

August 30, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, August 30, 2021 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Smith to approve the minutes of August 23, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #5: Motion was made by Warner and seconded by Smith to approve Monthly Reports from November and December 2019, January through December 2020 and January through July 2021 Assessor; Transfer 47,838.77 from 7210-1-1400-2005 Records Preservation Court Clerk FY2020-2021 to 7210-1-1400-2005 Records Preservation Court Clerk FY2022; \$245.00 from 7201-1-1400-2005 Court Clerk Revolving Fund Court Clerk FY2020-2021 to 7201-1400-2005 Court Clerk Revolving Fund Court Clerk FY2022; \$5,885.16 from 1211-1-1900-1110 Payroll Fund Court Clerk FY2020-2021 to 1211-1-1900-1110 Payroll Fund Court Clerk FY2022; Contract from JRW Inc., Financial Equipment Company (DBA) for the Treasurer's Office; Blanket Purchase Orders #1419-1510; Purchase Orders #2020-2021 General EQUIPMENT 6526 MERRIFIELD OFFICE SUPPLIES 975.98; EQUIP/SUPPLIES/ETC 5978 G T DISTRIBUTORS 590.80; Health EQUIPMENT 6441 NICUSA 800.00; 2021-2022 911 Phone ACCESS FEES 1357 OK COMMUNICATIONS SYSTEMS 221.44; UTILITY 1361 A T & T 44.63; ARPA 2021 SUPPLIES 1111 Turn Key Health Clinics LLC 5400.00; CBRI ROAD MATERIALS 102 ERGON A & E INC 32522.00; Drug Court CONFERENCE 3 ODMHSAS 180.00; General AIR FRESHENERS 545 Simply Scentsational 32.00; ANNUAL DUES 1237 County Assessors Association Of Oklahoma 300.00; BATTERIES 1194 INTERSTATE ALL BATTERY CENTER 37.80; CCSO VEHICLE REPAIRS 1214 Safelite Fulfillment Inc 92.98; 1222 Midtown Auto & Diesel Repair Inc 741.12; 1365 Midtown Auto & Diesel Repair Inc 775.50; CLOTHING 1220 Print Shop LLC 105.80; FAIR PREMIUMS 1314 CREEK CO FAIRBOARD 12417.50; FEES 860 CREEK COUNTY ELECTION BOARD 5846.88; K-9 CARE 1224 RAY ALLEN MANUFACTURING 26.99; Labor & Materials 900 AIR COMFORT INC 1151.00; 1148 GLASSCO GLASS & GLAZING LLC 200.00; Laundry Service 1353 Yale Cleaners 17.50; LEASE PYMT 734 CREEK CO HOME FINANCE AUTH 2100.00; OFFICE SUPPLIES 1285 MERRIFIELD OFFICE SUPPLIES 109.11; 1366 MERRIFIELD OFFICE SUPPLIES 70.56; 1373 MERRIFIELD OFFICE SUPPLIES 54.55; PROFESSIONAL SERVICES 182 INCOG 5000.00; RADIOS/BATTERY 849 Amazon Capital Services 944.90; SERVICE 290 AMERICAN WASTE CONTROL INC 147.61; 320 COX BUSINESS 16.97; 329 COX BUSINESS 152.73; 623 AMERICAN WASTE CONTROL INC 176.00; 1003 COX BUSINESS 169.70; 1387 Automated Mail Service 300.00; 1391 COX BUSINESS 36.93; SUPPLIES 599 MERRIFIELD OFFICE SUPPLIES 72.76; 950 WESTLAKE ACE HARDWARE OK-020 198.61; 956 LOWES CREDIT SERVICES 29.89; 1193 MERRIFIELD OFFICE SUPPLIES 184.90; 1233 LIBERTY FLAGS 544.14; SUPPLIES AND SERVICE 744 Simply Scentsational 154.00; TIRES/DEPUTY CARS 443 BRISTOW TIRE & AUTO SERVICE 686.80; TRAVEL 340 TROUT, CHRISTINE 117.99; UTILITY 1239 COX BUSINESS 36.93; 1355 O N G 127.42; 1358 O N G 51.86; 1377 COX BUSINESS 67.88; 1378 COX BUSINESS 166.15; 1379 O G & E 54.11; 1382 COX BUSINESS 33.94; Health HANDYMAN SERVICES 990 MARK CROMWELL 50.00; LAWN CARE 989 MARK CROMWELL 400.00; LEASE 993 DOTCOM LEASING LLC 445.00; MAINTENANCE AGREEMENT 975 Standley Systems 367.60; SERVICE AGREEMENT 1052 Shoemaker Mechanical 2298.00; SUBSCRIPTION 1227 SAPULPA DAILY HERALD 70.00; TRAVEL 264 Payne, Kellie 0.00; 1346 SMITH, BETH 0.00; UTILITIES 304 O N G 37.70; Highway OIL 1187 Quality Petroleum Inc 1200.00; SERVICE CONTRACT 746 EMCO TERMITE & PEST CONTROL INC 65.00; SUPPLIES 201 MERRIFIELD OFFICE SUPPLIES 430.32; 684 WHEELER METALS 170.80; TESTING 230 TotalSIR 36.50; Utilities 902 O G & E 680.05; 912 O G & E 138.93; WATER BILL 942 CREEK CO RURAL WATER D#2 102.75; Hwy-ST PARTS & SUPPLIES 190 HI-LINE ELECTRICAL SUPPLY 148.28; 498 DIRECT DISCOUNT TIRE 2900.00; ROAD MATERIAL 603 THE QUAPAW COMPANY 11122.19; UTILITY 939 O N G 99.21; Jail-ST CCJ JAIL SUPPLIES/TOILET PAPER 882 MERRIFIELD OFFICE SUPPLIES 819.87; COVID-19 Supplies 1218 MERRIFIELD OFFICE SUPPLIES 1967.20; FOOD/SUPPLIES 880 MERRIFIELD OFFICE SUPPLIES 983.60; Ice Machine 568 Hagar Restaurant Service 185.27; NATURAL GAS 1354 Symmetry Energy Solutions LLC 522.49; Juv Dent-ST AIR CONDITIONER 418 AIRCO SERVICE INC 1192.00; 1386 AIRCO SERVICE INC 362.85; COMPUTER MONITOR 1171 Amazon Capital Services 547.00; COMPUTER SUPPLIES/PARTS 1383 MERRIFIELD OFFICE SUPPLIES 9.99; PHONE & INTERNET SERVICES 1381 A T & T 568.36; PLUMBING SERVICES 1372 CREEK ENVIRONMENTAL SOLUTIONS LLC 395.00; UTILITIES GAS SERVICES 1368 O N G 179.85; Law Library SALARY 2 BOWER, LAURA 300.00; 3 BOWER, LAURA 300.00; 4 BOWER, LAURA 300.00; 5 BOWER, LAURA 300.00; 6 BOWER, LAURA 300.00; 7 BOWER, LAURA 300.00; 8 BOWER, LAURA 300.00; 9 BOWER, LAURA 300.00; ML Fee POSTAGE 1376 QUADIENT FINANCE USA INC 600.00; SUPPLIES 561 LOWES HOME CENTERS 1311.51; Planning/Zoning EQUIPMENT 717 Standley Systems 6266.04; MONTHLY CHARGES 835 Quadient Leasing USA Inc 167.11; SUPPLIES 1199 MERRIFIELD OFFICE SUPPLIES 2220.68; UTILITY 1380 COX BUSINESS 50.91; Resale REGISTRATION 1284 CODA 500.00; SERVICE 350 COX BUSINESS 186.67; Supplies 1127 MERRIFIELD OFFICE SUPPLIES 11.98; RM&P HARDWARE 450 CASTLECOM LLC 120.00; SERVICE 291 CASTLECOM LLC 1186.00; SH Commissary Commissary 132 TIGER CORRECTIONAL 897.08; SH Svc Fee FOOD FOR INMATES 106 TIGER CORRECTIONAL 5246.89; . Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Stephens and seconded by Warner to sign Transcript and Deed on property located in Hickey's First Addition to Oilton Lots 1 thru 7, Blk 8 located at 108 N. Campbell Avenue Sapulpa, OK 74066 that was sold in public sale on August 23, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: Motion was made by Stephens and seconded by Warner to sign Transcript and Deed on property located in Business Men's Lot 13, Blk 5 located at 101 N. Gray St. Sapulpa, OK 74066 that was sold at public sale on August 23, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #9: Motion was made by Stephens and seconded by Warner to sign Transcript and Deed on property located in Business Men's Lot 6, Blk 2 located at 224 N. Johannes St. Sapulpa, OK 74066 that was sold on August 23, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: Motion was made by Stephens and seconded by Smith to sign **Resolution#2021-117** surplussing uniforms containing of 106 shirts, two baseball caps and fifteen pairs of pants for Creek County Juvenile Justice

Center and **Resolution#2021-117A** disposing of the same to be junked. The Board confirmed that the items would be burned. Bret Bowling confirmed they will be disposed of properly and brought out to District #1 to be burned. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #11: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-118** disposing of a 2019 CAT Grader Caterpillar Serial #ON9400185 to be sold to Rogers County District #1 for \$175,000.00. Warner stated this follows the awarding of the bid from last week. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-119** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 001-1-2000-20005/R2 with funds from the Creek County Court Clerk's Office Fund for reimbursement of utility payments, in the amount of \$1,869.45, as per Title 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #13: DISCUSSION ONLY/NO ACTION to address violations of the county's utility permitting requirements by EcoLink Broadband, a service of East Central cooperative, crossing and running parallel to 161st St. S. near S. Main St. and other roads in the vicinity in District #1. Stephens stated as requested the built plans have been submitted and reviewed by Glenn Musser and I. There are only two issues on 161st, just north down Main St. a little strip. A bore on Main St. and back in the addition one under a culvert. There was discussion of how far off the road and how deep they were buried, as well. Stephens stated I think we have addressed the violations and the utility process, which leads into the next agenda item.

Item #14: Motion was made by Stephens and seconded by Warner to approve Utility Permit from East Central Electric Cooperative per County Specs for fiber optic by boring and trenching, size of line 1 ¼", to cross 161st approximately 1 mile W. of 97th & 161st further described as 2800' S.W. of Section 23, T17N, R11E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #15: Motion was made by Warner and seconded by Smith to approve Utility Permit from Cushing Connect Pipeline Holdings LLC per County Specs for crude oil pipeline to be extended from 30 days to 60 days with current bond being transferred to new permit, by jack, boring, open cut, horizontal directional drilling, size of line 16", to cross S. 145th W. Ave approximately 0.01 miles N. of S. 145th W. Ave. & W. 71st St. S., further described as 364.23' N. of Section 5, T18N, R11E, to cross 177th W. Ave. approximately 0.97 miles W. of W. 71st St. S. & 161st W. Ave, further described as 175' E. N.E. of Section 6, T18N, R11E, to cross W. 71st St. S. approximately 0.61 miles W. of W. 71st St. S. & S. 161st W. Ave., further described as 440.81' W. of Section 7, T18N, R11E, to cross 241st W. Ave. approximately 0.86 miles S.W. of S. 241st & W. 71st S., further described as 3259.58' N.E. of Section 8, T18N, R10E, to cross W. 71st St. S. approximately 0.02 miles W. of W. 71st St. S. & S. 145th W. Ave., further described as 114.13' W. of Section 8, T18N, R11E, to cross S. 161st W. Ave. approximately 0.15 miles S. of S. 161st W. Ave. & W. 71st St. S., further described as 852.36' S. of Section 7, T18N, R11E, to cross S. 129th W. Ave approximately 0.23 miles N. of S. 129th W. Ave. & W. 71st St. S., further described as 1234.21' N. of Section 4, T18N, R11E, to cross S. 97th W. Ave approximately 0.48 miles S. of S. 97th W. Ave. & W. 61st St., further described as 2760.66' N. of Section 1, T18N, T11E, to cross W. 61st St. approximately 0.07 miles N.W. of W. 61st St. & Frankoma Rd., further described as 399.17' E. of Section 31, T19N, R12E, to cross S. 449th W. Ave approximately 0.84 miles N. N.W. of S. 449th W. Ave & W. 121st St. S., further described as 1693.21' S.W. of Section 30, T18N, R8E, to cross W. 101st St. & E0690 Rd. approximately 0.77 miles N.W. of W. 101st St. S. & S. 433rd W. Ave., further described as 1936.40' N.E. of Section 20, T18N, R8E, to cross N. 3668 Rd. approximately 0.31 miles S. of D0682 Rd. & S. 436th W. Ave., further described as 2445.97'; N. N.W. of Section 20, T18N, R8E, to cross S. 433rd W. Ave. approximately 0.47 miles N. of S. 433rd W. Ave. & W. 101st St. S., further described as 2475.22' N. of Section 21, T18N, R8E, to cross S. 417th W. Ave. approximately 0.22 miles S. of S. 417th W. Ave. & W. 91st St. S., further described as 1145.74' S. of Section 22, T18N, R8E, to cross W. 116th St. approximately 0.02 miles N.W. of W. 116th St. & W. 121st St. S., further described as 2541.44' S. S.E. of Section 36, T18N, R7E, to cross S. 513th W. Ave. approximately 0.12 miles N. of S. 513th W. Ave. & W. 121st St. S., further described as 2267.31' E. N.E. of Section 35, T18N, R7E, to cross N. 35930 & Old Shamrock HWY approximately 0.14 miles S. of Old Shamrock HWY & E. 0720 Rd., further described as 2686.95' W. S.W. of Section 7, T17N, R7E, to cross W. 131st St. S. approximately 0.22 miles S.E. of W. 131st St. S. & Old Shamrock HWY, further described as 1604.55' W. S.W. of Section 7, T17N, R7E, to cross D07170 & W. 131st St. approximately 0.10 miles S.E. of State HWY 16 & D0720 Rd., further described as 1224.50' N. N.E. of Section 4, T17N, R7E, to cross N. 37300 & S. 337th W. Ave. approximately 0.21 miles N. of S. 337th W. Ave. & W. 91st S., further described as 1112.74' N. of Section 17, T18N, R9E, to

cross S. 193rd W. Ave. approximately 0.02 miles S. of S. 193rd W. Ave. & W. 71st St. S., further described as 116.12 miles S. of Section 12, T18N, R10E, to cross W. 71st St. S. approximately 0.98 miles N. of W. 71st St. & W. 81st St. S., further described as 146.97' E. S.E. of Section 12, T18N, R10E all in District #2. Warner stated that they have had some weather issues, along with project issues. They have previously put down a \$725,000.00 bond, which will transfer to new permits. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #16: Motion was made by Warner and seconded by Smith to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline by boring, size of line ¾", 2" and 4", to cross Ridgeoak Rd. & Valwood Ln. approximately 0.92 miles N. and 1.27 miles W. of SH-97 & SH-166 in the S.W. corner of Section 15, T18N, R11E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #17: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. The Board had nine bullet items to review this week. **(#1)** Motion was made by Warner and seconded by Smith to approve the use of ARPA Payroll Funds for the Creek County Justice Center for additional nursing and mental health hours with contract from Turnkey in the amount of \$118,000.00, to start on October 1, 2021 to June 30, 2022. Project number 1566-1.4-1315-1110. Bowling stated this will provide the additional eight hours we are lacking for 24/7 nursing care at the jail. We are in great need of this and the mental health hours. Goforth stated he has reviewed the contract and it will become a month to month after June 30, 2022, it can be canceled with a thirty-day notice. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. **(#2)** Discussion Only/No Action on requesting ARPA Funds for the Creek County Justice Center and the Creek County Juvenile Justice Center for A/C purifiers/scrubbers. Sheriff asked to strike item at this time due to items had been previously purchased with CARES Funds, Mortazavi stated the County received 750 A/C purifiers/scrubbers from Hudson Plumbing, ten went to the jail and twelve went to the juvenile justice. **(#3)** Motion was made by Warner and seconded by Smith to approve the use of ARPA M&O Funds to pay for Kellpro training on the KIT Program in the amount of \$1102.50, training date is set for September 14, 2021. This item has been previously discussed on past agenda's, Kellpro has confirmed they can only do one day of training, due to CODA following on September 15, 2021. Misty will be utilizing the training for tracking all ARPA Projects within Kellpro. Project number 1566-7.1-0800-2005. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. **(#4)** Discussion Only/No Action to approve request from Creek County Emergency Management for storage building expansion. Covey Murray, Emergency Management spoke to the Board about expanding on to the existing Emergency Management Building, I do not have enough room for storage, the current building does not provide any protection from the elements, there is no insulation. Last year, we had a stock of masks to distribute to the schools, we did not have enough storage and had to leave them on the trailer out in the weather. Murray stated he currently has ambulance, fifteen fire departments, twelve public schools, Sheriff's Office, jail, juvenile and county departments to provide PPE too. I have distributed 2,500 M-95 masks to jail and 1,000 surgical masks to jail. In stock I have an additional 3,200 M-95 and 2,500 surgical masks stored in my office to distribute. Warner asked if they had an estimate or plans for the expansion proposed, Murray stated no we are waiting to see if it was going to be approved. Glen Musser stated we are looking at \$150,000.00 to \$250,000.00. The Board stated that they need solid numbers to be presented, item will be back on when information is collected. **(#5)** Discussion Only/No Action on request from Creek County Emergency Management for a 3-phase generator. Murray discussed the need for the 3-phase generator, this could be used for the jail, juvenile, Collins Building, Courthouse, local nursing homes, fairgrounds and town water well systems. We have a need for this and the county is not fully equipped if we had to go out and setup at the fairgrounds to operate the county, if the power was to go out. We have provided a smaller generator to a local nursing home in the past. The Board asked again that Emergency Management come back with one or more 3-phase or 2-phase generator quotes. Murray and Jacob Pilgrim stated they have spoken to Clifford Power Systems; he is willing to come out and look at facilities and see what our needs are. With this we will need a one-ton pickup to be able to haul the generator to sites, as well. The Board stated to also get quotes on the vehicle as well. The Board stated we might be able to use State Contract, Buy Board or put together a bid on this request. **(#6)** Motion was made by Stephens and seconded by Warner to approve the use of ARPA Payroll Funds for BKL feasibility study for Creek County Emergency Management Operations Facility, Election Board, and county storage facility in the amount of \$16,100.00. Project number 1566-1.7-2000-1110. Stephens stated he has met with BKL about the potential plans for building, we are going to use the empty lots on across the street that the county purchased. One side will be the Election Board if you were part of the 2020 Election, you know we could

not provide a safe place for the voters. They have outgrown the facility and we cannot make it safe for the voters. The current location is a house that we are trying to operate elections out of. We are looking at having a safe room, which is needed for Emergency Management EOC, there will be a breezeway to a loading dock and then covered walkway to large metal storage facility. All offices will be able to utilize the storage area, providing a safe place for each office to be able to distant themselves from all records being compiled into one basement. This study will also determine if ARPA funds are able to pay for all or other funds may be required to pay what is not fully covered under ARPA. Warner stated I see the need for the Emergency Management, we need to have an adequate building to conduct emergency situations, Election Board is greatly needed to provide safety to the employees and voters, but I do not see how the storage part works. Goforth discussed the current situation with the Courthouse storage and the number of individuals gathering in a small spot at one time collecting information for a case that could be upcoming. We cannot safely congregate in the common area and staircase when pulling records currently. Stephens spoke about the current issues with the old buildings and how it is affecting the records. With this area being part of the downtown district, we will have to meet the requirements for buildings. There was discussion of this being a general request and not driven to Emergency Management, Election Board or Commissioners request, the Board agreed. Warner asked if this would fall better under 7.2, Goforth explained the difference. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. (#7) Motion was Warner and seconded by Smith to approve the Internal Request Application proposed by Jana Thomas and all applications to be turned into Dana Logsdon, Deputy Commissioner no later than Thursday at 4 p.m. to be on the following Monday's agenda. The Board reviewed the proposed Auditor's form and Jana Thomas's form, we like the Thomas form better. The Board also discussed the possible evaluation process and allocating a specific number of monies per application. Barbara Albrittion, INCOG provided the Board with local requests that she has received. The Board reviewed requests, we are not going to be able to fund all that is on this wish list. There was discussion of the applicants utilizing additional matching funds, loans, county sponsor, or other monies. Warner expressed not setting an artificial number that could preclude a certain project. Stephens we cannot fix Creek County with this \$13.9 million, but we can definitely make an impact to the county. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. (#8) Motion was made by Warner and seconded by Smith to approve the External Request Application proposed by Jana Thomas and Application proposed by Barbara Albrittion to be reviewed by the BOCC deeming application to be appropriate, then they will receive the full application. The Board again reviewed the proposed Auditor's form and Jana Thomas's form. Broadband was briefly discussed and how the county cannot do anything with private entities that would benefit that organization/entity. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. (#9) Discussion Only/No Action on expenditure category prioritization, each Commissioner was asked last week to provide their priorities with the seven categories. Warner and Smith chose these categories starting with a rating of one to seven, one being the most important. #1- Public Health (1), #2- Infrastructure (5), #3- Revenue Replacement (6), #4- Administrative (7), #5- Premium Pay (4), #6- Negative Economic Impacts (2) and #7- Services to Disproportionately Impacted Communities (3). Stephens stated his priorities are #1- Public Health (1), #2- Infrastructure (5), #3- Premium Pay (4), #4- Administrative (7), #5- Revenue Replacement (6), #6- Services to Disproportionately Impacted Communities (3), #7- Negative Economic Impacts (2). The Board evaluated each one's responses, the only ones they currently agree on is their #1, #2 and #4 choices. Stephens stated that they employees are more of a priority than governmental services to me. Premium Pay and Revenue Replacement was discussed further. Goforth touched base on the current premium pay guideline, and it excludes salary individuals. Stephens stated we need to see more facts on data to be more efficient determinations.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 11:10 a.m. to adjourn and meet again 9-7-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.