

December 05, 2022

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, December 05, 2022 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of November 28, 2022. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve Monthly Appropriations; November Monthly Reports from Treasurer; County Clerk and District Attorney; Transfers \$12,500.00 from 0001-1-1600-1400 H4 Capital Outlay Assessor FY2022-2023 to 0001-1-1600-2005 H2 M&O Assessor FY2023; \$12,500.00 from 0001-1-1700-4110 H4 Capital Outlay Assessor FY2022-2023 to 0001-1-1700-2005 H4 M&O Assessor FY2023; \$1,957.24 from 1102-6-4000-2005 HWY M&O-ALL Commissioners FY2022-2023 to 1102-6-4000-1110 HWY Salaries-ALL Commissioners FY2023; \$1,287.17 from 0001-1-0800-1110 Salary Commissioners FY2022-2023 to 0001-1-0800-2005 M&O Commissioners FY2023; \$12,453.17 from 0001-1-2700-1110 Salaries Civil Defense Commissioners FY2022-2023 to 0001-1-2700-2005 M&O Civil Defense Commissioners FY2023; \$1,953.07 from 0001-1-3300-1110 Salary Bld Maintenance Commissioners FY2022-2023 to 0001-1-3300-2005 M&O Bld Maintenance Commissioners FY2023; Blanket Purchase Orders #3366 - 3402; Purchase Orders #2022-2023 911 Phone ACCESS FEES 3126 OK COMMUNICATIONS SYSTEMS 221.44; UTILITY 3107 A T & T 1855.96; 3116 A T & T 43.65; CBRI MATERIAL 2267 DUNHAM ASPHALT SERVICE INC 14312.67; 2346 ANCHOR STONE COMPANY 9623.00; General DIRECTORIES 1994 Data Axle City Directories 312.00; FEES - ANNUAL 3131 NATIONAL BUSINESS INSTITUTE 1299.00; Labor & Materials 2079 HUDSON PLUMBING HEATING AIR CONDITIONING INC 170.00; LICENSE FEES 1120 CASTLECOM LLC 110.00; parts 2754 ENLOW & SONS EQUIPMENT 864.00; PARTS AND LABOR 1597 AIR COMFORT INC 193.00; PARTS & SUPPLIES 2339 WESTLAKE ACE HARDWARE OK-020 181.18; SERVICE 1968 COX BUSINESS 16.88; 1970 COX BUSINESS 151.92; Supplies 2982 Street Lamps Of America 57.50; SUPPLIES 3002 MERRIFIELD OFFICE SUPPLIES 348.20; TIRES/REPAIRS/DEPUTY CARS 1163 BRISTOW TIRE & AUTO SERVICE 60.00; Training 2750 OSU-CTP 40.00; 2907 OSU-CTP 40.00; UTILITY 2501 A T & T MOBILITY 81.53; 2507 A T & T MOBILITY 122.83; 3106 O N G 153.31; 3109 COX BUSINESS 36.14; 3111 O N G 87.23; 3117 COX BUSINESS 33.76; 3124 COX BUSINESS 67.52; 3125 COX BUSINESS 138.63; VEHICLE PARTS 3113 ADVANCED AUTO PARTS 150.74; Health PEST CONTROL 580 METRO TERMITE AND PEST CONTROL 480.00; Supplies 1962 McKESSON 124.47; 2795 MERRIFIELD OFFICE SUPPLIES 378.67; 2987 Amazon Capital Services 13.20; TRAVEL 1821 Frankenburger, Wendy 275.88; UTILITIES 2809 O N G 56.85; Highway Fuel 3013 ETHRIDGE OIL 14386.43; PARTS/SUPPLIES 2769 TULSA GAS & GEAR 472.49; PROPANE 2920 HOPKINS PROPANE 5719.50; SERVICE CONTRACT 2509 EMCO TERMITE & PEST CONTROL INC 70.00; Tires 2919 DIRECT DISCOUNT TIRE 971.60; Training 2739 OSU-CTP 40.00; Utilities 2515 A T & T MOBILITY 263.89; 2773 O G & E 425.38; 2779 O G & E 235.34; UTILITY 2499 A T & T MOBILITY 58.28; Jail-ST AIR CONDITIONER 3060 AIRCO SERVICE INC 224.56; Alarms 1775 CASTLECOM LLC 9853.19; CCJ MAINTENANCE 3115 WESTLAKE ACE HARDWARE OK-020 42.28; JAIL CLEANING SUPPLIES 2997 EMPIRE PAPER COMPANY 436.62; Laundry Service 3009 Sloan, Brett 145.00; MMPi TEST 2962 Thomas, A Hoffman PHD 125.00; PLUMBING SERVICES 3071 AIRCO SERVICE INC 1208.03; Plumbing Supplies 3114 LOCKE SUPPLY 827.60; REPAIRS/JAIL 2294 JEFF JONES WELDING 600.00; 2296 JEFF JONES WELDING 250.00; UTILITIES GAS SERVICES 3069 O N G 251.50; Juv Dent-ST FOOD 2777 SYSCO FOODS 2159.32; JUVENILE DETENTION 2977 Amazon Capital Services 97.60; UTILITIES GAS SERVICES 3120 O N G 743.58; ML Fee POSTAGE 2933 QUADIENT FINANCE USA INC 500.00; Planning/Zoning UTILITY 3121 COX BUSINESS 50.64; SH Svc Fee COMPUTER MONITOR 2978 Amazon Capital Services 639.96;. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Stephens and seconded by Warner to allow Main Street to use the Courthouse Complex parking area for Jingle Bells on December 10, 2022. Cindy Lawrence spoke to the Board about the stage placement and the additional barricades that will be placed on Elm, Oak and the Drive-In Bank. Stephens stated he will work with Cindy on the Complex's best plan. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Stephens and seconded by Whitehouse to let for sealed **Bid#23-8 Mannford ARPA project for a 160,000-gallon elevated water storage tank rehabilitation**, project #1566-1-74044-4110 to be opened 1/9/23 and setting pre-bid meeting to be held on 12/21/22 at 3:00 p.m. at the Mannford City Council Meeting Rm and approve the transfer of \$500.00 from 1566-1-74044-4110 Town of Mannford Capital Outlay Commissioners FY2022-2023 to 1566-1-74044-2005 Town of Mannford M&O Commissioners FY2023. Jana Thomas, Purchasing Agent state the bid package is 344 pages, the Engineer will be handling the publication. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Stephens and seconded by Warner to sign Interlocal Agreement between the Creek County Sheriff's Office and the Sapulpa Police Department. Bret Bowling, Sheriff stated this is a five-year agreement for mutual aide and can add assistance to the Task Force and Intelligence Team. Currently, Mannford is the only participate. This will potentially add two Commissioned Officers from Mannford and now two Commissioned Officers from Sapulpa. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Stephens and seconded by Warner to accept **Bid#23-5 3-Month Asphalt & Emulsions** and pass for one week until 12-12-22 to

review. Bids submitted by Wright Asphalt Products Co., Tulsa Asphalt, Apac-Central Inc., Ergon Asphalt & Emulsions, Vance Brothers Inc., Asphalt & Fuel Supply Inc., Coastal Energy Corp., Dunham's Asphalt Services Inc. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Motion was made by Stephens and seconded by Whitehouse to accept **Bid#23-6 Lease Purchase Financing of One or More New Kubota RTV-X900WL-H for Kellyville Volunteer Fire Department and any additional Creek County Emergency Response Entity that may desire to participate** and award to American Heritage Bank for 3.95% interest for 36 months with \$2500.00 down payment and a monthly payment of \$457.19 per recommendations of Matt Staiger, Kellyville Fire Chief. Bids submitted by First Government Lease Company, Armstrong Bank, American Heritage Bank and Welch State Bank with interest rates from 5.99% to 3.95%, payment terms from 36 month to 48months and option of zero down payment to \$5000.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #12:** Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2022-168** surplussing a 2022 Lenovo ThinkPad INV#D-221.10, Serial#PF42C826 Commissioners and **Resolution#2022-168A** disposing of the same to be sold to the Care Team by Inter-Governmental Agency, for \$3,166.93. Stephens stated that this is a governmental agency that did not have an Amazon Account to save over \$1500.00 from what the State was going to charge to purchase the same device. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Motion was made Warner and seconded by Whitehouse to sign **Resolution#2022-169** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 0001-1-2000-2005/R2 with a check from Care Team in the amount of \$3,166.93, a reimbursement for a computer and accessories, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #14:** Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline, by boring, size of line  $\frac{3}{4}$ ", to cross S. 49<sup>th</sup> W. Ave approximately 1.89 miles W. & 2.68 miles N. of US HWY 75 & ST HWY 364, further described as 641' S.E. of the N.W. corner of Section 16, T18N, R12E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #15:** Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from Cox Communications per County Specs with approval of Land Owner for cable line, by remove and replace overhead damaged coax, size of line 0.625 coax, to cross Forest Lake Dr. approximately 0.16 miles N. of W. 111<sup>th</sup> St & Forest Lake Rd., further described as 2505 N.E. of the S.W. corner of Section 29, T18N, R11E in District #2. Warner stated this is a private road and do we have jurisdiction to make decisions on it for the county. Andrew Goforth stated this would have to be researched to see if the road or easement was dedicated to the public or is it just a private easement, regardless the landowner would have to also approve the permit. Stephens stated the Board should have a duty to protect the interest of the people to approve per county specs. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #16:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. (1) Whitehouse updated the Board on a Road Project, there are no requests at this time.

**Public Comment: NONE**

**Adjournment:** Motion was made by Stephens and seconded by Warner at 9:59 a.m. to adjourn and meet again 12-12-22. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

