

**March 06, 2023**

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, March 06, 2023 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of February 27, 2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve February Monthly Reports from Treasurer; District Attorney and County Clerk; Monthly Appropriations; Blanket Purchase Orders #5035 - 5081; Purchase Orders # 2022-2023 911 Phone Utilities 5002 A T & T 6342.00; ARPA 2021 Car 2014 JOHN VANCE AUTO GROUP 158726.40; PUBLICATION 4268 SAPULPA DAILY HERALD 394.85; Assr Rev Fee REVAL EXPENSES 4950 Green Country Valuation Services 70000.00; CBRI APPRAISAL 4829 FRANKLIN & ASSOCIATES, INC 2200.00; CYLINDER RENTAL 4405 Lampton Welding Supply 204.46; SUPPLIES 4386 T H ROGERS LUMBER CO 14.99; Supplies & Service 4347 Lampton Welding Supply 18.20; General CCSO VEHICLE REPAIRS 3494 Midtown Auto & Diesel Repair Inc 250.50; CONTRACT SERVICES 3930 Vertiv 10710.00; COPIER CONTRACT 4975 ADVANCED COPIER SYSTEMS LLC 260.39; ELECTION ASSISTANCE 4972 NAIFEH, KEVIN 60.00; ELECTION EXPENSES 4053 CREEK COUNTY ELECTION BOARD 900.60; EMPLOYEE ASSISTANCE PROG 4991 COMMUNITYCARE EAP 172.70; FUEL/DEPUTY CARS 3481 COMDATA INC 12896.94; IT Support 4209 TM CONSULTING INC 1562.00; Labor & Materials 3625 HUDSON PLUMBING HEATING AIR CONDITIONING INC 455.00; 3830 HUDSON PLUMBING HEATING AIR CONDITIONING INC 1210.00; MATERIALS 4082 FERGUSON ENTERPRISES 2623.89; OFFICE SUPPLIES 4333 MERRIFIELD OFFICE SUPPLIES 245.87; 4965 MERRIFIELD OFFICE SUPPLIES 109.82; PARTS & SUPPLIES 4792 Amazon Capital Services 23.44; PERMIT FEE 229 US POSTMASTER 290.00; PEST CONTROL 3643 EMCO TERMITE & PEST CONTROL INC 35.00; Professional Service 4805 Pictometry International Corp 2200.00; PROFESSIONAL SERVICES 4014 INCOG 3333.33; RECYCLE SERVICE 4173 SHOW INC. 40.00; Reimbursement 4976 TINNER, DUSTIN S. 73.48; RENEWAL FEES 4979 Radiotronics Inc 504.00; RENTAL 3907 FIZZ-O WATER COMPANY 9.00; REPAIR 4826 PRO OVERHEAD DOOR INC 816.00; REVAL EXPENSES 4530 Green Country Valuation Services 10368.00; 4951 Green Country Valuation Services 46095.50; SERVICE 3265 COX BUSINESS 173.80; 3821 COX BUSINESS 17.38; 3822 COX BUSINESS 156.42; 3823 COX BUSINESS 49.60; 4199 COX BUSINESS 191.18; 4971 COX BUSINESS 37.22; 4985 COX BUSINESS 178.59; SUPPLIES 4313 MERRIFIELD OFFICE SUPPLIES 381.25; 4794 SCOVIL & SIDES HARDWARE CO 363.00; 4812 Amazon Capital Services 101.85; Ticket Books 4701 LAW ENFORCEMENT SYSTEMS INC 664.00; Tolls 4066 OTA PIKEPASS CENTER 23.66; TRASH SERVICE 4954 Waste Management Of Tulsa 68.30; TRAVEL 4069 TROUT, CHRISTINE 107.68; 4409 Toothman, Olivia 117.70; 4410 Self, Nancy 96.87; Utilities 4964 COX BUSINESS 49.60; 4968 ONE NET 470.00; 4992 O G & E 5644.75; UTILITIES 3659 O G & E 500.18; 4998 CREEK CO RURAL WATER D#3 193.00; 4999 O G & E 1125.42; UTILITIES ELECTRIC SERVICE 4989 O G & E 710.88; UTILITY 4840 COX BUSINESS 490.00; 4841 COX BUSINESS 69.52; 4842 COX BUSINESS 34.76; 4945 Waste Management Of Tulsa 322.92; 4946 Waste Management Of Tulsa 184.11; 4967 ONE NET 640.00; 4978 COX BUSINESS 113.65; 4994 CITY OF BRISTOW 73.00; 4997 O G & E 33.70; Health JANITORIAL 4640 HOMETOWN JANITORIAL SERVICES 1175.00; LEASE 4939 Dotcom Leasing LLC 445.00; MEDICAL SERVICE 3097 Xpress Wellness Urgent Care 200.00; SERVICE 2960 PREFERRED BUSINESS SYSTEMS LLC 495.48; 3260 Metro Security 45.00; 4406 Waste Management Of Tulsa 133.70; 4642 VIP Voice Services 922.92; Supplies 2867 Amazon Capital Services 40.15; 4941 McKESSON 482.87; TRAVEL 2857 Kelly Amanda 141.48; 4217 TATE, DEBBIE 301.30; 4219 DEARMAN, SHEREE 43.89; 4494 ALFORD, ALMETRICE 206.98; 4495 SMITH, BETH 60.26; 4497 Gore, Courtney 258.07; 4501 Kayla McElroy 95.63; UTILITIES 2831 CITY OF BRISTOW 192.71; 4224 O G & E 618.82; Highway DIESEL FUEL/GAS 4758 COMDATA INC 600.28; EMPLOYEE ASSISTANCE PROG 4987 COMMUNITYCARE EAP 60.50; EQUIPMENT 4695 HOTSY OF OKLAHOMA 7850.90; LEASE/PURCHASE 4432 SNB BANK 1556.98; 4860 Armstrong Bank 3069.89; 4865 ARMSTRONG BANK 1014.94; 4871 SNB BANK 1556.98; NEWSPAPER AD 4034 SAPULPA DAILY HERALD 335.63; OIL, HYD FLUID & GREASE 4952 FLEET FUELS LLC 745.85; PARTS/SUPPLIES 4799 WARREN CAT 677.28; REPLACE 4702 AFFORDABLE PRECISION GLASS 280.00; Screening/Crushing Service 4491 MIKE WOFFORD TRUCKING & GRADING LLC 9724.75; SERVICE CONTRACT 3948 ATLINK SERVICES LLC 324.95; SIR TEST 4393 TotalSIR 36.50; SUPPLIES 4012 TIMCO BLASTING & COATINGS INC 200.00; 4060 Capital One 79.12; 4314 VARNERS EQUIPMENT & HARDWARE 120.44; 4568 Amazon Capital Services 142.14; TESTING 3202 TotalSIR 36.50; TRASH SERVICE 4311 GREEN ENVIRONMENTAL SERVICES LLC 88.28; Hwy-ST CYLINDER RENTAL 4392 Industrial Welding & Tools Supply 110.23; Fuel 4648 FLEET FUELS LLC 23352.64; HAULING 4764 MIKE WOFFORD TRUCKING & GRADING LLC 15876.58; PARTS 4947 KIMS INTERNATIONAL 30.02; PARTS & SUPPLIES 4336 ASCO EQUIPMENT 130.68; 4773 DIRECT DISCOUNT TIRE 9244.00; ROAD MATERIAL 4370 MIKE WOFFORD TRUCKING & GRADING LLC 7233.84; Jail-ST ANNUAL INSPECTION 4458 FIRETROL 110.50; 4460 FIRETROL 1115.50; CCJ JAIL SUPPLIES/TOILET PAPER 4698 MERRIFIELD OFFICE SUPPLIES 2036.71; CCJ PLUMBING SERVICES 4955 ASPEN PLUMBING LLC 180.00; INSPECTION 4454 FIRETROL 675.00; 4456 FIRETROL 175.00; JAIL KITCHEN SUPPLIES 4697 MERRIFIELD OFFICE SUPPLIES 1139.10; JAIL MAINTENANCE SUPPLIES 4668 Amazon Capital Services 21.18; 4672 MORSE WATCHMANS INC 523.53; Lighting 4713 A & M ELECTRIC INC 135.00; RETIREMENT CONTRIBUTIONS 4983 OKLA PUBLIC EMPL RET SYSTEM 67.35; SERVICE AGREEMENT 383 AIRCO SERVICE INC 1090.00; TRAINING REGISTRATION 4824 LAW ENFORCEMENT RISK MANAGEMENT GROUP 590.00; TRASH SERVICE 4956 Waste Management Of Tulsa 707.58; UNIFORM 3523 Gorfam 110.00; Juv Dent-ST INTERNET SERVICE 4988 A T & T 67.37; JUVENILE DETENTION 4801 MERRIFIELD OFFICE SUPPLIES 332.72; UTILITIES WATER 4990 CITY OF BRISTOW 377.18; ML Fee POSTAGE 4098 QUADIENT FINANCE USA INC 500.00; Planning/Zoning LEASE PYMT 3809 Quadient Leasing USA Inc 167.11; POSTAGE 3371 QUADIENT FINANCE USA INC 500.00; UTILITY 4843 COX BUSINESS 52.14; Resale BOTTLED WATER 2365 FIZZ-O WATER COMPANY 26.85; EQUIPMENT 4600 WACOM SYSTEMS 250.00; IT Support 4450 TM CONSULTING INC 899.94; JANITORIAL 4196 Gster Cleaning 600.00; Managed It Services 2355 TM CONSULTING INC 25.00; SERVICE 4201 COX BUSINESS 57.60; 4710 Covis Document Service LLC 5726.07; Supplies 4827 MERRIFIELD OFFICE SUPPLIES 23.50; 4828 OME CORPORATION LLC 222.00; 4845 MERRIFIELD OFFICE SUPPLIES 222.17; 4986 MERRIFIELD OFFICE SUPPLIES 375.00; TAX WARRANT SERVICE 2359 CREEK COUNTY SHERIFF 800.00; TEMPORARY EMPLOYEE 4070 DYNAMIC RECRUITING SPECIALIST 895.00; RFD-ST EQUIPMENT 4009 GALLS INC 266.50; SH Commissary Commissary 4344 TIGER CORRECTIONAL 1366.23; SH Svc Fee EQUIPMENT 2328 LAZER AMMO USA INC 4320.00; NEW VEHICLES 3520 JOHN VANCE AUTO GROUP 39681.60; TAG/TITLE 4993 Service Oklahoma 222.50; Tax Refunds TAX CORRECTION 139 KJRT HOLDINGS LLC 279.00. Vote as follows:

Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Warner and seconded by Whitehouse at 9:02 a.m. to enter into Executive Session (per 25 O.S. § 307(B)(1)) for discussion of employment, hiring appointment, promotion, demotion, disciplining, or resignation of the individual salaried employee of the Board of County Commissioners, the Deputy Commissioner of this Board. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. A motion was made by Stephens

and seconded by Whitehouse at 10:46 a.m. to come out of Executive Session. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Warner and seconded by Whitehouse to pass possible action regarding the employment, hiring, appointment, promotion, demotion, discipling, or resignation of the individual salaried employee of the Board of County Commissioners, the Deputy Commissioner of this Board, resulting from item #7 and item #8 above to Thursday, March 9, 2023 at 9:00 a.m., as a Special Meeting. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. A motion was made by Warner and seconded by Whitehouse to continue the suspension with pay until Thursday's meeting outcome for Deputy Commissioner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Stephens and seconded by Warner to accept **Bid#23-13 3-Month Bridge and HWY Materials and Professional Services** and pass for one week until 3-13-23 to award per district. Bids submitted by Tulsa Asphalt LLC; Ergon Asphalt & Emulsions; Vance Brothers Inc.; Wright Asphalt Products Co.; Dunham's Asphalt Services Inc.; Asphalt Fuel & Supply LLC; Costal Energy Corporation. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-21A** removing Receiving Officers George Griffin and Grant Fitchy and adding Karen Smith and Justin McCleery for 146<sup>th</sup> St. S. RRID accounts (4200-6-7001-2005; 4200-6-7001-4110). Jennifer Mortazavi, County Clerk stated that this RRID is setup up for additional taxes to be applied and collected by the county into their own fund with the county. The Board directed the RRID to follow the same procedures as the Fire Department, along with all Receiving Officers must be bonded per statutes. I have tried with four different companies to have a surety bond written, however no company will write one, unless the County initiates and pays for it. So, the only solution is that District #1 assume this duty, as they will be working closely with the RRID and they will have a process in place. Also, the current receiving officers have submitted a resignation letter to remove themselves and add D1 employees stated. Stephens discussed the process that will be followed to the Board. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Motion was made by Warner and seconded by Whitehouse to sign Juvenile Detention Contract with Mayes County for the remainder of the 2022-2023 fiscal year in the amount of \$85.00 per day per child. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #12:** Motion was made by Warner and seconded by Whitehouse to allow the Sheriff's Office to use the Courthouse Parking Lot on Saturday, May 20, 2023, for the Creek County Law Enforcement Memorial Service. Bret Bowling, Sheriff stated that they will begin setup at 12:00 p.m. This event will be a truck and touch event, with meet the Officers. Warner and the Board stated this is a great way to promote a community event and a bond with Law Enforcement. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Motion was made by Stephens and seconded by Whitehouse to approve Utility Permit from East Central Electric Cooperative per County Specs to be extended from 60 days to 90 days for fiber optic plant by boring, and trenching, size of line 1 ¼", to parallel and cross 211<sup>th</sup> W. Avenue to Slick Rd in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #14:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. (1) Motion was made to award **Bid#23-11 West Pump Station Backup Generator for City of Sapulpa** ARPA Project 1566-6.1-74066-4110 to Crossland Heavy Contractors per recommendations and pending City of Sapulpa approval of award, up to the designated ARPA Fund amount \$214,285.71 and correcting the ARPA Project number from 1566-6.1-74066-4110 to 1566-5.11-74066-4110. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. A motion was made by Warner and seconded by Whitehouse to approve Chairman to sign the Contract pending City of Approval with Crossland Heavy Contractors. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. (2) Motion was made by Stephens and seconded by Whitehouse by receipt and transfer of seven AED Units and AED Cabinets purchased with ARPA Funds for District #1-1, #2-1, #3-1, Election Board-1, Fairgrounds-3 and Sheriff-1. We have received all the AED's; they have been placed at the approve locations and are being transferred to that department with a \$15.00 per month fee for maintenance, Project #1566-6.1200-4110-3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. (3) No Road and Bridge projects at this time.

**Public Comment: NONE**

**Adjournment:** Motion was made by Stephens and seconded by Warner at 11:27 a.m. to adjourn and meet again 3-13-23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

