

February 14, 2022

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, February 14, 2022 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:02 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Whitehouse to approve the minutes of February 07, 2022. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve Monthly Appropriations; January Monthly Reports from County Clerk, District Attorney, Health Department, OSU Extension Services; Transfers \$45,867.50 from 1103-6-4000-4030 CBRIF-ALL Commissioners FY2021-2022 to 1103-6-4100-4030 CBRIF-D1 HWY \$9,173.50, 1103-6-4200-4030 HWY \$18,347.00 and 1103-6-4300-4030 CBRIF-D3 HWY \$18,347.00 FY2022; \$58,047.75 from 1102-6-6500-2005 CIRB-MV Coll/SB1888-ALL Commissioners FY2021-2022 to 1102-6-6510-2005 CIRB-MV/SB1888-D1 HWY \$11,609.55, 1102-6-6520-2005 CIRB-MV/SB1888-D2 HWY \$23,219.10 and 1102-6530-2005 CIRB-MV/SB1888-D3 HWY \$23,219.10 FY2022; \$91,526.47 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2021-2022 to 1102-6-4100-1110 HWY Salary-D1 HWY \$70,000.00, 1102-6-4100-1320 HWY Travel-D1 HWY \$1,507.10, 1102-6-4100-2005 HWY M&O-D1 HWY \$10,019.37 and 1102-6-4100-4110 HWY Cap Outlay-D1 HWY \$10,000.00 FY2022; \$112,647.96 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2021-2022 to 1102-6-4200-1110 HWY Salary-D2 HWY \$80,000.00, 1102-6-4200-1320 HWY Travel-D2 HWY \$4,704.79, 1102-6-4200-2005 HWY M&O-D2 HWY \$15,943.17 and 1102-6-4200-4110 HWY Cap Outlay-D2 HWY \$12,000.00 FY2022; \$112,647.96 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2021-2022 to 1102-6-4300-1110 HWY Salary-D3 HWY \$110,000.00 and 1102-6-4300-2005 HWY M&O-D3 HWY \$2,647.96 FY2022; \$35,202.49 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2021-2022 to 1102-6-4000-2005 HWY M&O-ALL Commissioners FY2022; Blanket Purchase Orders #4520 - 4556 ; Purchase Orders # 2021-2022 911 Phone Notary Renewal 4491 SECRETARY OF STATE 20.00; Utilities 4463 Cimarron Telephone Co 185.43; UTILITY 4464 CIMARRON TELEPHONE COMPANY 1368.57; ARPA 2021 PROFESSIONAL SERVICES 1527 Turn Key Health Clinics LLC 9835.00; CBRI ASPHALT 3783 DUNHAM ASPHALT SERVICE INC 18160.62; CYLINDER RENTAL 3727 Lampton Welding Supply 110.72; SIR TEST 3778 TotalSIR 36.50; SUPPLIES 3736 T H ROGERS LUMBER CO 36.34; Supplies & Service 3020 Lampton Welding Supply 83.29; CH Improv-ST Agreement 4498 CREEK CO PUBLIC FACILITIES 93490.90; General AIR FRESHENERS 4056 Simply Scentsational 32.00; BOCC MINUTES 4403 SAPULPA DAILY HERALD 424.20; 4456 SAPULPA DAILY HERALD 579.60; Equip Rental 2201 Lampton Welding Supply 23.79; Evidence Supplies 4160 ULINE 265.08; FEES 3462 THOMSON-WEST 210.00; FUEL/DEPUTY CARS 2743 COMDATA INC 9941.99; INSPECTION 1098 Metro Fire Protection 126.00; Law Books & Services 372 THOMSON-WEST 2226.00; OFFICE FURNITURE 4492 MERRIFIELD OFFICE SUPPLIES 743.06; PARTS, SUPPLIES, & SERVICE 3636 Vertiv 7147.20; 4435 HUDSON PLUMBING HEATING AIR CONDITIONING INC 490.00; PEST CONTROL 4070 EMCO TERMITE & PEST CONTROL INC 15.00; POSTAGE 4482 US POSTMASTER 58.00; SERVICE 2326 SHOW INC. 35.00; 4502 COX BUSINESS 35.90; SERVICE AGREEMENT 3790 Standley Systems 28.50; Supplies 3096 WESTLAKE ACE HARDWARE OK-020 48.75; 4434 MERRIFIELD OFFICE SUPPLIES 125.51; SUPPLIES 3941 WESTLAKE ACE HARDWARE OK-020 204.18; SUPPLIES AND SERVICE 3296 EMCO TERMITE & PEST CONTROL INC 55.00; TIRES/DEPUTY CARS 3880 BRISTOW TIRE & AUTO SERVICE 143.20; TRAINING REGISTRATION 4252 DEFENSE TECHNOLOGY 325.00; UNIFORM & ACCESSORIES 2694 SPECIAL-OPS UNIFORMS 107.64; UTILITIES 4503 O N G 1653.31; UTILITIES WATER 4493 CITY OF SAPULPA 130.65; UTILITY 4424 O G & E 30.39; 4457 CITY OF BRISTOW 166.17; 4458 O G & E 360.57; 4460 O G & E 209.29; 4462 O G & E 227.37; VEHICLE PARTS 3770 ADVANCED AUTO PARTS 233.72; Vehicle Upfit 4175 I CARE AUTO GLASS & PARTS 897.60; 4399 LIGHT EM UP EMERGENCY EQUIPMENT 570.00; WINDOW TINT 4159 AUTO ENHANCERS 100.00; Health LEASE 3365 DOTCOM LEASING LLC 445.00; SALARY 1095 Okla State Dept Of Health 71784.94; 1343 Okla State Dept Of Health 79324.81; SERVICE 2779 Vital Records Control 84.11; 3380 VIP Voice Services 835.00; 4001 ONE SOLUTION OUTDOOR SERVICE LLC 800.00; Service Call 4254 SHOEMAKER INC, FORREST 2864.00; Supplies 2815 Capital One 65.76; 3363 LOWES CREDIT SERVICES 36.00; TRAVEL 261 Talley, Robert 60.49; 3358 Kelly Amanda 177.84; UTILITIES 3367 CITY OF BRISTOW 104.52; 3383 O N G 547.46; 4019 O G & E 181.02; Highway DIESEL FUEL/GAS 3928 COMDATA INC 689.33; EMULSIONS 3784 ERGON A & E INC 1199.83; EQUIPMENT 3612 SOUTHWEST TRAILERS & EQUIPMENT 7308.40; 4261 PURPLE WAVE INC 9900.00; 4373 ADAMS, AL 1900.00; LEASE/PURCHASE 4280 SNB BANK 1556.98; 4282 ARMSTRONG BANK 1014.94; 4320 SNB BANK 1476.23; 4322 Armstrong Bank 3069.89; 4341 OK DEPT OF TRANSPORTATION 1791.56; Parts & Labor 4423 Advantage Plumbing Heating And Cooling 350.00; PARTS & SUPPLIES 2862 LIBERTY FLAGS 151.38; PARTS/SUPPLIES 2457 TULSA GAS & GEAR 46.87; 2651 PREMIER TRUCK GROUP 211.37; 3332 JOHN DEERE FINANCIAL 612.84; 3448 O'REILLY AUTO PARTS 969.95; 4222 TULSA CLEANING SYSTEMS 984.00; PAYMENT 3725 OKLA DEPT OF TRANSPORTATION 1791.56; Products and Services 3012 UNIFIRST FIRST AID & SAFETY 486.61; Reimbursement 3418 WARNER, LEON 25.00; 4486 SPEERS, JUSTIN A. 75.00; SERVICE 4314 Republic Services #789 120.27; SUBSCRIPTIONS 3933 DRUMRIGHT GUSHER 20.00; SUPPLIES 3731 CINTAS CORPORATION NO 2 397.45; TRAVEL 2678 WARNER, LEON 83.10; 3499 WARNER, LEON 68.35; Utilities 3158 DRUMRIGHT UTILITIES 741.00; 4183 A T & T 465.85; Hwy-ST ASPHALT 3738 TULSA ASPHALT LLC 3250.18; CYLINDER RENTAL 3937 Industrial Welding & Tools Supply 115.12; Fuel 4461 LIONEL HARRIS OIL CO INC 22667.59; Gravel 3701 THE QUAPAW COMPANY 5329.56; 4011 ANCHOR STONE COMPANY 33876.02; PARTS 2067 WARREN CAT 122.49; 3773 MHC KENWORTH -Tulsa 713.46; 3953 TULSA AUTO SPRING CO INC 63.20; Parts & Labor 1925 P&K EQUIPMENT 1839.09; 2578 P&K EQUIPMENT 738.00; 3353 Yellowhouse Machinery Co 1345.37; 3446 AUTO ENHANCERS 400.00; 3742 Yellowhouse Machinery Co 1449.95; PARTS & REPAIR 3049 YELLOWHOUSE MACHINERY 484.08; PARTS & SUPPLIES 1292 BRUCKNER TRUCK SALES INC 771.27; 2120 AMERICAN WELDING SUPPLY INC 265.41; 2598 WELDON PARTS-TULSA 153.84; 2633 CHEROKEE HOSE & SUPPLY INC 80.13; 3164 ECONOMY SUPPLY CO 82.63; 3177 O'REILLY AUTO PARTS 324.20; 3331 OCT EQUIPMENT INC 170.00; 3696 NAPA AUTO PARTS 1066.21; 3714 STANDARD AUTO PARTS 464.26; 3716 DIRECT DISCOUNT TIRE 417.58; 3719 WELDON PARTS-TULSA 1416.68; 3724 FARM PLAN DBA ATWOODS 470.96; 3741 DRUMRIGHT AUTO SUPPLY 26.99; 3751 Stewart Martin Equipment 2123.58; 3757 O'REILLY AUTO PARTS 299.92; 3759 LIONEL HARRIS OIL CO INC 270.84; 3765 TRACTOR SUPPLY CREDIT PLAN 969.51; 3777 CROW BURLINGAME COMPANY 969.29; 4318 C3 INDUSTRIAL LLC 461.80; PIKE PASS 3707 OKLAHOMA TURNPIKE AUTHORITY 102.79; RENTAL 3930 WHITE STAR 2320.00; Repairs 219 IRON EAGLE REPAIR LLP 108.00; SIGNS 3717 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 209.00; SUPPLIES 1470 HARBOR FREIGHT TOOLS 89.94; 2084 CHEROKEE HOSE & SUPPLY INC 415.49; 3768 Capital One 163.29; 3779 VARNERS EQUIPMENT & HARDWARE 209.68; TIRES & REPAIRS 3703 Sellers Tire Inc 264.00; TRASH SERVICE 3744 GREEN ENVIRONMENTAL SERVICES LLC 75.00; UNIFORM 3702 UniFirst Holdings Inc 1553.08; Utilities 3762 A T & T MOBILITY 282.64; UTILITY 3728 O G & E 27.66; 4304 O G & E 290.88; Jail-ST ANNUAL LICENSE 4484 ITOUCH BIOMETRICS LLC 200.00; CCJ MAINTENANCE 2754 LOCKE SUPPLY 47.25; 3758 LOCKE SUPPLY 264.77; CCJ VEHICLE TINTING 4161 AUTO ENHANCERS 100.00; FUEL/JAIL CARS 3461 COMDATA INC 2123.45; HEATER 4472 HOTSY OF OKLA INC 3000.00; INMATE TRACKING SYSTEM 3882 GUARDIAN RFID 165.00; Mattress

3919 BOB BARKER CO INC 5219.52; Network Services 4471 COX BUSINESS 2043.25; PEST CONTROL/JAIL 3932 SILVER BULLET PEST SERVICES INC 110.00; RENTAL 3454 ECOLAB 434.85; Supplies & Materials 3447 ATWOODS 58.14; Tires 3957 BRISTOW TIRE & AUTO SERVICE 261.80; Juv Dent-ST FOOD/SUPPLIES 3463 Williams Grocery 23.94; Fuel 2116 COMDATA INC 374.00; JUVENILE DETENTION 4112 BOB BARKER CO INC 658.05; PEST CONTROL 188 SILVER BULLET PEST SERVICES INC 140.00; UTILITIES WATER 4459 CITY OF BRISTOW 293.89; VEHICLE PARTS 608 ADVANCED AUTO PARTS 150.74; Planning/Zoning SUPPLIES 4185 QUADIENT FINANCE USA INC 1000.00; 4414 Amazon Capital Services 29.95; Resale AIR FRESHENERS 3802 SCENTS PLUS LLC 48.00; BOTTLED WATER 2041 FIZZ-O WATER COMPANY 15.90; FUEL 343 COMDATA INC 59.19; 3256 COMDATA INC 202.30; PRINTING 4219 Covis Document Service LLC 5256.85; SERVICE 2047 LEXISNEXIS RISK SOLUTIONS 180.00; Supplies 2021 WESTLAKE ACE HARDWARE OK-020 18.57; 4496 MERRIFIELD OFFICE SUPPLIES 62.49; TAX WARRANT SERVICE 2031 CREEK COUNTY SHERIFF 100.00; TEMPORARY EMPLOYEE 3815 DYNAMIC RECRUITING SPECIALIST 870.00; 3816 DYNAMIC RECRUITING SPECIALIST 522.00; 3817 DYNAMIC RECRUITING SPECIALIST 163.16; 4202 DYNAMIC RECRUITING SPECIALIST 870.00; TIRES 4455 Robertson Tire Company Inc 259.73; TRAVEL 3950 ENGLE, DON 132.72; RFD-ST BADGES/ETC 2921 MTM RECOGNITION 1225.00; FIRE EQUIPMENT 2360 MUNICIPAL EMERGENCY SERVICES INC 8460.38; RM&P SERVICE 3474 CASTLECOM LLC 1368.00; SH Commissary Commissary 4012 TIGER CORRECTIONAL 1832.40; SH Svc Fee AMMUNITION 2725 G T DISTRIBUTORS 1136.70; 2729 G T DISTRIBUTORS 1721.94; FOOD FOR INMATES 4005 TIGER CORRECTIONAL 9487.94; HANDGUNS 2724 GT DISTRIBUTORS 1816.00; Tax Refunds TAX CORRECTION 95 Corelogic Centralized Refunds 752.00; 96 Corelogic Centralized Refunds 691.00; 97 Millard Ray Laskey 48.00; 98 Wylie J Childress 80.00; 99 Gary Million 179.00; 100 Gary Million 179.00;. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2022-23** entering into an Intergovernmental Cooperative Purchasing Agreement with National Purchasing Partners (NPPGov). Andrew Goforth spoke briefly on this item, this is a purchasing cooperative out of Oregon, that has fire protection and wild land options. This will be another purchasing tool for the county. This current contract will end on June 30, 2022 and renew July 01, 2022 with all of the others. Jana Thomas, Purchasing Agent stated this contract is so the county can participate in the cooperative. Once an item has been chosen, then a specific contract and master price agreement will need to be executed. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Warner and seconded by Whitehouse to send up to five county employees to the Grant Writing USA class to be held on February 28, 2022 and March 01, 2022 and be paid from the provided funds from R1A account. Stephens stated this is a great opportunity for some of our employees to utilize this training. The class will be held from 9 a.m. to 4 p.m., at the Tulsa Police Academy, the cost is \$455.00, per person. This will be a very detailed class that would be a tool for us. I think Jacob Pilgram would be good for Emergency Management and various county grants. Joe Thompson, Under Sheriff stated they have two employees that they would like to send. Whitehouse stated Steve McGuire would be good to send for the Highway Department, as well. Thompson stated this will help the Sheriff's Office diversity on covering our areas. Warner asked if Glen Musser, our Project Manager would benefit from the class. Thomas stated if the county sends five or more, then the cost is \$405.00, per person. The Board discussed using the R1A account, where they have set aside money for a grant writer, during the budget process. Stephens stated Goforth has advised that this could be paid out of the ARPA Funds, as well. Stephens stated that we are intending on using this service for other grants and not just for ARPA, so I feel we need to use the budgeted account. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: Motion was made by Warner and seconded by Whitehouse for the Allocation of Beverage Tax to be distributed as follows: Bristow \$2,910.68; Depew \$282.51; Drumright \$1,754.70; Kellyville \$699.80; Kiefer \$1,498.10; Lawrence Creek \$82.94; Mannford \$2,236.78; Mounds \$640.19; Oilton \$606.50; Sapulpa \$15,032.84; Shamrock \$69.98; Slick \$103.67. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #10: Motion was made by Stephens and seconded by Warner to sign **Resolution#2022-24** directing the Creek County Treasurer to credit the Creek County Highway District #1 Salary Account 1102-6-4100-1110/T1A) in the amount of \$58.34, with funds from American Public Life (APL) to reimburse for refunds of premium submitted on behalf of employees paid from that account, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #11: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-25** directing the Creek County Treasurer to credit Creek County Planning & Urban Development Account (1219-1-3200-2005/PUD) with \$1.40, which is the change received from Sapulpa Tag Agency/OTC quoting a higher cost than was charged by cashier. Dana Logsdon, Deputy Commissioner stated that the Tag Office has quotes a non-notary and notary price and it was still wrong. Jana Thomas, Purchasing Agent stated that the County Clerk's Office can correct the warrant if the county still has it in their possession. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #12: Motion was made by Whitehouse and seconded by Warner to sign **Resolution#2022-26** directing the Creek County Treasurer to credit the Creek County Highway District #3 Road and Bridges-ST Account (1313-6-8043-

2005/HTX2-3) with \$9.50, \$7.50 for a 2010 Chevrolet 2500 Truck on PO#3975, and \$2.00 for a 2022 Mack Pinnacle on PO#3976, which is the change received from Stroud Tag Agency/OTC quoting a higher cost than charged by cashier. Logsdon stated this is the same, as item #11. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13# Motion was made by Whitehouse and seconded by Stephens to approve Utility Permit from Windstream KDL LLC per County Specs for buried fiber optic cable, by boring and pulling, size of line 48-count fiber optic cable, size of casing 1.25" HDPE conduit and 3" HDPE Conduit, to cross and parallel N3730 Rd. approximately S. of W. 211th St. S., further described as 500' E. of the N.W. corner of Section 21, T16N, R9E in District #3. Stephens stated that a portion of this request is on the borderline of District #1 and #3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #14: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. **(1) DISCUSSION ONLY/NO ACTION** to consider using ARPA Funds on road and bridge projects. Stephens stated we are still working on this item. I have a few that I would like to utilize the monies on. The Guy Engineering contract is still being reviewed, Goforth stated we are still reviewing the NEPA portion of the contract, I will update when I have a final version. **(2)** Motion was made by Warner and seconded by Whitehouse to approve the use ARPA Capital Outlay Funds for the purchase Camlock Cables and Protectors from Emergency Power Systems Inc., in the amount of \$9,994.34 for the generators purchased for Creek County Emergency Management and transfer \$9,994.34 from 1566-1-2000-1110 ARPA-2021 Personnel Commissioners FY2021-2022 to 1566-1-2000-4110 ARPA 2021 Cap Outlay Commissioners FY2022. Project #1566-7.1-2000-4110. Covey Murray, Emergency Management presented a packet to the Board. Murray went through the quote and stated we still need to have switches and connectors quoted to the county buildings. This is just for training, startup and cables. Musser explained the quote and how each cable would be utilized. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(3)** Motion was made by Stephens and seconded by to approve the use of ARPA Payroll Funds for sending up to five county employees to the Grant Writing USA class to be held on February 28, 2022 and March 01, 2022 from 9 a.m. to 4 p.m. Project #1566-7.1-2000-1110. Stephens stated this is a zoom class, this would be beneficial for Dana Logsdon, Jana Thomas and Jennifer Mortazavi pending her schedule and workload. This will be on the administrative side of the grants, if another department would like to send someone that would be good, as well. Under Sheriff Thompson stated they could send one for sure, but maybe two. Thompson stated he will confirm the entries for the Sheriff's Office. The class is \$595.00 per person. Jana Thomas stated this class can be mix and match with the grant writing class for discount. Also, I will receive a \$100.00 discount, since I attended the class back in 2018. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Whitehouse at 9:52 a.m. to adjourn and meet again 2-22-22. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.