

**November 28, 2022**

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, November 28, 2022 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of November 21, 2022. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve October Monthly Reports from Election Board; Contract from Express Employment Professionals for the Fairgrounds; Blanket Purchase Orders #3163-3279; Purchase Orders # 2022-2023 911 Phone ACCESS FEES 3126 OK COMMUNICATIONS SYSTEMS 221.44; UTILITY 3107 A T & T 1855.96; 3116 A T & T 43.65; CBRI MATERIAL 2267 DUNHAM ASPHALT SERVICE INC 14312.67; 2346 ANCHOR STONE COMPANY 9623.00; General DIRECTORIES 1994 Data Axle City Directories 312.00; FEES - ANNUAL 3131 NATIONAL BUSINESS INSTITUTE 1299.00; Labor & Materials 2079 HUDSON PLUMBING HEATING AIR CONDITIONING INC 170.00; LICENSE FEES 1120 CASTLECOM LLC 110.00; parts 2754 ENLOW & SONS EQUIPMENT 864.00; PARTS AND LABOR 1597 AIR COMFORT INC 193.00; PARTS & SUPPLIES 2339 WESTLAKE ACE HARDWARE OK-020 181.18; SERVICE 1968 COX BUSINESS 16.88; 1970 COX BUSINESS 151.92; Supplies 2982 Street Lamps Of America 57.50; SUPPLIES 3002 MERRIFIELD OFFICE SUPPLIES 348.20; TIRES/REPAIRS/DEPUTY CARS 1163 BRISTOW TIRE & AUTO SERVICE 60.00; Training 2750 OSU-CTP 40.00; 2907 OSU-CTP 40.00; UTILITY 2501 A T & T MOBILITY 81.53; 2507 A T & T MOBILITY 122.83; 3106 O N G 153.31; 3109 COX BUSINESS 36.14; 3111 O N G 87.23; 3117 COX BUSINESS 33.76; 3124 COX BUSINESS 67.52; 3125 COX BUSINESS 138.63; VEHICLE PARTS 3113 ADVANCED AUTO PARTS 150.74; Health PEST CONTROL 580 METRO TERMITE AND PEST CONTROL 480.00; Supplies 1962 McKESSON 124.47; 2795 MERRIFIELD OFFICE SUPPLIES 378.67; 2987 Amazon Capital Services 13.20; TRAVEL 1821 Frankenburger, Wendy 275.88; UTILITIES 2809 O N G 56.85; Highway Fuel 3013 ETHRIDGE OIL 14386.43; PARTS/SUPPLIES 2769 TULSA GAS & GEAR 472.49; PROPANE 2920 HOPKINS PROPANE 5719.50; SERVICE CONTRACT 2509 EMCO TERMITE & PEST CONTROL INC 70.00; Tires 2919 DIRECT DISCOUNT TIRE 971.60; Training 2739 OSU-CTP 40.00; Utilities 2515 A T & T MOBILITY 263.89; 2773 O G & E 425.38; 2779 O G & E 235.34; UTILITY 2499 A T & T MOBILITY 58.28; Jail-ST AIR CONDITIONER 3060 AIRCO SERVICE INC 224.56; Alarms 1775 CASTLECOM LLC 9853.19; CCJ MAINTENANCE 3115 WESTLAKE ACE HARDWARE OK-020 42.28; JAIL CLEANING SUPPLIES 2997 EMPIRE PAPER COMPANY 436.62; Laundry Service 3009 Sloan, Brett 145.00; MMPI TEST 2962 Thomas, A Hoffman PHD 125.00; PLUMBING SERVICES 3071 AIRCO SERVICE INC 1208.03; Plumbing Supplies 3114 LOCKE SUPPLY 827.60; REPAIRS/JAIL 2294 JEFF JONES WELDING 600.00; 2296 JEFF JONES WELDING 250.00; UTILITIES GAS SERVICES 3069 O N G 251.50; Juv Dent-ST FOOD 2777 SYSCO FOODS 2159.32; JUVENILE DETENTION 2977 Amazon Capital Services 97.60; UTILITIES GAS SERVICE 3120 O N G 743.58; ML Fee POSTAGE 2933 QUADIENT FINANCE USA INC 500.00; Planning/Zoning UTILITY 3121 COX BUSINESS 50.64; SH Svc Fee COMPUTER MONITOR 2978 Amazon Capital Services 639.96;. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.) Whitehouse updated the Board on a possible Utility Permit request that was received Wednesday, for an oversized load. The company will be re-routing the load to Main St, avoiding the County Roads.

**Item #7:** Motion was made by Stephens and seconded by Whitehouse to Accept **Bid#23-4 6 Month Bridge & HWY Materials and Professional Services** and pass for two weeks until 12/12/22 for review. Bids submitted by Johnny Carr Grading & Bulldozing, Sunbelt Equipment & Supply Co., Quapaw Company, Anchor Stone Company, Railroad Yard, Xcessories Squared, APAC-Central Inc., Fensco Inc., Warren Cat, Mike Wofford Trucking & Grading LLC, DP Supply, Road Safe Traffic Systems, Wilson Culverts Inc., Dub Ross Company Inc., Stewart Stone Inc., Leo Hicks Creosoting Company Inc. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Stephens and seconded by Warner to let for **Bid#23-7 Record Indexing of Scanned Documents** for the County Clerk to be opened 12/28/22. Jennifer Mortazavi, County Clerk stated we have the bid ready to submit with proper Buy America language, per the Federal Guidelines. We will be submitting to seven companies, I have setup a pre-bid meeting, as well to answer questions and for the companies to be able to access all

records being requested. Stephens asked about the exporting of documents, Mortazavi discussed that the companies being solicited have worked with Kellpro and will have to continue to work with Kellpro to get the right codes and commands, for the information to upload back into the Kellpro system. There will be additional costs for uploads, that the County Clerk's Office will pay. We want to provide the county with the updates once a month, so we can continue to make the records more accessible. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2022-167** surplussing a 12' 33-point Befco Batwing Mower ID#37, Serial #264726 and 88 Misc. Lights from replacement upgrades for the Fairgrounds and **Resolution#2022-167A** disposing of the same to be auctioned off. Jana Thomas, Purchasing Agent reviewed the publication requirements being two consecutive weeks, before it goes to auction. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline, by boring, size of line  $\frac{3}{4}$ " & 2", to cross and parallel S. 69<sup>th</sup> W. Ave approximately 1.69 miles W. & 1.29 miles S. of US HWY 244 & Gilcrease Expr., further described as 2,150' S.W. of the N.E. corner of Section 6, T18N, R12E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. (1) Stephens stated there are no bridge or road projects at this time.

**Public Comment: NONE**

**Adjournment:** Motion was made by Stephens and seconded by Warner at 9:29 a.m. to adjourn and meet again 12-5-22. Stephens stated there are no bridge or road projects at this time.