

September 13, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, September 13, 2021 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:01 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Smith to approve the minutes of September 07, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #5: Motion was made by Warner and seconded by Smith to approve August Monthly Reports from Election Board, OSU Extension Services; Error Corrections \$90.00 from 1315-2-0400-1110/CJM1A FY2019-2020 to 1315-2-0400-1110/CJM1A FY2022; \$20.00 from 1226-3500-1110/SSF9 FY2019-2020 to 1226-2-3500-1110/SSF9 FY2022; \$30.00 from 1226-2-0400-1110/SSF1A FY2019-2020 to 1226-2-0400-1110/SSF1A FY2022; \$50,000.00 from 1103-6-4200-4030 to 1102-6-0800-2079 FY2022; \$15.00 from 1317-2-0400-1110/JJC1A FY2019-2020 to 1317-2-0400-1110/JJC1A FY2022; \$4,801.86 from 1102-6-4000-1110 Co HWY Unrestricted/Salary-ALL Commissioners FY2021-2022 to 1102-6-4000-2005 Co HWY Unrestricted/M&O-ALL Commissioners FY2022; \$43,908.96 from 1103-6-4000-4030 Co Bridge & Rd Improv-ALL Commissioners FY2021-2022 to 1103-6-4100-4030 Co Bridge & Rd Improv-D1 HWY \$14,636.32, 1103-6-4200-4030 Co Bridge & Rd Improv-D2 HWY \$14,636.32 and 1103-6-4300-4030 Co Bridge & Rd Improv-D3 HWY \$14,636.32 FY2022; \$130,960.55 from 1102-6-4000-1110 Co HWY Unrestricted-ALL Commissioners FY2021-2022 to 1102-6-4300-1110 Co HWY Unrestricted/Salary-D3 HWY \$80,000.00, 1102-6-4300-1320 Co HWY Unrestricted/Travel-D3 HWY \$5,000.00, 1102-6-4300-2005 Co HWY Unrestricted/M&O-D3 HWY \$30,960.55 and 1102-6-4300-4110 Co HWY Unrestricted/Cap Outlay-D3 HWY \$15,000.00 FY2022; \$119,735.36 from 1102-6-4000-1110 Co HWY Unrestricted/Salary-ALL Commissioners FY2021-2022 to 1102-6-4200-1110 Co HWY Unrestricted/Salary-D2 HWY \$60,000.00, 1102-6-4200-2005 Co HWY Unrestricted/M&O-D2 \$47,735.36 and 1102-6-4200-4110 Co HWY Unrestricted/Cap Outlay-D2 HWY \$12,000.00 FY2022; \$86,059.79 from 1102-6-4000-1110 Co HWY Unrestricted/Salary-ALL Commissioners FY2021-2022 to 1102-6-4100-1110 Co HWY Unrestricted/Salary-D1 HWY \$67,000.00, 1102-6-4100-1320 Co HWY Unrestricted/Travel-D1 HWY \$1,507.10, 1102-6-4100-2005 Co HWY Unrestricted/M&O-D1 HWY \$7,552.69 and 1102-6-4100-4110 Co HWY Unrestricted/Cap Outlay-D1 HWY \$10,000.00 FY2022; \$68,516.27 from 1102-6-6500-2005 CIRB-MV Coll/SB1888-ALL Commissioners FY2019-2020 to 1102-6-6510-2005 CIRB-MV Coll/SB1888-D1 HWY \$13,703.25, 1102-6-6520-2005 CIRB-MV Coll/SB1888-D2 HWY \$26,036.18 and 1102-6-6530-2005 CIRB-MV Coll/SB1888-D3 HWY \$28,776.83 FY2022; \$3,707.24 from 1201-2-3600-2005 WR911 WR911 FY2020-2021 to 1201-2-3600-2005 WR911 WR911 FY2022; \$50.16 from 1212-2-2700-2005 CCEM/CCE-8 Emergency Management FY2020-2021 to 1212-2-2700-2005 CCEM/CCE-8 Emergency Management FY2022; \$405.00 from 001-1-2100-1110 Excise Payroll County Clerk FY2021-2022 to 001-1-2100-2005 Excise M&O County Clerk FY2022; Blanket Purchase Orders #1633 - 1651; Purchase Orders # 2020-2021 Health Salary/Benefits 5915 Okla State Dept Of Health 91027.41; Jail-ST PEST CONTROL 3875 SILVER BULLET PEST SERVICES INC 110.00; 2021-2022 911 Phone UTILITY 1598 Cimarron Telephone Co 192.81; CBRI ASPHALT 1312 DUNHAM ASPHALT SERVICE INC 2638.28; MATERIAL 945 DUNHAM ASPHALT SERVICE INC 1999.02; ROAD MATERIAL 1152 APAC CENTRAL INC 3194.56; Supplies & Service 131 Lampton Welding Supply 110.72; Donations ROAD MATERIAL 1192 GREENHILL MATERIALS LLC 3365.87; ROAD MATERIALS 1201 ERGON A & E INC 6119.30; General null 1550 LOWES CREDIT SERVICES 134.90; AIR FRESHENERS 546 Simply Scentsational 32.00; BOTTLED WATER 324 FIZZ-O WATER COMPANY 37.25; BRAKES/ROTORS 1560 Midtown Auto & Diesel Repair Inc 447.98; CCSO INTERNET AND PHONE SERVICE 1626 COX BUSINESS 2087.32; CLOTHING 1600 SPECIAL-OPS UNIFORMS 44.99; COPIER CHARGES 1286 Standley Systems 147.00; CREMATION 1139 GREEN HILL FUNERAL HOME 185.00; 1389 GREEN HILL FUNERAL HOME 185.00; 1533 GREEN HILL FUNERAL HOME 185.00; EQUIPMENT 1392 WATCHGUARD INC 198.00; Equip Rental 113 Lampton Welding Supply 23.79; FEES 17 THOMSON-WEST 196.45; FUEL/DEPUTY CARS 101 COMDATA INC 10615.58; Network Services 1568 COX BUSINESS 242.51; OFFICE SUPPLIES 1567 Amazon Capital Services 142.04; 1604 Amazon Capital Services 28.83; OPEN/CLOSE GRAVE 1362 GREEN HILL FUNERAL HOME 185.00; PEST CONTROL 1104 EMCO TERMITE & PEST CONTROL INC 300.00; SERVICE AGREEMENT 328 Standley Systems 29.94; Supplies 336 MERRIFIELD OFFICE SUPPLIES 239.20; 616 JOHN DEERE FINANCIAL 109.19; 625 WESTLAKE ACE HARDWARE OK-020 120.18; SUPPLIES 1374 MERRIFIELD OFFICE SUPPLIES 324.25; Tires 816 BRISTOW TIRE & AUTO SERVICE 137.08; TRAVEL 341 KEIFFER, JONATHAN R. 114.63; UTILITIES 1620 O N G 119.73; 1630 CREEK CO RURAL WATER D#3 388.00; UTILITY 1546 ONE NET 640.00; 1547 ONE NET 470.00; 1605 O G & E 455.90; VEHICLE PARTS 1086 ADVANCED AUTO PARTS 97.20; WATER 1596 FIZZ-O WATER COMPANY 23.85; WINDSHIELD 1360 Safelite Fulfillment Inc 367.98; Health FURNITURE 1536 Joe Brown Furniture Inc 598.00; SERVICE 974 VIP Voice Services 835.00; SERVICE AGREEMENT 294 Clifford Power Systems 598.00; Supplies 1329 MERRIFIELD OFFICE SUPPLIES 12.95; TRAVEL 1001 TOTTRUSS, ALMETRICE 90.94; UTILITIES 984 CITY OF BRISTOW 104.52; Highway EMULSIONS 960 ERGON A & E INC 1355.56; EQUIPMENT 1198 OLD 33 EQUIPMENT INC. 14690.00; Fuel 1544 ETHRIDGE OIL 7044.05; LEASE/ PURCHASE 1473 OK DEPT OF TRANSPORTATION 1791.56; OFFICE SUPPLIES 1428 MERRIFIELD OFFICE SUPPLIES 350.10; PARTS/SUPPLIES 828 Amazon Capital Services 25.98; 927 O'REILLY AUTO PARTS 1149.32; PAYMENT 963 OKLA DEPT OF TRANSPORTATION 1791.56; SERVICE 1437 Republic Services #789 120.27; T-SHIRTS 40 Witty Ideas 197.95; Utilities 920 A T & T MOBILITY 219.71; Hwy-ST CYLINDER RENTAL 1087 Industrial Welding & Tools Supply 105.35; OFFICE SUPPLIES 1435 UniFirst Holdings Inc 97.94; PARTS 895 MHC KENWORTH -Tulsa 936.32; 1363 O'REILLY AUTO PARTS 338.38; 1403 O'REILLY AUTO PARTS 207.23; Parts & Labor 122 YELLOWHOUSE MACHINERY 814.15; 222 P&K EQUIPMENT 1032.43; 934 Yellowhouse Machinery Co 1134.32; 1298 Yellowhouse Machinery Co 1318.33; PARTS & REPAIR 9 YELLOWHOUSE MACHINERY 847.82; PARTS & SUPPLIES 604 DRUMRIGHT TIRE 90.00; 889 NAPA AUTO PARTS 1163.22; 894 DIRECT DISCOUNT TIRE 627.36; 897 WELDON PARTS-TULSA 696.29; 906 ECONOMY SUPPLY CO 57.36; 907 LIONEL HARRIS OIL CO INC 735.60; 910 TRACTOR SUPPLY CREDIT PLAN 735.51; 925 FLEET PRIDE 242.18; 936 STANDARD AUTO PARTS 791.84; 946 CROW BURLINGAME COMPANY 940.06; 947 O'REILLY AUTO PARTS 342.20; 951 DRUMRIGHT AUTO SUPPLY 122.10; 961 CHEROKEE HOSE & SUPPLY INC 378.52; 962 ATWOODS 31.79; 965 O'REILLY AUTO PARTS 638.93;

1158 AMERICAN WELDING SUPPLY INC 56.28; 1159 TRACTOR SUPPLY CREDIT PLAN 493.89; 1169 WELDON PARTS-TULSA 811.55; PIKE PASS 903 OKLAHOMA TURNPIKE AUTHORITY 152.51; ROAD MATERIAL 752 DUNHAM ASPHALT SERVICE INC 8051.90; 915 GREENHILL MATERIALS LLC 981.65; SUPPLIES 953 VARNERS EQUIPMENT & HARDWARE 64.13; Tires 386 SOUTHERN TIRE MART LLC 566.00; 809 SOUTHERN TIRE MART LLC 667.32; 1066 SOUTHERN TIRE MART LLC 633.78; 1553 DIRECT DISCOUNT TIRE 679.61; Utilities 940 A T & T MOBILITY 279.60; UTILITY 935 O G & E 27.46; Jail-ST Ccj maintenance kitchen 1206 Hagar Restaurant Service 195.50; FUEL/JAIL CARS 1080 COMDATA INC 1248.21; LODGING 1217 FAIRFIELD INN & SUITES 225.00; 1219 FAIRFIELD INN & SUITES 225.00; PEST CONTROL 121 SILVER BULLET PEST SERVICES INC 330.00; Supplies & Materials 862 ATWOODS 19.41; Juv Dent-ST CERTIFICATIONS 1046 CENTRAL TECHNOLOGY CENTER 300.00; CPR TRAINING 489 CENTRAL TECHNOLOGY CENTER 655.00; FOOD 503 SYSCO FOODS 3272.92; Fuel 202 COMDATA INC 245.13; LODGING 1401 FAIRFIELD INN & SUITES 225.00; PEST CONTROL 188 SILVER BULLET PEST SERVICES INC 280.00; Repair 1520 AIRCO SERVICE INC 154.00; ML Fee Flooring 873 LOWES CREDIT SERVICES 64.72; Resale FUEL 763 COMDATA INC 340.93; FURNITURE 1569 MERRIFIELD OFFICE SUPPLIES 321.44; LEASE 370 Quadient Leasing USA Inc 801.72; SEARCH ENGINE 757 LEXISNEXIS RISK SOLUTIONS 180.00; Supplies 1614 Rogers Glass 69.00; TEMPORARY EMPLOYEE 393 DYNAMIC RECRUITING SPECIALIST 826.40; 394 DYNAMIC RECRUITING SPECIALIST 826.40; SH Commissary Commissary 132 TIGER CORRECTIONAL 3629.37; SH Svc Fee FOOD FOR INMATES 106 TIGER CORRECTIONAL 4735.56; Tax Refunds TAX CORRECTION 25 Craig Massey 74.00; 26 Craig Massey 86.00; 27 Jackie Bell Jr 118.16; 28 Jackie Bell Jr 129.36; 29 Jackie Bell Jr 141.68; 30; Jackie Bell Jr 121.52. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Stephens and seconded by Warner to sign **Resolution#2021-120** correcting Resolution#2020-132 CCZ-2021-Wiley correcting parcel number to 5771-00-001-000-0-030-00. Murray stated there was an error on the parcel number. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-121** surplussing two exam tables INV# MD509.11 and MD509.12 and a Helmer Vaccine Refrigerator INV# MD621.18 serial number 976550 and **Resolution#2021-121A** disposing of the same to be junked. Warner stated please remove the door from refrigerator, this could be a hazard to children. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #9: Motion was made by Warner and seconded by Stephens to accept County Audits for fiscal years 17-18, 18-19 and 19-20. Warner asked if the proper people have been notified of the audit findings. Stephens stated yes and most findings have been corrected. There was discussion of the findings on sales tax monies and trust accounts, Stephens stated this had been corrected from last audit. However, it carried over to 17-18, as we were just notified last year of issue. There was discussion with Sheriff on Inmate Unclaimed Property and not having a sufficient process for inmates to receive leftover funds. Sheriff Bowling stated he will look into the finding. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: Motion was made by Stephens and seconded by Smith to sign **Resolution#2021-122** to participate in the County Road Machinery and Equipment Revolving Fund with ODOT. Stephens stated we need to have this resolution in place just in case one of us would like to participate. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #11: Motion was made by Warner and seconded by Stephens to approve the County's participation in the City of Sapulpa's planned Dump Day, date to be announced at a later date, in October. Warner stated District #2 will provide a chipper and an employee to man that equipment. The Board discussed this item as to who could participate in the Dump Day. Warner stated in the last two years, it was only for City of Sapulpa Residents with required bill. Stephens stated he would like to get a little more information. Warner stated he may provide a trailer and truck to pick up trash bags on side of road as well. There was discussion with Andrew Goforth, Assistant District Attorney on whether or not the County could provide assistance with this clean-up day. Goforth stated the city is located within the county and the population cap does not apply to this, only roads and bridges. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: Motion was made by Warner and seconded by Smith to approve **Resolution#2021-123** transferring \$175,000.00 from Use Tax Account 1301-1-0800-2005/GA2 to County Highway Unrestricted 1102-6-4200-2005/T2-2 M&O to purchase a AWD Grader for District #2. Stephens stated that the districts purchased two- wheel drive graders from the Use Tax Funds and Warner needs an AWD, he has sold the purchased grader to Rogers County District #1 Commissioner and is in the process of purchasing a new one, he is requesting the \$175,000.00 received to be expended on a new purchase of a grader. Mortazavi stated the money will have to be transferred at some time to your capital outlay account, to purchase the graders. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. Stephens stated we need a motion to direct the County Treasurer to credit the \$175,000.00 to the Use Tax Account as the agenda item has stated. A motion was made by Stephens and seconded by Warner to sign **Resolution#2021-124** directing the Creek County Treasurer to credit Creek County General Administration Use Tax Account 1301-1-0800-2005/GA2 with proceeds from the sale of a 140 Motor Grader to Rogers County, in the amount of \$175,000.00. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #13: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-125** surplussing postage machine with scale and weighing platform INV#216.005 serial number RC1631234786 for the Creek County Treasurer and **Resolution#2021-125A** disposing of the same to be trade-in to Mail Finance (NKA), Quadient to allow for postage compliance. Don Engle, Treasurer stated we will be trading this in and receiving a new one. Warner asked if there has been a value determined, Engle stated not at this time. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #14: Motion was made by Stephens and seconded by Smith to approve Utility Permit from King's Cross Presbyterian Church per County Specs for 6" waterline, by direct burial, size of line 6", to parallel to 101st E. Ave approximately 0.1 miles E. of S. 49th W. Avenue, further described as 210' E. of the S.W. corner of Section 21, T18N, R12E in District #1. Stephens reviewed the request with the Representative of King's Cross and discussed the county specs. The setback lines were given and recommendations were made to King' Cross Presbyterian Representative. A follow-up meeting was requested by the Representative, as well. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #15: Motion was made by Stephens and seconded by Warner to let for **Bid#21-17 EOC Building Expansion** to be opened 10-12-21. Stephens stated this is for the expansion of Emergency Management's current building and is going to be part of the ARPA expenditures, we need to follow the bidding process and determine the cost of the expansion. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #16: DISCUSSION ONLY/NO ACTION regarding the administration of the county website. The Board discussed the person that managed the website has sense retired. I think at this time, we need to move on from previous proposed company redesigning the website. Recommendations of Brooks Jeffrey and EDJE for Warner to contact for re-design. The Sheriff and County Clerk use Brooks Jeffrey, Mortazavi will provide contact information on Brooks Jeffrey. EDJE, you will need to contact Josh Enlow, for contact information. Stephens stated we could have CastleCom add information to current website if need be. The Board discussed passing this item for a week to gather additional information.

Item #17: Motion was made by Stephens and seconded by Warner to sign **Resolution#2021-126** establishing a county-wide ARPA inventory tracking process. Stephens updated the Board on the communications with Cindy Byrd, State Auditor. This process will allow the ARPA expenditures on equipment to be clearly defined and tracked, separating from the standard process. There was discussion of the recommended inventory process still being applied, just adding ARPA as a prefix to existing identification codes provided by the OSU County Training Program. We will to go back and re-label the backpack sprayers, as well. Keli KPO and KIT was discussed with all the different fields that need to be filled in with departments. If we have all departments filling in essential information, this will help when disposing of equipment. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #18: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. The Board had two bullet items to review this week. **(#1)** The Board reviewed the External Application; it looks good to start with round one submissions. I think we need to wait until next week to define the date for forms to be turned in, once we have a firm date from Barbara Albritton, INCOG. REAP Applications are due by October 15, 2021, however the INCOG Board doesn't meet to make a decision until November. I would like to work together with the REAP to have the most effect on the communities and the people within that community. The Board agreed the form needs to be available on the county website and CastleCom could help assist with posting, if need be, until we have a new one developed. **(#2)** The Board discussed the amount to allocate to water and sewer projects. Warner stated as I did a few weeks ago, with my percentages, I think we need to set aside roughly \$4.5 million for the county's use, \$3.5 for revenue replacement, per our current calculations, and another \$1 million in Administrative/Premium Pay. That leaves \$9.4 million to breakdown, we have already spent a little over ½ million. There was discussion of what the Board would like to see allocated for round 1, water and sewer. Stephens stated I think \$1 million, Warner stated maybe even \$1.5 million and then see if we will have a round 2. After, we receive the requests we will see if that number needs to be adjusted. A motion was made by Stephens and seconded by Warner to allocate \$1.5 million dollars to water and sewer round 1 for projects. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Smith at 10:36 a.m. to adjourn and meet again 9-20-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

