

January 18, 2022

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Tuesday, January 18, 2022 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Whitehouse present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Whitehouse and seconded by Stephens to approve the minutes of January 10, 2022. Vote as follows: Stephens - Aye, Warner - Abstained, Whitehouse - Aye.

Item #5: Motion was made by Warner and seconded by Whitehouse to approve December Monthly Reports from Health Department and Court Clerk; Transfers \$36,207.06 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2021-2022 to 1102-6-4000-2005 HWY M&O-ALL Commissioners FY2022; \$115,862.60 from 1102-6-4000-1110 HWY Salary-ALL Commissioner FY2021-2022 to 1102-6-4300-1110 HWY Salary-D3 HWY FY2022; \$15,000.00 from 1102-6-4300-4110 HWY Capital Outlay-D3 HWY FY2021-2022 to 1102-6-4300-2005 HWY M&O-D3 HWY FY2022; \$23,466.45 from 1102-6-6500-2005 CIRB-MV Coll/SB1888-ALL Commissioners FY2021-2022 to 1102-6-6530-2005 CIRB-MV Coll/SB1888-D3 HWY FY2022; \$94,138.37 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2021-2022 to 1102-6-4100-1110 HWY Salary-D1 HWY \$75,000.00, 1102-6-4100-1320 HWY Travel-D1 HWY \$1,507.10, 1102-6-4100-2005 HWY M&O-D1 HWY \$7,631.27 and 1102-6-4100-4110 HWY Capital Outlay-D1 HWY \$10,000.00 FY2022; \$11,733.23 from 1102-6-6500-2005 CIRB-MV Coll/SB1888-ALL Commissioners FY2021-2022 to 1102-6-6510-2005 CIRB-MV Coll/SB1888-D1 HWY FY2022; \$48,383.87 from 1103-6-4000-4030 Co Bridge & Rd Improv Fund-ALL Commissioners FY2021-2022 to 1103-6-4100-4030 Co Bridge & Rd Improv Fund-D1 HWY \$9,676.77, 1103-6-4200-4030 Co Bridge & Rd Improv Fund-D2 HWY \$19,353.55 and 1103-6-4300-4030 Co Bridge & Rd Improv Fund-D3 HWY \$19,353.55 FY2022; \$115,862.60 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2021-2022 to 1102-6-4200-1110 HWY Salary-D2 HWY \$80,000.00, 1102-6-4200-4110 HWY Capital Outlay-D2 HWY \$12,000.00 and 1102-6-4200-2005 HWY M&O-D2 HWY \$23,862.60 FY2022; \$23,466.45 from 1102-6-6500-2005 CIRB-MV Coll/SB1888-ALL Commissioners FY2021-2022 to 1102-6-6520-2005 CIRB-MV Coll/SB1888-D2 HWY FY2022; Blanket Purchase Orders #4003 - 4084; Purchase Orders # 2021-2022 911 Phone UTILITY 3965 CIMARRON TELEPHONE COMPANY 1368.57; WORK COMP PREMIUM 3913 CREEK CO COMMISSIONERS 76.36; ARPA 2021 PROFESSIONAL SERVICES 1527 Turn Key Health Clinics LLC 9835.00; CH Improv-ST Agreement 3988 CREEK CO PUBLIC FACILITIES 102373.64; Excess Resale EXCESS RESALE 79 Estate Of Kathryn Jannece Adrean 9134.88; General AUTO DETAILING 3967 HOWARDS AUTO DETAILING LLC 100.00; BOTTLED WATER 324 FIZZ-O WATER COMPANY 1.95; CCSO VEHICLE REPAIRS 3857 Midtown Auto & Diesel Repair Inc 253.82; 3964 Midtown Auto & Diesel Repair Inc 309.98; Computer Memory 3891 Amazon Capital Services 187.93; Evidence Supplies 3680 Evident 25.50; FEES 3462 THOMSON-WEST 205.16; GPS 3992 A T & T 250.00; MEMBERSHIP DUES 3925 INCOG 6037.50; Notary Renewal 3981 OK NOTARY DISCOUNT ASSOC CO 145.90; OFFICE SUPPLIES 3879 MERRIFIELD OFFICE SUPPLIES 119.96; PEST CONTROL 3328 EMCO TERMITE & PEST CONTROL INC 300.00; Professional Service 3895 DISTRICT ATTORNEYS COUNCIL #24 17500.00; SERVICE 3098 U S Cellular 92.82; Supplies 3094 WESTLAKE ACE HARDWARE OK-020 10.04; 3097 JOHN DEERE FINANCIAL 64.44; SUPPLIES 3845 MIDWEST PRINTING 108.00; SUPPLIES AND SERVICE 3514 Elder Water Consulting Inc 165.00; TRAVEL 1754 KEIFFER, JONATHAN R. 69.11; 2480 Myers, Randi 54.19; 3232 Toothman, Olivia 208.82; Utilities 3978 CITY OF SAPULPA 585.51; UTILITIES 3998 O N G 1315.30; UTILITIES GAS SERVICES 3979 O N G 421.11; UTILITIES WATER 3920 CITY OF SAPULPA 121.57; UTILITY 3924 O G & E 448.12; 3952 O G & E 156.64; 3955 O G & E 247.00; Health HANDYMAN SERVICES 1954 MARK CROMWELL 100.00; INSPECTION 2867 HOLLON FIRE PROTECTION LLC 70.00; 2868 HOLLON FIRE PROTECTION LLC 50.00; LABOR 3600 PREFERRED BUSINESS SYSTEMS LLC 225.00; LEASE 2814 DOTCOM LEASING LLC 445.00; OVERAGES 2771 PREFERRED BUSINESS SYSTEMS LLC 438.07; SERVICE 2776 VIP Voice Services 835.00; 2777 Vital Records Control 75.00; Supplies 3361 MERRIFIELD OFFICE SUPPLIES 302.11; 3678 Pitney Bowes Inc 56.52; TRAVEL 2307 Givings, Samantha 376.32; UTILITIES 2804 O N G 375.18; 2805 O N G 115.03; 3386 O G & E 180.71; Highway EMULSIONS 3153 ERGON A & E INC 675.83; EQUIPMENT 2151 WHITE STAR 12800.00; 3966 PURPLE WAVE INC 7370.00; IT Support 3478 CASTLECOM LLC 330.00; LEASE/PURCHASE 3730 OK DEPT OF TRANSPORTATION 1791.56; PARTS/SUPPLIES 3896 Amazon Capital Services 556.89; 3972 CROWN PRODUCTS INC 69.13; PAYMENT 3034 OKLA DEPT OF TRANSPORTATION 1791.56; Utilities 3161 A T & T MOBILITY 222.23; Hwy-ST LABOR AND MATERIALS 3591 DISCOUNT MOBILE GLASS 295.00; PARTS 3674 Amazon Capital Services 96.99; Parts & Labor 2461 WARREN CAT 2947.34; 2882 Yellowhouse Machinery Co 509.36; 3151 Yellowhouse Machinery Co 676.55; 3346 WARREN CAT 2418.71; 3584 WARREN CAT 888.44; 3587 WARREN CAT 2639.90; 3590 BRCE EQUIPMENT SERVICES 841.20; 3659 TULSA AUTO SPRING CO INC 254.62; PARTS & SUPPLIES 2583 KUBOTA CENTER 233.10; 3015 WELDON PARTS-TULSA 1937.91; 3017 STANDARD AUTO PARTS 303.24; 3023 TRACTOR SUPPLY CREDIT PLAN 937.82; 3167 NAPA AUTO PARTS 639.20; 3444 WELDON PARTS-TULSA 845.78; 3503 Yellowhouse Machinery Co 3881.98; 3959 INLAND TRUCK PARTS 1496.99; Registration & Title Fees 3975 OKLAHOMA TAX COMMISSION 58.00; 3976 OKLAHOMA TAX COMMISSION 87.00; TIRES & REPAIRS 3037 Sellers Tire Inc 239.00; TOOLS & SUPPLIES 3672 TRACTOR SUPPLY CREDIT PLAN 409.98; Utilities 3041 A T & T MOBILITY 282.96; UTILITY 3036 O G & E 27.54; 3766 O G & E 292.19; Jail-ST CCJ PHONE AND INTERNET SERVICES 3961 COX BUSINESS 2060.22; CCJ VEHICLE REPAIRS 566 Midtown Auto & Diesel Repair Inc 464.75; 1185 Midtown Auto & Diesel Repair Inc 674.18; GREASE TRAP 3985 BROOKS GREASE SERVICE INC 350.00; JAIL MAINTENANCE SUPPLIES 3900 WESTLAKE ACE HARDWARE OK-020 135.11; OFFICE SUPPLIES 3887 MERRIFIELD OFFICE SUPPLIES 4.58; UNIFORMS 3684 Print Shop LLC 1833.37; UTILITIES WATER 3991 CITY OF SAPULPA 2277.06; WORK COMP PREMIUM 3916 CREEK CO COMMISSIONERS 9863.15; Juv Dent-ST UNIFORMS 3683 Print Shop LLC 802.40; VEHICLE PARTS 3973 ADVANCED AUTO PARTS 24.64; WORK COMP PREMIUM 3910 CREEK CO COMMISSIONERS 5763.69; Planning/Zoning SUPPLIES 2608 QUADIENT FINANCE USA INC 500.00; 3894 MERRIFIELD OFFICE SUPPLIES 35.14; Resale CONFERENCE 3917 CODA 150.00; SERVICE 2048 LEXISNEXIS RISK SOLUTIONS 180.00; Supplies 3575 MIDWEST PRINTING 175.00; 3870 MERRIFIELD OFFICE SUPPLIES 6.99; 3918 MERRIFIELD OFFICE SUPPLIES 334.92; 3923 MERRIFIELD OFFICE SUPPLIES 20.97; 3962 MERRIFIELD OFFICE SUPPLIES 1123.71; TAX WARRANT SERVICE 2032 CREEK COUNTY SHERIFF 100.00; TEMPORARY EMPLOYEE 3399 DYNAMIC RECRUITING SPECIALIST 870.00; 3810 DYNAMIC RECRUITING SPECIALIST 870.00; Safe Oklahoma - AG WORK COMP PREMIUM 3909 CREEK CO COMMISSIONERS 7.49; SH Commissary Commissary 2747 TIGER CORRECTIONAL 1830.38; PRINTER 3899 ADVANCED COPIER SYSTEMS LLC 300.00; SH Svc Fee FOOD FOR INMATES 2887 TIGER CORRECTIONAL 4748.20; WORK COMP PREMIUM 3914 CREEK CO COMMISSIONERS 390.96; 3915 CREEK CO COMMISSIONERS 92.47; Tax Refunds TAX CORRECTION 75 Timios Inc 730.08; 76 Vandecar, Linda G. 505.00; 77 Corelogic Inc 932.00; 78 Corelogic Inc 9.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-8** selecting Jarrod Whitehouse as representative for CED #1. Stephens stated we appointed Whitehouse last week however, we need a resolution stating the action, as well. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Warner and seconded by Whitehouse to sign division order between Creek County and Ascent Midstream Partners LLC, on property located in Section 5, T17N, R7E (0.00596910 interest). Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: Motion was made by Whitehouse and seconded by Warner to sign **Resolution#2022-9** correcting Resolution#2022-7 surplussing a 1994 International Dump Truck INV#302-0048 Serial#1HTSDAAM4RH581198 and a 1975 Kenworth Semi INV#303-0030 Serial#143346S, this corrects the year on the International and serial number on the semi and **Resolution#2022-9A** disposing of the same correcting Resolution#2022-7A to be sold at Purple Wave. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #10: Motion was made by Warner and seconded by Whitehouse for the Allocation of Beverage Tax to be distributed as follows Bristow \$3,424.71; Depew \$332.41; Drumright \$2,064.60; Kellyville \$823.40; Kiefer \$1,762.68; Lawrence Creek \$97.59; Mannford \$2,631.83; Mounds \$753.26; Oilton \$713.61; Sapulpa \$17,687.83; Shamrock \$82.34; Slick \$121.99. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #11: Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2022-10** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 001-1-2000-2005/R2 with funds from the Creek County Court Clerk's Office Fund for reimbursement of utility payments, in the amount of \$232.80, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #12: Motion was made by Whitehouse and seconded by Warner to approve Utility Permit from Creek County Rural Water District #3 per County Specs for 4" main water line, by excavation, size of line 4", to cross Ozark Trail/Old HWY 66 Tee Pee Drive-In located in Section 33, T18N, R11E in District #3. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. **(1)** Motion was made by Warner and seconded by Whitehouse to approve the use of ARPA Payroll Funds for COVID Test Kits from TurnKey in the amount of \$8,000.00 and approving the transfer \$8,000.00 from 1566-1-2000-1110 ARPA 2021 Salary Commissioners FY2021-2022 to 1566-1-2000-2005 ARPA 2021 M&O Commissioners FY2022. Project #1566-1.2-0400-2005-4. Stephens stated he received a call from Deputy Clark, with the increased testing they have seen, they are needing to submit another order for test kits. Also, the approved request from last week, the Sheriff's Office was informed they are on backorder, so they have found another test kit to utilize until that shipment can be sent. They are averaging 8-12 tests a day, if they were to see an outbreak in the jail, they could use up to 75 or more test kits. This new request is for 16 boxes containing 25 test kits within each box. This should hold them until summer. Warner asked if there is any other means available to receive test kits from the Government. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. Andrew Goforth stated he is only aware of the ones coming up on Wednesday, that deals with individual homes and not government or businesses. Covey Murray, Emergency Management stated he received an email last week stating that Big Commerce had rapid test kits available for only jails and schools. This is where we received the masks from before for the schools and jail. I will contact them and get an update. Andrew Goforth stated before we proceed to the next bullet points, I would like to update the Board on the new release of the Final Rule, the Treasury has updated the compliance and reporting section, I am still combing through this and will have more information later. We have a report due by the end of January, I would like to log-in to the system to familiarize myself before submission. NACO hosted a webinar last week with some really good information and we will start seeing more webinars coming each week to help dissect the Final Rule. I still need to review with the workgroup some reporting information, along with the election of the onetime \$10 million dollars that is now available. I will have more information to come. **(2) DISCUSSION NO ACTION** to consider using ARPA funds to supplement employee pay for County Clerk employees forced to quarantine due to positive covid results. Mortazavi stated I have a request for four employees, with detailed time used and the amounts. With this request, I feel we are a bit different from other offices, as we are one of the offices that cannot close. I would like to ask if the Board could supplement the pay for the employees, as they do not have enough

time to receive a full paycheck and we do not have the option to provide everyone a work from home option. I cannot legally pay for hours not worked and they cannot go without a full paycheck, this could result in the employees leaving the county. This is a lot of hours to make up within the month, as well. Stephens and Board discussed this and stated that this is a hard decision, how do we pick one office over another office to supplement pay. Stephens stated his policy is that if they are exposed or test positive, they have to utilize their own time, Mortazavi stated I have the same policy, but they do not have the time to utilize. With the office not being able to close, I could not have them in the office spreading it to the three I had left and potentially spreading it to the public either. Stephens and Warner stated we have the same situation and if they don't have enough time, they are not receiving a full paycheck. Mortazavi stated this is an authorize use of funds within the Final Rule under public health and negative economic impact. Warner asked Mortazavi to send out an email to see how other counties are addressing this issue and if they are utilizing the ARPA money. This item will be back on for next week, to continue discussion. **(4)** Motion was made by Warner and seconded by Whitehouse to transfer two diesel generators purchased from the ARPA funds from the Commissioners inventory to the Emergency Management Inventory, VIN#7FSPT1512MB397703 AND VIN#7FSPT1826MB372131, Project #1566-1.12-2700-4110. Murray stated he has to find a licensed dealer to come out to startup the generators, otherwise it will void the warranty. Also, I still need cables and transfer switches. The Board directed Murray to get quotes for the Sheriff's Office, Collins Building, Courthouse, Election Board, and District Barns for switches to be installed. The Jail and Juvenile Justice Center both have their own operating generators. The Emergency Management Building has a switch. Stephens stated they are cleaning up the Commissioners inventory and we will see more items transferring to come. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. **(3) DISCUSSION NO ACTION** to consider using ARPA funds on roads and bridge projects. Stephens stated we had this item on last week and really haven't had time to prepare a project list for our District. This will be a bit different from other funds of monies, we will have different requirements. I am focusing on the under 20' structures within my district. Warner stated he listened to Tim Gantz and he did not hear where counties are within the discussion, I only have heard of shoulder work and state roads. There was discussion of other grants on the county level being available that the county needs to look at lake access grants, IJA grants, rural road grants and others. There was discussion of hiring a grant writer and how there is a need for one for the County, Stephens stated we have looked into this, but COVID it was put on hold. We ran into that we cannot pay the amount needed for a qualified individual. There was discussion of INCOG and what all options they provide to counties. Warner stated he would like INCOG to come and talk about what all services they offer counties. This item had more discussion of the process it will have to follow once each district submits their project requests, the Board will have to review and approve each project. There will be additional information required, justification of why you choose that road, documentation of costs and engineering requirements, along with an action from the Board taking the one-time election. Goforth spoke briefly about the new formula to calculate revenue loss and different analysis they have added within the Final Rule. The EC category has been updated; I have not had time to go through that either. Stephens stated there will be some work to do on the project requests, continue working on your project requests for the next two to three weeks and then we will have an item to discuss further and hopefully there will more clarification released.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Whitehouse at 10:24 a.m. to adjourn and meet again on 1-24-22. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.