

June 27, 2022

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, June 27, 2022 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Whitehouse and seconded by Stephens to approve the minutes of June 20, 2022 meeting. Vote as follows: Stephens - Aye, Warner - Abstain, Whitehouse - Aye. Motion was made by Warner and seconded by Stephens to approve minutes of June 15, 2022 special meeting. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Abstain.

Item #5: Motion was made by Whitehouse and seconded by Stephens to approve Blanket Purchase Orders # 6716-6727; Purchase Orders #2021-2022 911 Phone ACCESS FEES 4786 OK COMMUNICATIONS SYSTEMS 221.44; NOTARY BOND FILING FEE 6678 SECRETARY OF STATE 10.00; PHONE & INTERNET SERVICES 6690 A T & T 497.04; UTILITY 6618 A T & T 1855.96; ARPA 2021 Professional Service 2439 Reco Construction 36077.53; ROAD MATERIALS 5088 DUNHAM ASPHALT SERVICE INC 8568.56; CBRI CULVERTS 5667 FENSICO INC 11122.20; MATERIAL 6244 DUNHAM ASPHALT SERVICE INC 5842.72; 6337 DUNHAM ASPHALT SERVICE INC 6180.20; 6469 DUNHAM ASPHALT SERVICE INC 6030.96; 6538 ANCHOR STONE COMPANY 10771.32; Fair Board REPAIR 6409 WARREN CAT 1647.23; General AIR FRESHENERS 6168 Simply Scentsational 36.00; AMMUNITION 2723 PRECISION DELTA CORP 1049.00; BATTERIES 6562 Amazon Capital Services 778.50; BATTERY/SHERIFF DEPT 6516 AXON ENTERPRISES INC, DEPT 2018 241.40; BOCC MINUTES 6549 SAPULPA DAILY HERALD 390.60; 6616 SAPULPA DAILY HERALD 459.75; CLOTHING 6601 Print Shop LLC 315.56; CONTRACT SERVICES 3240 OSU CO-OP EXT SERVICE 13333.33; DOMAIN RENEWAL 6602 BROOKS JEFFREY MARKETING INC 300.00; NOTARY BOND 6700 SECRETARY OF STATE 10.00; OFFICE SUPPLIES 6625 MERRIFIELD OFFICE SUPPLIES 106.50; 6679 Amazon Capital Services 83.96; PARTS 6252 JOHN DEERE FINANCIAL 192.17; PARTS, SUPPLIES, & SERVICE 6376 A & M ELECTRIC INC 90.00; POSTAGE 6683 QUADIENT FINANCE USA INC 46.72; Professional Service 6090 HUDSON PLUMBING HEATING AIR CONDITIONING INC 8000.00; PROFESSIONAL SERVICES 6231 INCOG 3333.33; SERVICE 3208 PATRIOT SECURITY SYSTEMS INC 16.00; 3246 A-1 REFUSE 18.00; 4049 AMERICAN WASTE CONTROL INC 176.00; 6596 ATLINK SERVICES LLC 225.00; STRIPING/DECALS 3951 KPS STRIPING 125.00; 6177 KPS STRIPING 1154.96; 6178 KPS STRIPING 134.98; 6556 KPS STRIPING 155.00; Supplies 6156 MIDWEST PRINTING 245.00; SUPPLIES 6235 WESTLAKE ACE HARDWARE OK-020 221.04; 6603 Amazon Capital Services 92.98; UTILITY 6246 A T & T MOBILITY 81.45; 6249 A T & T MOBILITY 122.16; 6617 O N G 144.46; 6675 COX BUSINESS 35.81; 6689 O N G 58.73; Vehicle Upfit 5854 KPS STRIPING 450.00; WATER 3197 CULLIGAN OF TULSA 39.00; Health LEASE 4023 Pitney Bowes Inc 81.25; Salary/Benefits 5178 Okla State Dept Of Health 76135.26; Supplies 5778 MERRIFIELD OFFICE SUPPLIES 494.91; 6134 PRO-ED 281.60; TRAVEL 4684 Givings, Samantha 216.10; UTILITIES 6384 CITY OF SAPULPA 160.17; 6394 O N G 40.47; Highway HAULING 6541 MIKE WOFFORD TRUCKING & GRADING LLC 21504.16; LEASE PYMT 6612 ARMSTRONG BANK 2959.84; OFFICE SUPPLIES 5291 UNIFIRST FIRST AID & SAFETY 296.90; 6313 UniFirst Holdings Inc 275.42; PARTS & SUPPLIES 6681 P&K EQUIPMENT 1565.56; PARTS/SUPPLIES 6023 P&K EQUIPMENT 242.67; PAYMENT 6358 SNB BANK 1556.98; Reimbursement 6695 SMITH, ROGER D. 75.00; SERVICE CONTRACT 5888 EMCO TERMITE & PEST CONTROL INC 65.00; SIGNS 5518 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 802.60; SUPPLIES 6345 CINTAS CORPORATION NO 2 389.13; TESTING 6328 TotalSIR 36.50; Utilities 5882 A T & T MOBILITY 283.65; 6148 A T & T MOBILITY 679.99; 6236 O G & E 610.55; 6238 O G & E 168.32; UTILITY 6248 A T & T MOBILITY 58.22; 6371 A T & T 233.39; WATER BILL 5758 CREEK CO RURAL WATER D#2 75.50; Hwy-ST Gravel 6100 THE QUAPAW COMPANY 17393.36; PROPANE 5671 MFA PROPANE 119.86; ROAD MATERIAL 6169 MIKE WOFFORD TRUCKING & GRADING LLC 4600.00; UTILITY 6367 O N G 103.54; Jail-ST AIR CONDITIONER 6462 Amazon Capital Services 184.99; 6698 AIRCO SERVICE INC 1170.00; CCJ PLUMBING SERVICES 6267 CREEK ENVIRONMENTAL SOLUTIONS LLC 295.00; HANDCUFFS 5864 HANDCUFF WAREHOUSE 985.40; INMATE CLOTHING 6081 CHARM TEX 86.90; JAIL DOOR MAINTENANCE 6620 NOVALCO INC 510.00; Maintenance 4190 WESTLAKE ACE HARDWARE OK-020 45.35; 5446 WESTLAKE ACE HARDWARE OK-020 24.95; PLUMBING SERVICES 6626 CREEK ENVIRONMENTAL SOLUTIONS LLC 415.00; SPRINKLER HEADS 6623 FIRETROL 190.00; UTILITIES GAS SERVICES 6624 O N G 267.91; Juv Dent-ST FOOD 6375 SYSCO FOODS 1997.21; JUVENILE DETENTION 6615 MERRIFIELD OFFICE SUPPLIES 329.77; PHONE & INTERNET SERVICES 6676 A T & T 742.75; UTILITIES GAS SERVICES 6686 O N G 504.66; Planning/Zoning SUPPLIES 2448 MERRIFIELD OFFICE SUPPLIES 20.15; Resale FUEL 5455 COMDATA INC 506.28; LABOR 5879 Federal Protection Inc 186.30; 6403 CASTLECOM LLC 191.44; SERVICE 5315 A T & T 41.23; Supplies 6519 MERRIFIELD OFFICE SUPPLIES 40.00; TEMPORARY EMPLOYEE 5632 DYNAMIC RECRUITING SPECIALIST 870.00; 5633 DYNAMIC RECRUITING SPECIALIST 870.00; RFD-ST SUPPLIES 6097 Heiman Fire Equipment 2835.70; RM&P SUPPLIES 6593 MERRIFIELD OFFICE SUPPLIES 488.27; SH Commissary Commissary 6032 TIGER CORRECTIONAL 2847.69; SH Svc Fee MEDICAL SERVICES/JAIL 4677 Turn Key Health Clinics LLC 3704.72; OFFICE SUPPLIES 6614 MERRIFIELD OFFICE SUPPLIES 190.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.) Whitehouse stated their Unleaded Fuel tank is broken; they are working on getting it fixed. We need to declare an emergency to buy fuel at the gas station. A motion was made by Stephens and seconded by Whitehouse to declare an emergency for fuel for District #3. Whitehouse stated they should be out today to fix the issue. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #7: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-73** rezoning request CCZ-2081 and lot split CCLS-2821-Jim LaRue per recommendations of CCPC. Rezoning from Agricultural District to Light Residential District to allow lot split. Tract 1 will remain Agricultural containing 5.0 acres more or less and will meet all requirements, when tied to the 10-acre tract to the west. Tract 2 will be rezoned from Agricultural District to Light Residential containing 1.66 acres more or less and will meet all requirements. The tracts are surrounded by agricultural, there has been no opposition. Applicant is present. The CCPC recommended approval on 6/21/22, along with the Planning Office. Property located at S. 241st W. Avenue Sapulpa, OK.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Stephens and seconded by Warner to sign **Resolution#2022-74** rezoning request CCZ-2082 and lot split CCLS-2824-Country Investments per recommendations of CCPC. Rezoning from Agricultural District

to Light Residential on Tract 1, 2, and 3 to allow lot split. Tract 1 will contain 2.5 acres more or less. Tract 2 will contain 1.25 acres more or less. Tract 3 will contain 1.25 acres more or less. All tracts will meet requirements. The tracts are surrounded by Agricultural. There has been no opposition. Applicant is present. The CCPC recommended approval on 6/21/22, along with the Planning Office. Property is located at 17421 S. 145th W. Avenue Sapulpa, OK.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: Motion was made by Whitehouse and seconded by Warner to sign **Resolution#2022-75** rezoning request CCZ-2083-Joshua Boyer and Carl Winn per recommendations of CCPC. Rezoning from Agricultural District to Commercial District to bring an existing retail store and restaurant into compliance. This tract was previously the Elk's Lodge, then sat vacant for some time. CJ's Country Fixings is currently operating a mercantile store, restaurant and bar at the location. There has been no opposition. Applicant is present. The CCPC recommended approval on 6/21/22, along with the Planning Office. Property located at 36921 W. HWY 66 Bristow, OK.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #10: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-76** rezoning request CCW-2022-01 and lot split CCLS-2823-John Malloy and requests approval of a plat waiver to allow a lot split with 35' easement to Tract 2 per recommendations of CCPC. Tract 1 will contain 3.97 acres more or less and has an easement filed in book 627, page 1703. Tract 2 will contain 6.10 acres more or less and will be given access from the easement filed. The tracts are surrounded by Agricultural and the U.S. Government tract Keystone Dam. The CCPC recommended approval on 6/21/22, along with the Planning Office. Property located at 4600 S. 289th W. Avenue.-Wendy Murray, Planner. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #11: Motion was made by Warner and seconded by Whitehouse to approve the use of ARPA Funds for City of Oilton for sewer and water project, in the amount of \$214,285.71 and create ARPA sub-accounts for City of Oilton, M&O and Capital Outlay accounts for tracking purposes and transfer \$214,285.71 from 1566-1-2000-1110 ARPA 2021 Commissioners FY2021-2022 to 1566-1-74052-4110 City of Oilton Water/Sewer Commissioners FY2022. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. Steve Kenneth Gram, Oilton Board Representative spoke to the Board. We are requesting a second water supply well; this would supply ample water for now and in the future. It would impact 1099 customers, fire department, and all citizens in our area. We had planned on teaming up with Town of Mannford on their Engineer, with the recent passing of the engineer, we are still searching at this time. We are caught up on our audits, satisfied all additional findings, we have a consent order to drill the well. We are looking at city property to place the second well. Project is estimated at \$360,000.00; we have additional funding from our city ARPA in the amount of \$171,000.00, plus any additional costs of the project. We would like to stay on the same existing line, if possible, if we have to look outside the city, then we would look at a grant through INCOG. Barbara Albritton, INCOG Representative stated we have all their information, we will need DEQ application to construct, well permit from Oklahoma Water Resource Board, as well. Warner asked if their delinquent ARPA reporting's have been completed? Gram stated yes, we completed last week. Warner stated that Town of Mannford has hired Graver Engineering, you might want to reach out and see if you could work with them as well. Gram stated he would, they were on his contact list. The Board stated this is a good project.

Item #12: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-76A** choosing payment option 1 for the ACCO-SIG Property and Liability Insurance renewal for Creek County for fiscal year 2022-2023. This will be paid from the use tax account. Mortazavi asked if the process for submitting claims would remain the same. The Board stated yes, they would still need to bring before the Board for approval. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13: Motion was made by Warner and seconded by Whitehouse to approve amendment to the Payroll Policy within the Creek County Employee Handbook with policy going into effect on 7/1/22. Tandra McClellan, Payroll Clerk spoke briefly to the Board on the updated payroll changes, we updated the pay period, stating that we are paid for the month we are in and not the month following. Also, some language has been added to the Direct Deposit portion. This amendment was discussed in the Internal Controls meeting, all Elected Official present were in agreement of amendment. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #14: Motion was made by Stephens and seconded by Whitehouse to **Award Bid#22-12 Installation of a New Security Camera System at the Creek County Juvenile Justice Center** to CastleCom per recommendation of Jamie Wheeler, Sheriff Deputy. Wheeler spoke to the Board; we have all proposals from all vendors. There were five total bids ranging from \$65,000.00,

\$95,000.00 to \$186,000.00. The two lowest bidders had incomplete information; the hardware was not good systems. The two higher bidders had good equipment, but had high cost on shipping and travel. One was double the cost of the other bid on equipment, as well. We would like to recommend CastleCom, they have provided high quality equipment, their service agreement response time was great and their system and platform was familiar to us. There were also two storage capabilities offered, the crossover would be compatible. The cameras offered are 5 mega pixels, where the others were 2 mega pixels. Also, the company is local and had the best service options. Stephens stated that the two lowest bidders did not meet specs correct, Wheeler stated that is correct. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #15: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-77** directing the Creek County Treasurer to credit the Creek County Treasurer's Maintenance and Operations Fund 001-1-0600-2005 with \$1,487.00, from Dynamic Recruiting Specialists, LLC reimbursement for misapplied payment, as per Title 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Mortazavi stated that the misapplied payment was not from the County Clerk's Office and we did not mail the checks, the Treasurer's Office mails their own. Dana Logsdon stated that Teresa, Deputy Treasurer stated that there were two checks mailed to Dynamic, one was not issued to them, but they deposited both checks and American Heritage Bank allowed both payments to post to Dynamic. Dynamic has issued payment back to the Treasurer. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #16: Motion was made by Whitehouse and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline by boring, size of line $\frac{3}{4}$ ", to cross W. 78th St. approximately 1.43 miles N. & 0.86 miles E. of SH-66 & SH-364, further described as 1,292' N. & 2,476' W. of the S.E. corner of Section 7, T18N, R12E in District #3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #17: Motion was made by Stephens and seconded by Whitehouse to approve Utility Permit from Creek County Rural Water District #2 per County Specs for water service line by boring 47' ditch to ditch, size of line 1", size of casing 2", to cross S. 97th W. Ave. approximately N. of W. 151st & 97th W. Ave., further described as 1095' N. of S.W. corner of Section 13, T17N, R11E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #18: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. A motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2022-78** stating that Creek County is participating in the American Rescue Plan 2021, which was signed into law March 11, 2021. Creek County has received \$6,946,155.00, as second distribution of ARPA Funds and guidance has been issued from US Treasury and the State Auditor and Inspector's Office, the Board directs the ARPA funds to be accounted for with the fund named American Rescue Plan Act 2021, fund 1566, revenue code 9302, revenue code for interest 9008 and the Board directs that the receipt of ARPA funds be special apportioned into the personnel services sub-account 1566-1-2000-1110, to be transferred out to other sub-accounts of said fund, as directed by the Board of County Commissioners. Dana Logsdon, Deputy Commissioner stated we have received the second distribution and we need to sign the resolution. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(1)** NO ACTION on discussion and possible action to consider using ARPA funds on road and bridge projects. **(2)** Motion was made by Stephens and seconded by Whitehouse to approve the use of ARPA Capital Outlay Funds for the Sheriff to purchase four Tahoe's that are rated for emergency responses and upfitting of the four vehicles, in the amount of \$189,000.00 and approving the transfer \$189,000.00 from 1566-1-2000-1110 ARPA2021 Salary Commissioners FY2021-2022 to 1566-1-2000-4110 ARPA2021 Capital Outlay Commissioners and establishing the project number 1566-6.1-0400-4110(B). Stephens stated after having some discussion with the Sheriff's Office and how we could help the budget. I thought the three extra cars that were being requested on the budget could be asked for under the ARPA monies. This would allow them to add one more deputy for Courthouse security that could man the metal detector and x-ray machine. They have already added three deputies to the budget, this would be adding one more and taking off the three extra cars. This would be a reduction of \$88,000.00 from our estimate of needs request. There was discussion of the Dodge Charger not being available to purchase, so the Sheriff is opting for Tahoe's instead. The cost of the Tahoe is roughly \$47,000.00 with upfitting, we may have to utilize some of our funds to finish the upfitting stated Bret Bowling, Sheriff. Bowling stated it will take time to hire the deputy to be at the courthouse and train that person. Also, I want to make it clear it is the rights of management to move that deputy around at any given time. With the upcoming laws that have been given by the federal government on mental health and our governor implementing law on school security, we don't know

what all is coming and what all our agencies will be responsible for. We are not staffed currently; we could add up to ten deputies and still may not cover the county. With the money that is received by courthouse security fees, it is not enough to fund one deputy at the courthouse. Stephens asked Bowling your intent for the fourth deputy is to be courthouse security, Bowling yes. Joe Thompson, Under Sheriff stated they might be looking at additional ARPA requests for devices for the courthouse, Stephens stated there are other funds to consider like the Use Tax, Trust Funds and ARPA.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Whitehouse at 10:18 a.m. to adjourn and meet again 7-5-22. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.