

September 12, 2022

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, September 12, 2022 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of September 06, 2022. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve Monthly Reports from Court Clerk; Assessor; Election Board; OSU Extension Service; Transfer \$.10 from 1220-1-0600-2005 Resale M&O Treasurer FY2021-2022 to 1220-1-0600-2005 Resale M&O Treasurer FY2023; Blanket Purchase Order #1673 - 1717; Purchase Orders # 2021-2022 General PARTS, SUPPLIES, & SERVICE 6291 BEARCOM 5019.00; Hwy-ST asphalt overlay 6574 DUNHAM ASPHALT SERVICE INC 45629.15; Juv Dent-ST JUVENILE DETENTION 5748 BOB BARKER CO INC 101.36; RFD-ST EQUIPMENT 4998 TBS Electronics Inc 1997.00; SH Svc Fee Vehicle Upfit 6752 KIMTEK CORPORATION 4950.00; 2022-2023 ARPA 2021 ROAD MATERIALS 1644 DUNHAM ASPHALT SERVICE INC 50002.10; CBRI CYLINDER RENTAL 937 Lampton Welding Supply 121.07; EQUIPMENT 1383 PURPLE WAVE INC 39600.00; 1532 PURPLE WAVE INC 14850.00; Supplies & Service 942 Lampton Welding Supply 899.04; Crt Clk Revolving CANCELLED CHECKS 2 CREEK COUNTY COURT CLERK 40.80; General null 307 BEARCOM 2448.00; AIR FRESHENERS 1195 Simply Scentsational 36.00; BANNERS 1173 COPY WRITE INC 80.00; BOCC MINUTES 1182 SAPULPA DAILY HERALD 306.00; BOTTLED WATER 6 FIZZ-O WATER COMPANY 33.80; 207 FIZZ-O WATER COMPANY 8.45; CCSO VEHICLE REPAIRS 400 Midtown Auto & Diesel Repair Inc 78.50; 1264 Midtown Auto & Diesel Repair Inc 135.00; 1332 Midtown Auto & Diesel Repair Inc 383.83; 1581 Midtown Auto & Diesel Repair Inc 1243.90; COPIER CONTRACT 404 ADVANCED COPIER SYSTEMS LLC 260.39; FUEL/DEPUTY VEHICLES 684 COMDATA INC 13297.84; LEASE 8 Quadiant Leasing USA Inc 184.62; Overhead Door 1210 SCOVIL & SIDES HARDWARE CO 2695.00; PARTS AND LABOR 1056 A & M ELECTRIC INC 223.20; PARTS & SUPPLIES 1166 WESTLAKE ACE HARDWARE OK-020 179.12; PEST CONTROL 1289 EMCO TERMITE & PEST CONTROL INC 15.00; 1300 EMCO TERMITE & PEST CONTROL INC 35.00; RENTAL 412 Lampton Welding Supply 25.22; 1029 FIZZ-O WATER COMPANY 9.00; REVAL EXPENSES 1282 Green Country Valuation Services 32996.00; SERVICE 10 Standley Systems 33.44; 816 COX BUSINESS 36.41; SUBSCRIPTION 393 THOMSON-WEST 210.00; Supplies 821 JOHN DEERE FINANCIAL 76.52; 822 WESTLAKE ACE HARDWARE OK-020 49.39; SUPPLIES AND SERVICE 1044 Elder Water Consulting Inc 165.00; 1058 EMCO TERMITE & PEST CONTROL INC 305.00; 1062 EMCO TERMITE & PEST CONTROL INC 35.00; TIRES/REPAIRS/DEPUTY CARS 414 BRISTOW TIRE & AUTO SERVICE 47.60; Tolls 1071 OTA PIKEPASS CENTER 12.10; TRAVEL 215 Myers, Randi 195.38; 794 MCDUGAL, STEPHANIE A. 41.88; 795 Myers, Randi 188.69; 797 Toothman, Olivia 646.79; UTILITIES 1638 CREEK CO RURAL WATER D#3 180.00; UTILITY 1622 CITY OF BRISTOW 75.21; VEHICLE PARTS 418 ADVANCED AUTO PARTS 62.97; Video Camera/Parts/Supplies/Etc 1388 Amazon Capital Services 65.96; WATER 1623 FIZZ-O WATER COMPANY 33.80; Health JANITORIAL 592 HOMETOWN JANITORIAL SERVICES 1175.00; LEASE 1075 Standley Systems 339.19; SERVICE 646 VIP Voice Services 835.00; SUBSCRIPTION 1612 SAPULPA DAILY HERALD 70.00; Supplies 1619 MERRIFIELD OFFICE SUPPLIES 529.84; TRAVEL 561 Kelly Amanda 109.12; 566 Givings, Samantha 160.00; 569 Frankenburger, Wendy 103.31; 1614 ALFROD, ALMETRICE 95.00; 1615 SMITH, BETH 55.00; 1618 TATE, DEBBIE 345.00; UTILITIES 600 CITY OF BRISTOW 106.86; Highway DIESEL FUEL/GAS 1080 COMDATA INC 1008.32; EQUIPMENT 1194 PURPLE WAVE INC 19800.00; HAULING 1486 MIKE WOFFORD TRUCKING & GRADING LLC 8413.78; LEASE/PURCHASE 1452 ARMSTRONG BANK 1014.94; 1461 OK DEPT OF TRANSPORTATION 1791.56; 1483 SNB BANK 1556.98; 1505 Armstrong Bank 3069.89; OFFICE SUPPLIES 1064 UniFirst Holdings Inc 125.86; PARTS 1128 P&K EQUIPMENT 2618.94; PARTS & REPAIRS 37 VARNERS EQUIPMENT, SALES AND SERVICE 117.89; PARTS/SUPPLIES 1061 John Deere Financial 386.88; 1063 WESTLAKE ACE HARDWARE OK-020 4.49; 1073 O'REILLY AUTO PARTS 525.07; PAYMENT 1057 OTA PIKEPASS CENTER 13.75; PIKE PASS 913 OKLAHOMA TURNPIKE AUTHORITY 91.69; ROAD MATERIALS 1625 SAPULPA DAILY HERALD 63.20; SUPPLIES 940 VARNERS EQUIPMENT & HARDWARE 123.19; TRASH 394 AMERICAN WASTE CONTROL INC 62.00; TRASH SERVICE 961 GREEN ENVIRONMENTAL SERVICES LLC 82.50; Utilities 113 DRUMRIGHT UTILITIES 73.38; 925 A T & T MOBILITY 225.44; 954 A T & T MOBILITY 283.24; Hwy-ST CYLINDER RENTAL 1321 Industrial Welding & Tools Supply 115.12; HAULING 1552 BEAVER VALLEY SHIPPING 1250.00; 1555 BEAVER VALLEY SHIPPING 1200.00; PARTS 994 MHC KENWORTH -Tulsa 838.03; Parts & Labor 105 P&K EQUIPMENT 1229.75; PARTS & REPAIR 948 YELLOWHOUSE MACHINERY 914.11; PARTS & SUPPLIES 114 CECIL & SONS DISCOUNT TIRES 40.00; 125 FLEET PRIDE 334.03; 676 CHEROKEE HOSE & SUPPLY INC 253.35; 910 ECONOMY SUPPLY CO 168.17; 923 ATWOODS 648.33; 926 SPRINGDALE TRACTOR CO. 1044.81; 953 WELDON PARTS-TULSA 182.93; 958 DRUMRIGHT AUTO SUPPLY 23.75; 966 NAPA AUTO PARTS 568.44; 967 DIRECT DISCOUNT TIRE 2465.50; 984 WELDON PARTS-TULSA 1595.88; 1055 HOLT TRUCK CENTERS 233.52; 1428 AMERICAN WELDING SUPPLY INC 122.28; ROAD MATERIAL 1443 GREENHILL MATERIALS LLC 4341.62; SUPPLIES 971 CHEROKEE HOSE & SUPPLY INC 140.91; Tires 1335 DIRECT DISCOUNT TIRE 13330.70; Jail-ST ACCESS CONTROL 1203 ELECTRONIC CONTRACTING COMPANY 1040.00; CCJ PHONE AND INTERNET SERVICES 1649 COX BUSINESS 2074.41; CCJ VEHICLE REPAIRS 1602 Midtown Auto & Diesel Repair Inc 91.49; FUEL/JAIL CARS 1585 COMDATA INC 2619.32; HYGIENE PRODUCTS 1541 CHARM TEX 275.60; INMATE SUPPLIES 1553 CHARM TEX 379.60; OIL CHANGES 1647 Midtown Auto & Diesel Repair Inc 235.50; PEST CONTROL/JAIL 485 SILVER BULLET PEST SERVICES INC 240.00; Tolls 1634 EXPRESS TOLL 4.60; UTILITIES WATER 1642 SAPULPA RURAL WATER CO 2646.60; 1643 SAPULPA RURAL WATER CO 38.00; VEHICLE PARTS 657 ADVANCED AUTO PARTS 42.29; Juv Dent-ST null 667 SILVER BULLET PEST SERVICES INC 300.00; AIR CONDITIONER 1402 Trane Us Inc 1658.00; Fuel 416 COMDATA INC 176.68; JUVENILE DETENTION 1574 VARNERS EQUIPMENT & HARDWARE 39.95; 1576 ATWOODS 127.49; UTILITIES WATER 1626 CITY OF BRISTOW 347.01; ML Fee MATERIALS 12 LOWES CREDIT SERVICES 197.76; Planning/Zoning POSTAGE 284 QUADIENT FINANCE USA INC 500.00; Resale AIR FRESHENERS 640 SCENTS PLUS LLC 50.00; BOTTLED WATER 634 FIZZ-O WATER COMPANY 31.80; FUEL 180 COMDATA INC 50.52; LEASE 188 Quadiant Leasing USA Inc 998.85; PIKE PASS 189 OTA PIKEPASS CENTER 2.30; Supplies 1255 MERRIFIELD OFFICE TEMPORARY EMPLOYEE 632 DYNAMIC RECRUITING SPECIALIST 870.00; 633 DYNAMIC RECRUITING SPECIALIST 522.00; SUPPLIES 2750.00; TRAINING 497 OSU-CTP 65.00; RFD-ST BANK PAYMENT 389 ARMSTRONG BANK 3510.71; EQUIPMENT 362 LIGHT EM UP EMERGENCY EQUIPMENT 2921.00; 363 LIGHT EM UP EMERGENCY EQUIPMENT 1050.00; SH Commissary Commissary 1450 TIGER CORRECTIONAL 1879.82; SH Svc Fee FOOD FOR INMATES 1327 TIGER CORRECTIONAL 6419.18; LAPTOPS 1384 SHI INTERNATIONAL CORP 4469.40; Tax Refunds TAX CORRECTION 23 Corelogic Centralized Refunds 548.00; 24 Morgan, Lisa 138.32; Use-ST Professional Service 1652 BKL INC 1497.00;. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Warner and seconded by Whitehouse to allow the Courthouse parking lot to be used for a Night of Unity event for local churches, on Saturday, September 25, 2022 at 6:00 p.m. Levi Bradley stated this will be a night of worship and prayer and promote unity with local

churches and local bodies. Bradley stated they will have a stage and trash cans placed. The Commissioners asked that there are trash cans placed, cleanup is done and the parking lot is ready for business on Monday. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8: DISCUSSION ONLY/NO ACTION** to remove Receiving and Requesting Officers and add Receiving and Requesting Officers for Slick Volunteer Fire Department. The department is incorrect, should be Silver City, a new agenda item will be placed on next week's agenda.

**Item #9: DISCUSSION ONLY/NO ACTION** concerning Oakhurst Community trash cleanup activity on Friday, September 16, 2022 from 8 a.m. to 5 p.m. and Saturday, September 17, 2022 from 8 a.m. to 2 p.m. Warner stated this is a joint effort with Tulsa County. We will be providing 10 dumpsters and Tulsa County will be providing 15 dumpsters. We have received \$4,200.00 from a DEQ partial grant and would like to ask that ARPA pay the additional \$8,000.00 for Creek Counties portion. Warner stated a location is to be determined. Stephens spoke of a previous cleanup and the impact that it made for the area.

**Item #10:** Motion was made by Stephens and seconded by Warner to Accept **Bid#23-1 3-Month Railroad Tank Car Culverts** and pass for one week until September 19, 2022 to review. Bids submitted by The Railroad Yard and Hasara Culvert & Cont. Inc. A returned bid was received from Smith Diversified Rail Car Inc. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Motion was made by Stephens and seconded by Warner to Accept **Bid#23-2 3-Month Asphalt & Emulsions Products & Services** and pass for one week until September 19, 2022 to review. Bids submitted by Tulsa Asphalt LLC, Coastal Energy Corp., Asphalt & Fuel Supply and Dunham's Asphalt Services Inc., Vance Brothers Inc., Ergon Asphalt & Emulsions and Millennial Asphalt. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #12:** Motion was made by Stephens and seconded by Whitehouse to sign Financial Statement and Estimate of Needs for Creek County for FY2022-2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Motion was made by Stephens and seconded by Warner to sign **Resolution#2022-138** affirming the August 29, 2022, decision of the Board to participate in two settlements against opioid manufactures and distributors. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #14:** Motion was made by Stephens and seconded by Warner to approve Utility Permit from Creek County Rural Water #7 per County Specs for 1" PVT service line, by boring, size of line 1" PVT line, to cross Shortcut Rd. approximately .2 miles E. of N. 140 Rd., further described as 800' E. of Section 14, T16N, R12E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #15:** Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline, by boring, size of line ¾", to cross W. 91<sup>st</sup> St. S. approximately 0.79 miles N. & 1.35 miles W. of SH-97 & SH-166, further described as 2,549' S. & 262' E. of the N.W. corner of Section 22, T18N, R11E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #16: DISCUSSION ONLY/NO ACTION** regarding establishing a yearly employee review process for Board Employees. Stephens presented two sample questionnaire/valuations for the Board to review. Stephens stated we need to move forward on this process, we should have been doing this for a while. Currently we have nine Board employees, we can look at next week to start the review process. The Board stated they agreed with the presented forms and moving forward. Stephens stated he will work on the starting day.

**Item #17:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Andrew Goforth, Assistant District Attorney stated they are still having issues with the SAM.GOV site. **(1)** Motion was made by Stephens and seconded by Whitehouse to approve change order on W. 41<sup>st</sup> St. S. from HWY 48 going E. 1 ½ mile project #12, for a total of \$17,304.23, PO#695. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(2)** Motion was made by Stephens and seconded by Warner to transfer 320 N95 Respirator Masks from Emergency Management to the Sheriff items purchased with ARPA funds for Emergency Management. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(3)** A motion was made by Stephens and seconded by Warner to approve the Change from Sewer to Water and the use of ARPA Funds for Town of Mannford for sewer and water project, in the amount of \$214,285.71 and create ARPA sub-accounts for Town of Mannford, M&O and Capital Outlay accounts for tracking purposes and transfer \$214,285.71 from 1566-1-2000-1110 ARPA 2021 Commissioners FY2022-2023 to 1566-1-74044-4110 Town of Mannford Water/Sewer Commissioners FY2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. Gerald Haury, Mannford Representative spoke to the Board about their change order for request of ARPA Funds. We are requesting a change order from Sewer to Water Infrastructure, upon an assessment from Garver, we did not realize how bad our water infrastructure was. We are

needing to rehab one of our three Stand Pipes, it is a 160,000-gallon tank, this would include Interior surface repair and coating. Along with Exterior surface, ladder work, tank base seal, overflow repair, etc. The total cost will be \$525,000.00, our Board will be able to cover the balance. We will also be looking at the other two stand pipes and the clear well with our Town funds. We have discovered this is the first step to many of repairs of water and sewer projects for our town. This is the most critical project and will make a huge impact. We almost have the project plans done, then we will meet with Jana Thomas, Purchasing Agent to start the bid process. Stephens and Warner stated the change still falls within the guidelines of sewer/water projects and will still meet the requirements of ARPA Funding. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Public Comment:** Stephens and Warner discussed the Route 66 Blowout and Cruise Night success.

**Adjournment:** Motion was made by Stephens and seconded by Whitehouse at 10:11 a.m. to adjourn and meet again 9-19-22. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.