

February 07, 2022

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, February 07, 2022 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Whitehouse to approve the minutes of January 31, 2022. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve Monthly Appropriations; January Monthly Reports from County Clerk, Treasurer; Blanket Purchase Orders #4435 - 4454; Purchase Orders #2021-2022 911 Phone Dispatch office supplies 3847 MERRIFIELD OFFICE SUPPLIES 87.24; FEES 44 OKLA DEPT OF PUBLIC SAFETY 400.00; Utilities 4376 A T & T 2924.12; 4385 A T & T 1578.57; UTILITY 4245 A T & T 42.39; ARPA 2021 COVID-19 Supplies 4099 Turn Key Health Clinics LLC 8000.00; Professional Service 1526 BKL INC 16100.00; TRUCK 4396 BILL KNIGHT FORD FLEET CENTER 48376.00; CBRI MATERIAL 3694 ANCHOR STONE COMPANY 5464.83; General AIR FRESHENERS 4055 Simply Scentsational 32.00; BOCC MINUTES 4095 SAPULPA DAILY HERALD 393.90; 4224 SAPULPA DAILY HERALD 406.50; BRAKES/ROTORS 4269 Midtown Auto & Diesel Repair Inc 566.60; CLEANING SUPPLIES 4248 Amazon Capital Services 18.97; 4272 MERRIFIELD OFFICE SUPPLIES 42.52; COPIER CONTRACT 3343 ADVANCED COPIER SYSTEMS LLC 260.39; Evidence Supplies 2547 T-MOBILE USA INC 180.00; GPS 4415 T-MOBILE USA INC 30.00; JANITORIAL 3187 Trout, Darrel 300.00; LABOR AND MATERIALS 3940 AIR COMFORT INC 1711.00; LEASE 2655 Quadient Leasing USA Inc 507.99; Network Services 4433 COX BUSINESS 230.37; PARTS AND LABOR 4101 HUDSON PLUMBING HEATING AIR CONDITIONING INC 283.00; PARTS & SUPPLIES 4398 WESTLAKE ACE HARDWARE OK-020 170.99; PARTS, SUPPLIES, & SERVICE 1900 CITY WIDE PLUMBING INC 1642.00; PERMIT FEE 4263 POSTMASTER 265.00; SERVICE 1635 COX BUSINESS 47.89; 3107 COX BUSINESS 35.90; 3248 COX BUSINESS 357.60; 3793 COX BUSINESS 176.88; 4257 Verizon Wireless 160.04; Supplies 3388 LOCKE SUPPLY 218.00; 4258 OME CORPORATION LLC 208.00; SUPPLIES 4230 MERRIFIELD OFFICE SUPPLIES 40.60; 4379 MERRIFIELD OFFICE SUPPLIES 955.04; TIRE REPAIRS 4271 BRISTOW TIRE & AUTO SERVICE 176.34; TRAINING REGISTRATION 4429 BLUE TO GOLD LLC 476.00; TRAINING SUPPLIES & EQUIPMENT 4209 Amazon Capital Services 1031.12; TRASH SERVICE 4260 Waste Management Of Tulsa 63.83; TRAVEL 3089 TROUT, CHRISTINE 124.68; Utilities 4375 O G & E 4770.71; UTILITIES 3201 O G & E 486.81; 4410 O G & E 1332.44; 4427 CREEK CO RURAL WATER D#3 310.00; UTILITIES ELECTRIC SERVICE 4401 O G & E 663.56; UTILITY 4264 COX BUSINESS 109.59; 4378 ONE NET 470.00; 4381 ONE NET 640.00; 4382 COX BUSINESS 47.89; 4383 Waste Management Of Tulsa 172.07; 4384 Waste Management Of Tulsa 301.79; WATER 2668 FIZZ-O WATER COMPANY 9.00; Water Cooler Tower 4420 FIZZ-O WATER COMPANY 9.00; Health JANITORIAL 4013 HOMETOWN JANITORIAL SERVICES 1050.00; SERVICE 3378 Waste Management Of Tulsa 124.95; 3387 Metro Security 45.00; Supplies 4017 MERRIFIELD OFFICE SUPPLIES 289.43; TRAVEL 2788 Givings, Samantha 449.28; 2792 FARLEY, KELLI 25.82; 3356 TATE, DEBBIE 107.64; 3359 TOTTRESS, ALMETRICE 130.46; UTILITIES 2806 O G & E 648.87; Highway PAYMENT 3354 OTA PIKEPASS CENTER 0.65; SIGNS 2269 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 407.40; 2474 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 1432.20; Tolls 3938 OTA PIKEPASS CENTER 5.45; TRASH 3349 AMERICAN WASTE CONTROL INC 325.00; 3695 AMERICAN WASTE CONTROL INC 62.00; Jail-ST CCJ JAIL SUPPLIES/TOILET PAPER 3888 MERRIFIELD OFFICE SUPPLIES 1368.51; 3989 MERRIFIELD OFFICE SUPPLIES 345.21; 4243 MERRIFIELD OFFICE SUPPLIES 1540.52; CCJ PLUMBING SERVICES 3990 MORRISON SUPPLY COMPANY 2759.66; INMATE SUPPLIES 4092 CHARMTX 1661.10; JAIL MAINTENANCE SUPPLIES 4418 WESTLAKE ACE HARDWARE OK-020 169.07; Maintenance 3934 WESTLAKE ACE HARDWARE OK-020 155.26; Supplies & Materials 4262 WESTLAKE ACE HARDWARE OK-020 165.59; Tires 3960 BRISTOW TIRE & AUTO SERVICE 523.60; TIRES/REPAIRS/ JAIL CARS 4107 BRISTOW TIRE & AUTO SERVICE 80.00; TRAINING/TRAVEL 1729 VISA/AMERICAN HERITAGE BANK 127.73; TRASH SERVICE 4259 Waste Management Of Tulsa 661.29; UTILITIES WATER 4428 SAPULPA RURAL WATER CO 38.00; 4430 SAPULPA RURAL WATER CO 3332.50; WINDSHIELD 4213 Safelite Fulfillment Inc 409.97; Juv Dent-ST CABLE 4267 DISH NETWORK 117.98; FOOD 3931 SYSCO FOODS 1499.85; INTERNET SERVICE 4431 A T & T 67.37; JUVENILE DETENTION 1833 BOB BARKER CO INC 137.28; ML Fee POSTAGE 4422 QUADIENT FINANCE USA INC 500.00; Planning/Zoning MONTHLY CHARGES 3664 Quadient Leasing USA Inc 167.11; SUPPLIES AND SERVICE 3602 KPS STRIPING 400.00; Resale IT Support 2028 TM CONSULTING INC 1487.00; 3876 TM CONSULTING INC 135.81; JANITORIAL 2036 Gster Cleaning 650.00; MAINTENANCE 4226 Midtown Auto & Diesel Repair Inc 575.72; SERVICE 3261 COX BUSINESS 71.91; Supplies 4406 MERRIFIELD OFFICE SUPPLIES 325.49; RM&P LAPTOPS 4231 MERRIFIELD OFFICE SUPPLIES 1354.88; SH Commissary Commissary 4012 TIGER CORRECTIONAL 4686.72; SH Svc Fee MEDICAL SERVICES/JAIL 46 Turn Key Health Clinics LLC 3471.57. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Stephens and seconded by Whitehouse to sign **Resolution#2022-17** on Fair Board members reappointments as follows: Josh Enlow, District #1, Darin Toliver, District #2, and Pecos McNeil, District #3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Whitehouse and seconded by Stephens to sign **Resolution#2022-18** appointing Fair Board member Jeff Gilbert, to vacant seat in District #3, which expires in 2024, previously held by Josh Enlow. Stephens stated with the new district lines, Enlow who has served for over 18 years is now in District #1, instead of District #3. Enlow ran unopposed for the district #1 seat. Whitehouse stated he had a conversation with Enlow and we have recommended Jeff Gilbert for this seat. He has done a fantastic job and is very dedicated. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: DISCUSSION ONLY/NO ACTION to consider purchasing one or more licenses for ArcGIS online accounts. Stephens spoke to the Board; the Planning Office has been looking into upgrading their current system. It was last updated in 2014, they have looked at this new web base licensing program, that opens up abilities within their office and training. District #1 had all GIS information entered, in a different program. I have looked at adding licenses for District #1 and I have spoken to Blick, with Guy Engineering, to see if he would be interested in contract work getting all of District #1 data, this could help on future grants, as well. He is recently retired and mentioned he might want to do some work to help out. I wanted to

see if the other districts might be interested as well, prices range from \$350 to \$3,700 per user. The new program will help with mapping and 911 addressing. There are options for maps and other data, to be sharable and open to the public. Planning can have maps and other data that could give a live view on the new county website, as well. There are different options that can be added, at any time with this company. If you are interested or what more information, visit with Ashley Drake, she has put a lot of work into this.

Item #10: DISCUSSION ONLY/NO ACTION on discussion and possible action to consider contracting with Mission Critical Partners, LLC to receive GIS data maintenance regarding 911 data within the County and applying for a grant from the Oklahoma 911 Management Authority for the same. Warner stated this could go hand in hand with item #9. I have had several meetings with INCOG and Mission Critical on this contract on our provided GIS and the file from AT&T. We have a lot of discrepancies with our data, verses the 911 files. We should be at a 90% accurate rate for the system to work efficiently, 25% of our files have discrepancies. There are 25,000-line items that need to be reviewed and verified line by line, this is a big problem. Mission Critical has proposed to do this for us for a cost, or we might be able to do some inhouse with this new system and with assistance from INCOG. We still need to have some discussion of the contract proposed, maybe add not to exceed a certain amount if we have Mission Critical do the updates. There was further discussion of the overlay being off and what might be driving the issue. There was discussion sometime back with the Assessor hiring an outside company to help with our parcel data, do we know where that is at. The Board stated no. We have to start with ratifying our boundary lines and working to see if there is a deeper problem, also we need to discuss who will maintain the data, once it has been updated. Goforth spoke about different geo referencing systems that could help with the data. Currently the data comes from NIMS software that the Assessor uses, then you add the GIS system and the adjustments in that data, there are multiple options within the new system that the Planning Office is looking at, along with additional tools that could assist in making the correct adjustments. We are currently waiting on the base layer data from Eagleview, that could also assist with the discrepancies. This item will be on a further agenda for discussion and possible action.

Item #11: Motion was made by Warner and seconded by Whitehouse to use the Use Tax Account 1301-1-0800-2005 for payment of the counties upgrading website with Brooks Jeffery. Stephens stated it is roughly \$19,000.00, we can use T-2 All or the Use Tax. Warner stated it would make more sense to use the Use Tax, as more than highway will benefit from the site. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #12: Motion was made by Whitehouse and seconded by Warner to let for **Bid#22-4 (1) One or More, New or Used Dump Trucks for Creek County** to be opened 2-22-22. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-19** surplussing three computer CPU's and three monitors INV#221.01, D221.02 and D221.03 for the Commissioner's Office and **Resolution#2022-19A** disposing of the same to be junked. Dana Logsdon, Deputy Commissioner stated these computers are from 2002 and not being used, we would like to dispose of them. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #14: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-20** surplussing two I-Wave Air Scrubbers INV#D250-26 and INV#D250-27 and **Resolution#2022-20A** disposing of the same to be junked per document provided. Stephens stated these were purchased with CARES monies and when the Sheriff's Office's air conditioners were upgraded, the company installing the new unites was not aware of them, therefore disposing of them with the units. The company installing the units, was not the ones that installed the I-Wave units. Andrew Goforth, stated with the situation of the items being purchased with federal funds, we have to comply with part 35 of the grant requirements. We are to track the items purchased for 10 years. Since, the items were disposed of with the units, we need to document what happened for audit purposes, within the minutes and the surplus and disposal paperwork. Dana has a complete inventory list, in which we are in possession of 48 units, currently. It has been noted with any further units being replaced that the units be removed and placed on the new units. Stephens stated Glen Musser, was not employed as Project Manager when the units were purchased and was unaware, they were on the unit. Musser will be on top of it from this point on. Mortazavi stated I thought all departments were aware of the units they have, but moving forward Musser be in charge of it. Warner asked how much was each unit, Stephens stated \$750.00 per unit. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #15: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-21** directing the Creek County Treasurer to credit the Creek

County General Government Maintenance and Operations Fund 0001-1-2000-2005/R2 with funds from the Creek County Court Clerk's Office Fund for reimbursement of utility payments, in the amount of \$158.12, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #16: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-22** with correcting the amount from \$17,935.50 to \$17,193.50 directing the Creek County Treasurer to credit the Creek County Commissioners Account 0001-1-2000-1233/R5 for workman's compensation in the amount of \$17,193.50 with funds received from Creek County Court Clerk's Payroll Fund (1211-1-1900-1110/PFCC) in the amount of \$141.41, County Clerk's Preservation Fee Salary Fund (1209-1-1000-1130/CCPF-1) in the amount of \$10.18, Treasurer's Cash Voucher Resale Fund (1220-1-0600-1110/CV-2) in the amount of \$423.62, Assessor's Reval Payroll Fund (0001-1-1700-1110/H4) in the amount of \$424.17, Sheriff County Jail Maintenance Payroll Fund (1315-2-0400-1110/CJM1A) in the amount of \$9,863.15, Sheriff E-911 Phase II Fund (1201-2-3601-1110/E-911) in the amount of \$76.36, Sheriff Juvenile Justice Center Payroll Fund (1226-2-0400-1110/JJC1A) in the amount of \$5,763.69, Sheriff's Service Fees Payroll Fund (1226-2-0400-1110/SSF9) in the amount of \$390.96, Sheriff's Service Fee Safety Grant Fund (1526-2-0400-1110/SSF15) in the amount of \$7.49, Sheriff's Service Fees Payroll (1226-2-0400-1110/SSF1A) in the amount of \$92.47, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #17: Motion was made by Stephens and seconded by Whitehouse to approve Utility Permit from Creek County Rural Water District #1 per County Specs for 1" water main, by boring, size of line 1", Slick Road approximately .33 miles East of 191st St. & Slick Rd, further described as 500' W. of the S.E. corner of Section 3, T16N, R10E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #18: Motion was made by Stephens and seconded by Whitehouse to approve Utility Permit from East Central Electric Cooperative per County Specs extending from 30 days to 90 days, for fiber optic plant, by boring and trenching, size of line 1 ¼", to parallel and cross various locations in Heyburn Lake Area. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #19: Motion was made by Stephens and seconded by Whitehouse to approve Utility Permit from East Central Electric Cooperative per County Specs extending from 30 days to 90 days, for fiber optic plant, by boring and trenching, size of line 1 ¼", to parallel and cross various locations in Kiefer Area. Stephens stated this could be in various districts as well. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #20: Motion was made by Stephens and seconded by Whitehouse to receive the ODOT certified mileage map and have each district review for any changes that need to be made, and bring back to the Board in two weeks, February 22, 2022, to discuss any changes. Stephens stated ODOT has sent over the maps, we need to review and note any changes. The map does not indicate our boundary lines. ODOT provided each Commissioner with a copy, along with a copy for the County Clerk. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #21: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. **(1) DISCUSSION ONLY/NO ACTION** on request for ARPA funds from the Bristow Historical Society. Joe Trigley spoke to the Board and presented a packet of information. We are looking to do five project renovations. We have several projects that are in need of repair, we have provided cost estimates from 2020, that were given to us from an architect. The projects are the Train Depot, Frisco Water Tower, Chrysler Sign, Town Square and Eagle Catcher. Trigley went through the presentation, we have submitted a request to the state, as well. I have had conversations with Representative Hilbert and Senator Leewright, both stated if the city and county do not support the project, the state will not either. We are requesting \$175,000.00 from the County, this would assist with Canopy, Display panels, Brick Amphitheater, Water Fall and moving the dream catcher. We are having fundraisers as well as reaching out to several big donors to help with renovations. Warner spoke about the current request process. We currently are focusing on water/sewer projects, we have not designated our next category. Warner asked Trigley if he had a time frame to have an answer. Trigley stated he needs to report back to Hilbert and get an update. I know the state will start releasing money in June. Stephens stated we are currently working on water/sewer projects and your \$175,000.00 request is big, when we did not give this to the cities and towns which have major water/sewer issues. I am not saying we will not do something, but that number is a big number. Warner stated with the upcoming meeting on Thursday, the workgroup will review request. The workgroup reviews and recommends to the Board. The Board of County Commissioners make the final decision. Trigley and Warner stated they will be in touch. **(2) DISCUSSION/NO**

ACTION using ARPA Funds on road and bridge projects. Stephens stated we are not ready for this item; districts are still gathering information. Stephens asked Goforth if he has any new information. Goforth stated no, not at this time. There are no new federal updates, I am still attending webinars on the Final Rule and should have them completed by the end of the month. NACO is still updating the FAQ section from the Final Rule. Workgroup will meet this Thursday at 3 p.m. **(3) DISCUSSION AND NOTATION** of receipt and transfer of Sienna Rapid Covid Test Kits purchased with ARPA funds for the Sheriff's Office. This is continuing cleanup, receiving and transferring to departments as requested. We have received item and it is being transferred to Sheriff's Office Project#1566-1.2-0400-2005-4, PO#4099. **(4) DISCUSSION AND NOTATION** of receipt and transfer of 2022 Ford Super Duty F-250 Truck purchased with ARPA funds for Emergency Management. We have received item and it is being transferred to Emergency Management Project#1566-6.1-2700-4110, PO#4396. **(5) DISCUSSION AND NOTATION** of receipt and transfer of four EMist EM360BP Cordless Backpack Sprayers purchased with ARPA funds for Emergency Management. We have received items and it is being transferred to Emergency Management Project#1566-1.4-2700-2005, PO#1121. Three sprayers had previously been transferred from Emergency Management to the Sheriff's Office. This is cleanup receiving and transferring from Commissioners. Murray updated the Board on the Foam Spray Rig; we are looking at a skid unit and one for the ATV. We are working with Jana Thomas, Purchasing Agent getting more information. Currently, the only department that has one is Beggs. This would be great for fires. Stephens stated I know this was a concern of Whitehouse's and thank you for giving us an update.

Public Comment: Covey Murray, Emergency Management spoke to the Board. Our current Burn Ban expires today, with the recent snow it still did not help with the current drought. I had received several calls over the weekend about individuals wanting to burn. The next three days, we are not expecting any precipitation either. This item will be back on next week for further discussion and possible action. I will get in contact with the Fire Chiefs and see what direction they are wanting to go.

Adjournment: Motion was made by Stephens and seconded by Whitehouse at 10:26 a.m. to adjourn and meet again 2-14-21. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.