANSPORTATION, 1791.56, PAYMENT 324, FLEET FUELS LLC, 12125.66, Fuel; Hwy-ST 109, POE BOYS SALVAGE, INC., 125.00, PARTS & SUPPLIES 110, HI-LINE ELECTRICAL SUPPLY, 198.45, PARTS AND SUPPLIES 111, AUTO ENHANCERS, 850.00, PARTS & SUPPLIES 112, P&K EQUIPMENT, 970.24, PARTS & REPAIR 113, Stewart Martin Equipment, 1438.32, PARTS & SUPPLIES 114, STANDARD AUTO PARTS, 79.96, PARTS & SUPPLIES 115, Stewart Martin Equipment, 2149.07, PARTS 116, CROW BURLINGAME COMPANY, 709.73, PARTS & SUPPLIES 117, YELLOWHOUSE MACHINERY, 612.84, PARTS & REPAIR 118, WARREN CAT, 1153.51, PARTS 119, Sellers Tire Inc, 383.00, TIRES & REPAIRS 120, CHUPP IMPLEMENT COMPANY, 1571.69, PARTS 121, Stewart Martin Equipment, 1408.81, PARTS 122, CROW BURLINGAME COMPANY, 3491.50, Supplies 123, CROW BURLINGAME COMPANY, 372.80, PARTS 124, MOHAWK MATERIALS CO INC, 1673.58, Sand 125, P&K EQUIPMENT, 769.06, PARTS 126, MOHAWK MATERIALS CO INC, 856.44, Sand 127, MIKE WOFFORD TRUCKING & GRADING LLC, 11864.16, HAULING; Jail-ST 182, ALCOHOL MONITORING SYSTEMS INC, 26.60, GPS 183, EMERGENCY POWER SYSTEMS, INC, 921.48, MAINTENANCE AGREEMENT 184, ADVANCED AUTO PARTS, 18.80, VEHICLE PARTS 185, EMPIRE PAPER COMPANY, 1526.41, JAIL CLEANING

SUPPLIES 186, CLARK, DELWIN F., 5.49, Reimbursement 187, A T & T MOBILITY, 431.01, CELL PHONE SERVICE 188, SILVER BULLET PEST SERVICES INC, 240.00, PEST CONTROL/JAIL 189, Watashe, Ben J., 177.99, Reimbursement 190, Symmetry Energy Solutions LLC, 847.33, NATURAL GAS 191, COX BUSINESS, 2114.21, PHONE & INTERNET SERVICES 192, CITY OF SAPULPA, 3305.54, UTILITIES WATER; Juv Dent-ST 99, SILVER BULLET PEST SERVICES INC, 300.00, PEST CONTROL 100, AIRCO SERVICE INC, 1561.08, MAINTENANCE AGREEMENT 101, ADVANCED AUTO PARTS, 195.61, VEHICLE PARTS 102, EMERGENCY POWER SYSTEMS, INC, 1315.55, INSPECTION 103, Hagar Restaurant Service, 1475.44, JUVENILE DETENTION 104, BOB BARKER CO INC, 2768.00, Furniture 105, A T & T MOBILITY, 154.67, CELL PHONE SERVICE 106, O G & E, 3589.27, UTILITIES ELECTRIC SERVICE 107, COX BUSINESS, 1704.15, Network Services; Planning/Zoning 9, SAPULPA DAILY HERALD, 41.04, NEWSPAPER PUBLICATIONS 10, BKL INC, 1000.00, Professional Service; Resale 65, Quadiant Leasing USA Inc, 998.85, Mailing Supplies 66, SAPULPA DAILY HERALD, 30646.80, PUBLICATION 67, FIZZ-O WATER COMPANY, 25.35, BOTTLED WATER 68, CREEK COUNTY SHERIFF, 2000.00, TAX WARRANT SERVICE 69, DYNAMIC RECRUITING SPECIALIST, 696.00, TEMPORARY EMPLOYEE 70, DYNAMIC RECRUITING SPECIALIST, 870.00, TEMPORARY EMPLOYEE 71, COMDATA INC, 257.96, FUEL 72, MERRIFIELD OFFICE SUPPLIES, 363.07, Supplies 73, SAPULPA DAILY HERALD, 70.00, PUBLICATION 74, CHARLEY'S SOUTHSIDE LOCK & SAFE, 845.00, LOCKS 75, MERRIFIELD OFFICE SUPPLIES, 814.45, FURNITURE; SH Commissary 4, AUTO ENHANCERS, 200.00, WINDOW TINT; SH Svc Fee 51, AUTO ENHANCERS, 100.00, WINDOW TINT 52, Turn Key Health Clinics LLC, 35629.24, MEDICAL SERVICES/JAIL; Tax Refunds 10, Lance Foster, 459.00, TAX CORRECTION 11, Obc Inc, 572.88, TAX CORRECTION. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Whitehouse and seconded by Warner to sign **Resolution#2023-155** calling for a public hearing on October 16, 2023, regarding the addition of currently existing public roads to the Official Creek County Maintenance System described as: Beginning at the corner of South 339th W. Ave and W. 265th St. S. going West approximately 661' to S. 341st W. Ave then continuing South approximately 2990', all in Section 17, T15N, R9E. Whitehouse stated this is roughly ½ mile that we would like to add to our maintenance system. All landowners have signed their portion over as a public easement dedication. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: Motion was made by Warner and seconded by Whitehouse for the Allocation of Beverage Tax to be distributed as follows Bristow \$3,259.99; Depew \$315.41; Drumright \$1,964.59; Kellyville \$782.00; Kiefer \$1,678.34; Lawrence Creek \$92.86; Mannford \$2,503.32; Mounds \$715.23; Oilton \$679.17; Sapulpa \$16,828.71 and Slick \$115.88. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #10: Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-156** appointing Steve McCormick Sr. to the Creek County Excise Board and Creek County Equalization Board. Stephens stated he had spoken to Mr. McCormick and Bradd Bingman, they both are interested in serving. Both candidates have real estate backgrounds. McCormick has banking and some county experience with the Creek County Rural Water Board. Both are court appointed appraisals, as well. Stephens stated he thinks both would do a great job serving the county. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Warner and seconded by Whitehouse to sign the Amended Creek County Treasurer's Investment Policy for 2023-2024. Rick Engleman, Treasurer spoke about the current process for investing in CD's. We would like to streamline this and reduce the workload, by taking the invested monies and only allocating it to the General Fund. For the past twenty plus years there has been seven accounts that have received the interest from those investments. There has been no rhyme or reason that we have found, as to why these accounts were chosen. The statute states that the interest should go into the General Fund, we would like to amend the current investment policy to reflect the guidance from the statute. Stephens reviewed the interest that the seven accounts will be losing it ranges from \$9,7000 to \$13,000.00 annually. Engleman stated that any department can request that the Treasurer take a certain amount of their funds and invest them. We are open to this process; the Elected Official would need to reach out to our office. Bret Bowling, Sheriff spoke with Engleman on the possible impact the Jail might have from this change. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #11: Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-157** surplussing Groen BP 30G Kitchen Skillet Serial Number 25191HCF from the Jail, 13 Outdoor Security Cameras, 42 Indoor Security Cameras, 2 Rooftop Security Cameras, 2 Detention Officer Hoodies, Intertek DVD Player Serial Number 130409791B0, 5 Motorola Handheld Radios Serial Numbers WPT007FZ, WPT007FX, WPT007VR, WPT007FY, WPT007FT, 2 Hewlett Packard Pro Windows 8 Computer Towers, 18 Unknown Donated Items of Clothing and Personal Hygiene, 20 Various Camera Data Storage Devices, Tan Apron, Ping Pong Table w/3 Paddles and 3 Balls, Light Brown 5-drawer desk, 5 Computers Non-Serialized Peripherals Serial Number MXL412166Y, MXL51211DB, HKDZHX1, BDMPCZ1, HLD1JX1, Monitor Serial Number AM215HDA, 2-Drawer, 1 Cabinet Small

Wooden Desk, Brown 6-Drawer Desk, Tan 3-Shelf Bookshelf, 2 Black 2-Drawer Metal Cabinet, Desk, 2 Toto Lounge Chairs, 3 Old Juvenile Signs, Tan Wooden 7-Drawer Western Dresser, Star Wooden High Chair, Bosch LCD Color Monitor TV Serial Number 4.047E+17, AT&T Router Serial Number 30873436389936, 5 Black Uniform Pants, HP Keyboard, 4 Tan CCJC Polo Shirts and Green CCJC Polo Shirts for the Juvenile Center Sheriff's Office and **Resolution#2023-157A** disposing of the same as mentioned above to be junked Sheriff's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #12: Motion was made by Whitehouse and seconded by Warner to sign Memorandum of Understanding between the Muscogee (Creek) Nation and Creek County for an overlay project on Bristow Airport Road, approximately 1.5 miles NTTFI Routes 1206 & 1281. Estimated Probable Cost for the project is \$1,150,000.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13: Motion was made by Stephens and seconded by Whitehouse to approve Utility Permit from Davis H. Elliot Company per County Specs for Elect Pri Replacement, by directional boring, size of line 7200v, size of casing 3" pipe, to cross S. Moccasin Place along W. 151st St. S. approximately 1.437 miles W. of HWY 75A & W. 151st, further described as Section 13, T17N, R11E in District #1. Stephens spoke about the current Utility Permit process and that we need to be vigil on making sure everyone is following the permitting process. We need to make sure we protect our employees and everyone is following per county specs. This work was being done by OG&E without a permit, we went out and done some education on the process. If you see anyone out doing an unapproved permit call Glen Musser, Project Manager and he will go out and educate the company/individual on the correct process. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #14: Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from Oklahoma Gas and Electric Company per County Specs for overhead electric line, by overhead crossing, size of line 1 phase 4AS8 7.2KV, to cross Frankoma Rd (U.S. RT66) approximately 0.0076 miles N.W. of Frankoma Road & S. 80th W. Ave, further described as 512' S.E. of the N.W. corner of Section 6, T18N, R12E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #15: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-158** directing the Creek County Treasurer to credit the Creek County General Government M&O Fund 0001-1-2000-2005/R2 with an auto-deposit from the Oklahoma Department of Emergency Management in the amount of \$43,696.01, as reimbursement for 75% of Multi-Jurisdiction Multi-Hazard Mitigation Plan, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #16: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. No update at this time. **(1)** No Road and Bridge Projects at this time.

Public Comment: The Board reminded everyone that the Creek County Fair starts this week. There are several new competitions this year, go check it out.

Adjournment: Motion was made by Stephens and seconded by Whitehouse at 9:40 a.m. to adjourn and meet again 9/25/23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.