

June 05, 2023

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, June 05, 2023 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Whitehouse to approve the minutes of May 30, 2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve Transfer \$7,446.62 from 0001-1-1700-2005 M&O Assessor Reval FY2022-2023 to 0001-1-1700-1110 Payroll Assessor Reval FY2023; Monthly Appropriations; May Monthly Reports from County Clerk, Sheriff, Election Board, Treasurer, and District Attorney: Blanket Purchase Orders #6675 -6695; Purchase Orders #2022-2023 911 Phone 267, Cimarron Telephone Co, 188.97, Utilities 268, A T & T, 5510.52, Utilities 269, A T & T, 1634.00, Utilities 270, MERRIFIELD OFFICE SUPPLIES, 36.54, Dispatch office supplies 271, SECRETARY OF STATE, 25.00, NOTARY APPLICATION 272, SECRETARY OF STATE, 25.00, NOTARY APPLICATION; ARPA 2021 49, DUNHAM ASPHALT SERVICE INC, 195588.86, ROAD MATERIALS 50, DUNHAM ASPHALT SERVICE INC, 267890.72, ROAD MATERIALS; Drug Court 23, HUMAN SKILLS & RESOURCES INC, 14591.66, DRUG COURT ADMIN SERVICES; General 3181, COX BUSINESS, 48.09, Utilities 3182, Toothman, Olivia, 207.17, TRAVEL 3183, O G & E, 230.36, UTILITIES 3184, Trout, Darrel, 240.00, JANITORIAL 3185, COX BUSINESS, 367.16, SERVICE 3186, SAMS CLUB DIRECT PAYMENT PROCESSING, 447.93, Supplies 3187, COX BUSINESS, 48.09, SERVICE 3188, MERRIFIELD OFFICE SUPPLIES, 102.02, SUPPLIES 3189, MERRIFIELD OFFICE SUPPLIES, 131.90, Supplies 3190, Simply Scentsational, 192.00, 3191, AIR COMFORT INC, 1285.00, PARTS AND LABOR 3192, AIR COMFORT INC, 2872.00, Labor & Materials 3193, MERRIFIELD OFFICE SUPPLIES, 62.28, SUPPLIES 3194, Waste Management Of Tulsa, 322.92, UTILITY 3195, COMMUNITYCARE EAP, 172.70, EMPLOYEE ASSISTANCE PROG 3196, Waste Management Of Tulsa, 184.11, UTILITY 3197, COX BUSINESS, 112.90, UTILITY 3198, ONE NET, 640.00, UTILITY 3199, O G & E, 5400.95, Utilities 3200, ONE NET, 470.00, Utilities 3201, UNMANNED VEHICLE TECHNOLOGIES LLC, 7084.82, EQUIPMENT 3202, WALMART, 673.88, EQUIPMENT 3203, EMCO TERMITE & PEST CONTROL INC, 225.00, PROFESSIONAL SERVICES 3204, AIR COMFORT INC, 2750.00, Maintenance 3205, Midtown Auto & Diesel Repair Inc, 213.19, CCSO VEHICLE REPAIRS 3206, Gorfam, 110.00, UNIFORMS 3207, LAZER AMMO USA INC, 76.64, BATTERIES 3208, Amazon Capital Services, 120.48, UNIFORM & ACCESSORIES 3209, Waste Management Of Tulsa, 68.30, TRASH SERVICE 3210, O G & E, 829.44, UTILITIES ELECTRIC SERVICE 3211, BRISTOW TIRE & AUTO SERVICE, 184.87, CCSO VEHICLE REPAIRS 3212, ADVANCED COPIER SYSTEMS LLC, 260.39, COPIER CONTRACT 3213, COX BUSINESS, 36.99, SERVICE 3214, TROUT, CHRISTINE, 122.55, TRAVEL 3215, SAMS CLUB DIRECT PAYMENT PROCESSING, 69.96, Supplies 3216, O G & E, 1340.32, UTILITIES; Health 396, Donnelly, Madison, 103.49, TRAVEL 397, Talley, Robert, 262.52, TRAVEL 398, SMITH, BETH, 113.97, TRAVEL 399, ALFORD, ALMETRICE, 55.02, TRAVEL 400, TATE, DEBBIE, 241.04, TRAVEL 401, DAVIS, SHERRIE D., 153.93, TRAVEL 402, O G & E, 879.62, UTILITIES 403, McKESSON, 422.39, Supplies 404, Waste Management Of Tulsa, 133.70, SERVICE 405, Metro Security, 45.00, SERVICE 406, MARK CROMWELL, 500.00, LAWN CARE 407, HOMETOWN JANITORIAL SERVICES, 1175.00, JANITORIAL 408, Dotcom Leasing LLC, 445.00, Agreement 409, Amazon Capital Services, 61.95, Supplies 410, Amazon Capital Services, 139.98, Supplies; Highway 1691, COMMUNITYCARE EAP, 60.50, EMPLOYEE ASSISTANCE PROG 1692, TRIKINTRUX, 535.00, PARTS & SUPPLIES 1693, ATLINK SERVICES LLC, 324.95, SERVICE CONTRACT 1694, ATLINK SERVICES LLC, 324.95, SERVICE CONTRACT 1695, HOLLON FIRE PROTECTION LLC, 484.00, SERVICE/INSPECTION 1696, TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS, 261.80, SIGNS 1697, EMCO TERMITE & PEST CONTROL INC, 70.00, SERVICE CONTRACT 1698, CINTAS CORPORATION NO 2, 163.88, SUPPLIES 1699, PREMIER TRUCK GROUP, 455.80, PARTS/SUPPLIES 1700, UniFirst Holdings Inc, 248.16, OFFICE SUPPLIES 1701, THE QUAPAW COMPANY, 15110.36, ROAD MATERIAL 1702, MIKE WOFFORD TRUCKING & GRADING LLC, 18311.56, HAULING; Hwy-ST 668, SAPULPA DAILY HERALD, 59.30, newspaper advertising 669, Dobbs Dozer Service, 3350.00, Repairs; Jail-ST 1078, VISA/AMERICAN HERITAGE BANK, 127.00, TRANSPORTS/INMATES 1079, A & M ELECTRIC INC, 437.30, Lighting 1080, Grainger, 1555.94, JAIL MAINTENANCE SUPPLIES 1081, EMPIRE PAPER COMPANY, 1215.74, JAIL CLEANING SUPPLIES 1082, MERRIFIELD OFFICE SUPPLIES, 1712.62, CCJ JAIL SUPPLIES/TOILET PAPER 1083, Grainger, 573.90, Ccj maintenance kitchen 1084, DASH GLOVES, 955.90, GLOVES 1085, Sutton Tractor, 183.50, CCJ MAINTENANCE 1086, Waste Management Of Tulsa, 707.58, TRASH SERVICE 1087, ADVANCED AUTO PARTS, 168.83, CCJ VEHICLE REPAIRS 1088, SAPULPA RURAL WATER CO, 3063.00, UTILITIES WATER 1089, SAPULPA RURAL WATER CO, 38.00, UTILITIES WATER; Juv Dent-ST 652, CENTRAL TECHNOLOGY CENTER, 130.00, CPR TRAINING 653, MAGNATAG INC, 444.32, JUVENILE DETENTION 654, DISH NETWORK, 123.00, CABLE 655, A T & T, 67.37, INTERNET SERVICE; Mental Health 1, DISTRICT ATTORNEYS COUNCIL #24, 3000.00, CONTRACT SERVICES 2, UNDERWOOD, CHRISSIE, 1650.00, CONTRACT SERVICES 3, CALVIN-KOCH, VICKI, 30.07, REIMBURSEMENT 4, CALVIN-KOCH, VICKI, 1000.00, CONTRACT SERVICES 5, Smith, Ed Jr, 1650.00, CONTRACT SERVICES 6, SMITH, LISA ANN, 550.00, CONTRACT SERVICES; Planning/Zoning 62, Quadiant Leasing USA Inc, 167.11, LEASE PYMT; Resale 416, JOHN VANCE MOTORS INC, 42917.60, Car 417, SCENTS PLUS LLC, 50.00, AIR FRESHENERS 418, Gster Cleaning, 600.00, JANITORIAL 419, COX BUSINESS, 54.61, SERVICE 420, SCENTS PLUS LLC, 50.00, AIR FRESHENERS 421, TM CONSULTING INC, 1562.00, MAINTENANCE AGREEMENT 422, DYNAMIC RECRUITING SPECIALIST, 870.00, TEMPORARY EMPLOYEE 423, WACOM SYSTEMS, 450.00, EQUIPMENT 424, WACOM SYSTEMS, 214.00, Supplies; RFD-ST 84, NORTHERN SAFETY CO INC, 10591.15, UNIFORM & ACCESSORIES 85, Northern Safety & Industrial, 2845.79, Supplies 86, ARMSTRONG BANK, 3510.71, PAYMENT 87, ARMSTRONG BANK, 9252.76, BANK PAYMENT; SH Svc Fee 282, Amazon Capital Services, 2274.72, UNIFORM & ACCESSORIES 283, NATIONAL BUSINESS FURNITURE, 1843.86, OFFICE FURNITURE 284, TIGER CORRECTIONAL, 13507.20, FOOD FOR INMATES; Trash Cop 45, AMERICAN WASTE CONTROL INC, 445.00, Dumpster(s). Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours

of time of posting agenda.) Mortazavi stated we received a late bid from Congent Bank on the Pumper Truck Bid, it was received on 5/30/23 at 10:00.

Item #7: Motion was made by Stephens and seconded by Warner to approve transfer \$1,200.00 from 0001-1-2000-2005 M&O Commissioners FY2022-2023 to 0001-1-1000-1320 Travel County Clerk \$300.00, 0001-1-0600-1320 Travel Treasurer \$300.00, 0001-1-1400-1320 Travel Court Clerk \$300.00 and 0001-1600-1320 Travel Assessor \$300.00 FY2023, for new travel allowance approved by legislation on 5/25/23, to be paid on June Payroll. Stephens stated that legal has advised that if the Board makes the decision per a resolution, then this could not go into effect until each is re-elected, because this would cause a pay increase during a term. Since, legislation approved the increase on 5/25/23, we can accept the travel increase from the legislation changes per bill approved by emergency and receive it in June or July. Stephens stated the increase would result in travel to be paid in the amount of \$1000.00, for Commissioners, \$900.00, for Assessor and \$800.00, for Clerks and Treasurer. There was discussion of what accounts this would affect, if accepted for June. Mortazavi stated it would affect the County Clerk, Court Clerk, Assessor, and Treasurer budgeted accounts, in the amount of \$1,200.00. The Sheriff does not receive travel, as he drives a county vehicle. The amount it would increase is \$300.00 for each elected official. The Commissioners would not affect the Budget, as they are paid from cash accounts. We do have two transfers prepared today one from the General and one from Use Tax, I am not sure which one you would prefer, if the Board is to choose that route. There was discussion of each office stated implementing this into their next fiscal year budget. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Stephens and seconded by Warner to accept and deny **Bid#23-24 Real Property located at the northwest corner of S. Creek Avenue and W. 2nd St. S. intersection in Drumright** due to not meeting the required 80% of appraised value stated at \$5,000.00. The bid would need to be \$1,000.00, at least. Bid submitted by Mark Gibbs for \$525.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: Motion was made by Stephens and seconded by Warner to accept **Bid#23-35 Commonly Used Items** and pass to review and award on 6-19-23. Bids submitted by Merrifield Office Supply and Empire Paper Company. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #10: Motion was made by Stephens and seconded by Warner to accept **Bid#23-26 Ballot Printing for the Creek County Election Board** and award per recommendation of Vicki Martin to Midwest Printing. Bids submitted by Midwest Printing and a no bid from Tulsa County. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #11: Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2023-70** surplussing 27 Gen 4 Glock 17 Semiautomatic Pistols with Accessories serial numbers as follows BAGP925, BAGP927, BAGP30, BAGP931, BAGP934, BAGP936, BAGP937, BAGP938, BAGP939, BAGP941, BAGP943, BAGP944, BAGP945, BAGP947, BAGP948, BAGP949, BAGP950, BAGP953, BAGP954, BAGP955, BAGP956, BAGP957, BAGP959, BAGP961, BAGP962, BAGP963, BAGP964 and 14 Gen 5 Glock 19 Semiautomatic Pistols with Accessories serial numbers as follows BHHF210, BHHF203, BHHF212, BHHF219, BHHF207, BHHF208, BHDK233, BHHB048, BHHB046, BHHB049, BHHB050, BHHB060, BHHF209, BHHB047 and a 2016 Dodge Charger ID#0997, Unit 16-653 VIN#2C3CDXKT7GH319827 and various interior emergency lights, metal console, and Jotto Desk gun lock for the Sheriff's Office and **Resolution#2023-70A** disposing of the same Glock's to be traded-in to GT Distributors for upgraded Glock 45 and the vehicle to be transferred by governmental transfer to Mounds Police Department. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #12: Motion was made by Stephens and seconded by Warner to sign **Resolution#2023-71** directing the Creek County Treasurer to credit the Creek County Health Department M&O Fund 1216-3-5000-2005/MD2 with a check from Account Services Processing Center, in the amount of \$221.78, as a credit reimbursement, as per 62 O.S. 335, and procedures implemented by the State Auditor's Office. Tandra McClellan, Payroll Clerk stated that the Health Department mailed a check to the wrong vendor and it was cashed by that incorrect vendor. Vendor discovered the error and issued payment back to the Health Department, as a credit. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #14: Motion was made by Warner and seconded by Whitehouse to approve extension of Utility Permit from Oklahoma Natural Gas Company per County Spec that was originally approved on 3-27-23 for natural gas pipeline, by boring, size of line 2", to parallel W. 64th St. S. approximately 2.89 miles N. & 0.86 miles W. of US HWY 44 & ST HWY 364, further described as 373' W. & 1,628' S. of the N.E. corner of Section 2, T18N, R11E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13: Motion was made by Whitehouse and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline, by boring, size of line ¾", to cross S. 46th W. Ave

approximately 1.79 miles W. & 1.31 miles N. of Jct. US 75 & SH 364, further described as 1,074' S. of the N.W. corner of Section 21, T18N, R12E in District #3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #15: Motion was made by Warner and seconded by Whitehouse to approve extension of Utility Permit from Oklahoma Natural Gas Company per County Specs that was originally approved on 5-1-23 for natural gas pipeline by boring, size of line $\frac{3}{4}$ ", to cross S. Regency Dr. approximately 0.84 miles N. & 0.30 miles E. of US HWY 44 & ST HWY 364, further described as 1746' S. of the N.E. corner of Section 13, T18N, R11E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #16: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government.
(1) No Road and Bridge Projects at this time.

Public Comment:

1. Jana Thomas, Purchasing Agent stated we need a clarification on **Bid#23-19 Lease Purchase of One or More New or Demo Custom Cab Pumpers for Drumright Fire Department** when reading the bids submitted, we had a couple of different names stated Summit Fire Apparatus, AKA Platinum Apparatus, Fire Master Fire Equipment Inc. was stated as Ferra, and Banner Fire Equipment Inc. We just want to make sure with the minutes stating what was on the submitted bid documentation and not what was read in the meeting. We just are making the public aware.
2. Warner reminded everyone that Tulsa Tough will be happening this Saturday. We will have partial road closures on W. 86th St., this will be taking place from 8 a.m. to 10 a.m.
3. Conservation District will be holding an Election of Officers tomorrow from 7 a.m. to 7 p.m. at 317 E. Lee, Rm 103 Sapulpa, OK 74066, 520 W. 4th Bristow, OK 74010 and 320 S Pennsylvania Ave, Drumright, OK 74030.

Adjournment: Motion was made by Stephens and seconded by Warner at 9:43 a.m. and meet again 6-12-23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.