

**September 20, 2021**

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, September 20, 2021 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present, Whitehouse - present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Smith to approve the minutes of September 13, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #5:** Motion was made by Stephens and seconded by Warner to accept the special election certification results for District #3 Commissioner. Whitehouse received 986 and Root received 308. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. Whitehouse was sworn in by Judge Farris.

**Item #6:** Motion was made by Warner and seconded by Whitehouse to approve August Monthly Reports from Court Clerk; Blanket Purchase Orders #1718 - 1765; Purchase Orders # 2020-2021 911 Phone Network Services 5021 MOTOROLA SOLUTIONS INC 10364.20; General TRAINING REGISTRATION 5465 UNITED TACTICAL SYSTEMS 395.00; Juv Dent-ST UNIFORM 6385 BAYSINGERS UNIFORMS AND EQUIPMENT 568.17; Vehicle Upfit 6387 Visual Force Inc 3199.00; SH Svc Fee AMMUNITION 2650 G T DISTRIBUTORS 1136.70; 2021-2022 911 Phone CELL PHONE SERVICE 1659 Verizon Wireless 82.56; UTILITY 1682 CIMARRON TELEPHONE COMPANY 1368.57; CBRI MATERIAL 928 ANCHOR STONE COMPANY 3904.14; SUPPLIES 1599 SUNBELT EQUIPMENT & SUPPLY INC 16699.20; Excess Resale EXCESS RESALE 24 ESTATE OF RAMON MAURICE SPRINGER 25396.74; Fair Board EQUIPMENT 1611 ENLOW 66 AUCTION 1200.00; General BATTERIES 451 shore power inc dba battery junction 63.75; 1632 MERRIFIELD OFFICE SUPPLIES 24.50; BOTTLED WATER 532 CULLIGAN OF TULSA 26.85; CELL PHONE SERVICE 1660 Verizon Wireless 2291.77; CONTRACT SERVICES 492 OSU CO-OP EXT SERVICE 13333.33; INTERNET SERVICE 1653 COX BUSINESS 1124.79; Law Books & Services 373 THOMSON-WEST 2292.78; 376 THOMSON-WEST 348.10; MAINTENANCE AGREEMENT 520 XEROX BUSINESS SOLUTIONS SOUTHWEST 50.00; OFFICE SUPPLIES 1624 MERRIFIELD OFFICE SUPPLIES 10.30; PARTS 1564 BISHOP LIFTING PRODUCTS 140.40; PARTS & SUPPLIES 1617 Amazon Capital Services 219.99; Professional Service 1656 STATE AUDITOR & INSPECTOR 9167.68; RECYCLE SERVICE 2 SHOW INC. 35.00; REVAL EXPENSES 1612 Green Country Valuation Services 23216.00; SERVICE 522 PATRIOT SECURITY SYSTEMS INC 15.00; 610 U S Cellular 91.00; 624 AMERICAN WASTE CONTROL INC 176.00; 1677 W. B. COX CO. INC. 305.00; Supplies 1203 MERRIFIELD OFFICE SUPPLIES 952.38; 1590 ENLOW & SONS EQUIPMENT 448.50; 1623 MERRIFIELD OFFICE SUPPLIES 528.73; SUPPLIES 1309 LOWES CREDIT SERVICES 305.99; 1411 METAL PANELS INC. 765.86; 1436 THE POOL STORE 244.70; SUPPLIES AND SERVICE 1236 Elder Water Consulting Inc 165.00; TASER/SUPPLIES 1541 AXON ENTERPRISES INC, DEPT 2018 830.80; TIRES/DEPUTY CARS 1534 BRISTOW TIRE & AUTO SERVICE 523.60; TRAINING REGISTRATION 1668 DIVERSITY BUILDER INC 50.00; Trap 94 USDA-APHIS WILDLIFE SERVICES 2400.00; TRASH SERVICE 534 A-1 REFUSE 18.00; Utilities 1705 O N G 160.55; 1708 CITY OF SAPULPA 2294.80; UTILITIES GAS SERVICES 1628 O N G 113.65; UTILITIES WATER 1655 CITY OF SAPULPA 139.73; UTILITY 1678 EAST CENTRAL ELECTRIC COOP 382.00; 1679 O G & E 224.58; 1680 EAST CENTRAL ELECTRIC COOP 472.00; 1683 O G & E 680.70; Health FURNITURE 586 OCI MANUFACTURING 213.40; MEDICAL 970 XPRESS WELLNESS URGENT CARE 55.00; SERVICE 973 Vital Records Control 84.03; Supplies 315 WESTLAKE ACE HARDWARE OK-020 46.76; 1328 MERRIFIELD OFFICE SUPPLIES 189.66; UTILITIES 980 O N G 102.55; 983 O G & E 418.33; Highway DIESEL FUEL/GAS 1083 COMDATA INC 384.60; FLAGS 1643 LIBERTY FLAGS 89.60; PARTS/SUPPLIES 27 WELDON PARTS-TULSA 388.46; 1291 P&K EQUIPMENT 204.36; 1582 WELDON PARTS-TULSA 840.64; Repair 1369 MIDWESTERN MOTOR REBUILDERS 2150.00; 1545 MIDWESTERN MOTOR REBUILDERS 2660.00; SERVICE 921 SAFETY-KLEEN 378.00; SUPPLIES 1474 CINTAS CORPORATION NO 2 326.66; Tires 1189 SOUTHERN TIRE MART LLC 177.00; Hwy-ST ASPHALT 151 TULSA ASPHALT LLC 4055.73; CRS-2 887 ERGON A & E INC 3258.04; OIL, HYD FLUID & GREASE 1390 FROST OIL COMPANY 826.95; PARTS 1616 YELLOWHOUSE MACHINERY 3818.60; PARTS & REPAIR 80 P&K EQUIPMENT 302.74; Repairs 1597 ADVANCED ELECTRICAL REBUILDERS 281.00; SIGNAL LIGHT 1498 SIGNALTEK 30.00; TIRES & REPAIRS 952 Sellers Tire Inc 312.50; UNIFORM 914 UniFirst Holdings Inc 1274.56; UTILITY 1425 O G & E 38.38; 1479 A T & T 247.33; 1484 O G & E 442.54; Jail-ST CELL PHONE SERVICE 1661 Verizon Wireless 387.24; CLEANING SUPPLIES 639 ECOLAB 1565.47; HYGIENE PRODUCTS 1133 CHARM TEX 758.00; INMATE SUPPLIES 879 CHARM TEX 1044.70; SECURITY MONITOR 1017 CASTLECOM LLC 2300.00; TRANSPORTS/INMATES 83 VISA/AMERICAN HERITAGE BANK 159.56; UTILITIES ELECTRIC SERVICE 1703 O G & E 107.88; 1704 O G & E 6625.10; 1714 O G & E 71.32; UTILITIES WATER 1702 CITY OF SAPULPA 2277.06; Juv Dent-ST CELL PHONE SERVICE 1657 Verizon Wireless 41.28; FOOD/SUPPLIES 86 Williams Grocery 19.56; JUVENILE DETENTION 1691 MERRIFIELD OFFICE SUPPLIES 435.38; Network Services 1712 COX BUSINESS 1738.44; UTILITIES ELECTRIC SERVICE 1701 O G & E 4702.36; ML Fee LEASE 1640 Quadient Leasing USA Inc 184.62; Planning/Zoning COPIER CHARGES 1303 Standley Systems 147.00; Resale Mowing 573 DIAMOND E LAND SERVICE LLC 600.00; SERVICE 1315 Verizon Wireless 36.28; Supplies 1418 J R W INC 71.43; 1570 MERRIFIELD OFFICE SUPPLIES 24.00; 1631 MERRIFIELD OFFICE SUPPLIES 28.94; 1674 MERRIFIELD OFFICE SUPPLIES 13.86; SH Commissary Commissary 1646 TIGER CORRECTIONAL 1041.55; SH Svc Fee FOOD FOR INMATES 1586 TIGER CORRECTIONAL 4920.98; MEDICAL SERVICES/JAIL 46 Turn Key Health Clinics LLC 30170.35; RECYCLE SERVICE 1658 SHOW INC. 85.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse- Aye.

**Item #7: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #8:** Motion was made by Warner and seconded by Whitehouse to approve the Estimate of Needs for Creek County for fiscal year 2021-2022, in the amount of \$8,058,038.30. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9: DISCUSSION ONLY/NO ACTION** regarding the administration of the county website. Warner stated he has provided the Board with three company's background. I have asked that they send references to website, I would like to ask all Elected Officials to go and view these sites and give the Board feedback. We have Brooks Jeffrey which host the Sheriff and County Clerk's sites, Micah Choquette, Sapulpa Times and EDJE, which hosts the fairgrounds. Once, we have recommendations of what the county wants, we can move forward with the recommended company. I believe the companies are all capable to complete county website. There was discussion of some companies being able to manage the site completely or giving county workers access to manage the

site, as well. Warner stated this item will be back on next week, with recommendations from Officials to report.

**Item #10:** Motion was made by Whitehouse and seconded by Warner to deny placing a seven day burn ban in Creek County, beginning September 20, 2021, pursuant to 2 O.S. § 16-26 and leaving agenda item on each week to discuss further. Covey Murray, Emergency Management provided the Board with a packet of information. The Board review the criteria to see if the county would be able to place a burn ban at this time. Murray reported a recent fire out of the Olive area, we worked this fire for three days. We had six departments, three dozers and graders, along with the BIA helping assist on this fire. I have not seen fire topping trees, since 2012. We have some drought conditions currently in Creek County, Murray stated. We do have rain forecasted tomorrow, so this could help. The western and northern part of Creek County currently are the driest areas. Murray stated he has heard back from twelve of the fifteen fire departments stating they would like a seven day burn ban. Currently Lafllore County is the only county with a burn ban in effect. Murray asked if we could have this agenda item each week to discuss. The Board completed the criteria of placing a burn ban, at this time we do not qualify. If the rain does not come in tomorrow and the need is there, we could call an Emergency Meeting to address the burn ban. Murry recommended that we wait and see if the rain helps with the drought issue, if not we can call for an Emergency Meeting to have one placed this week. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** The Board asked that this item be stricken, as it is the same as item #9. Discussion and update regarding the administration of the county website.

**Item #12:** DISCUSSION ONLY to let for bid for a new security system for the Creek County Treasurer's Office, Don Engle. Engle spoke to the Board about upgrading his current four-year-old system from an analog system to an HD system. I would like to upgrade the tier bites as well on the recording side. We have had a company come out and look at what are needs are. Engle discussed some recent issues that they have seen that the current system needs to be upgraded. Stephens stated that this needs to be discussed with the Project Manager Glen Musser and Jana Thomas, Purchasing Agent to find out what the needs are. Thomas discussed if the other camera systems in the Collins Building need upgraded as well. Stephens stated it wouldn't be a bad idea to have them both upgraded and integrate with the Sheriff's system. We need to discuss what our the needs the Sheriff may have, as they are over the building security. Thomas stated at this time we have no bid specs; we have questions on the bid limits with vendor and we are wanting to prevent any unforeseen issues that may arise with the project. The Board directed Engle to work with Musser and Thomas, per the County guidelines and Thomas will place the item on agenda when it is ready to let for bid.

**Item #13:** Motion was made by Warner and seconded by Whitehouse for the Allocation of Beverage Tax to be distributed as follows: Bristow \$3,564.39; Depew \$402.58; Drumright \$2,458.83; Kellyville \$972.38; Kiefer \$1,424.51; Lawrence Creek \$126.97; Mannford \$2,601.28; Mounds \$987.87; Oilton \$857.80; Sapulpa \$17,372.85; Shamrock \$86.71; Slick \$111.48. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #14:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2021-127** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 001-1-2000-2005/R2 with funds from the Creek County Court Clerk's Office Fund for reimbursement of utility payments, in the amount of \$76.45, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #15:** Motion was made by Stephens and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline, by boring, size of line  $\frac{3}{4}$ " HDPPD, to cross W. 61<sup>st</sup> St. approximately 092 miles S. & 1.78 miles W. of US-44 & Gilcrease Expressway, further described as 1,847' W. of the N.E. corner of Section 6, T18N, R12E and the S.E. corner of Section 31, T19N, R12E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #16:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. The Board had two bullet items to review this week. **(#1)** The Board reviewed the External Application; Stephens stated he has had discussion with Barbara Albritton, INCOG Representative on the deadline of accepting applications. Albritton stated the REAP Applications are due October 15, 2021, INCOG Board meetings are being held on November 9, 2021 and December 14, 2021, followed with ODOC Meeting Deadline of December 15, 2021. We have had discussions of the REAP and ARPA being matching funds or replacing local funds. I don't know that we will make it this year per the timeline. The Board discussed a meeting recently with Mike at the ACCO presentation cautioning Counties to not get in a hurry to spend the ARPA monies. The State has \$1.9 Billion available for projects and there is a possibility of the State assisting with

funding. Also, with the increased number of projects the material prices are going to go up, Warner stated we might want to wait and see the trends. The REAP amount is \$50,000.00, if the County moves forward, it would just be a supplement to the local monies for entities. The Board asked that we have the agenda item passed until next week to consider the due date of County External Application. Also, Albritton discussed the County External Application and removing the action plan and expected outcome to slow/stop the spread of virus and combining the total amount of population to be affected by this request with the area of immediate need. Albritton stated she has read the interim rule and the clean water/safe drinking water does not pertain to helping with the spread or slow the virus. But they are still saying it is a qualified expenditure. The application being placed on the County website was briefly discussed, as well. Dana will contact Tim about the county website. The ARPA2021 county website was also briefly discussed and who will have access to it. Dana Logsdon, Jennifer Mortazavi and Barbara Albritton will all have access to email.

**Public Comment:** Stephens welcomed Jarrod Whitehouse to the County.

**Adjournment:** Motion was made by Stephens and seconded by Warner at 10:27 a.m. to adjourn and meet again 9-27-21. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.