

August 23, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, August 23, 2021 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Smith to approve the minutes of August 16, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #5: Motion was made by Warner and seconded by Smith to approve July Monthly Reports from Sheriff's Office; Transfers \$7,711.07 from 1214-4-4700-2005 Rentals Fair Board FY2020-2021 to 1214-4-4700-2005 Rentals Fair Board FY2021; \$68,164.00 from 1204-1-1600-2005 Assessor Rev Fee Assessor FY2020-2021 to 1204-1-1600-2005 Assessor Rev Fee Assessor FY2022; Blanket Purchase Orders #1286 - 1352; Purchase Orders #2020-2021 911 Phone SOFTWARE UPDATE 5419 M & M MICRO SYSTEMS INC 16625.00; General EMPLOYMENT AD 3335 SAPULPA DAILY HERALD 35.00; SERVICE 5052 BROOKS JEFFREY MARKETING INC 50.00; Jail-ST SOFTWARE UPDATE 5420 M & M MICRO SYSTEMS INC 16625.00; Juv Dent-ST SOFTWARE UPDATE 5418 M & M MICRO SYSTEMS INC 16625.00; Planning/Zoning NEWSPAPER PUBLICATIONS 3692 SAPULPA DAILY HERALD 103.80; SH Svc Fee AMMUNITION 5085 PRECISION DELTA CORP 949.76; SOFTWARE UPDATE 5421 M & M MICRO SYSTEMS INC 16625.00; UNIFORM 6464 Gorfam 1065.50; Tax Refunds TAX CORRECTION 158 CREEK COUNTY ABSTRACT CO INC 673.00; 2021-2022 911 Phone CELL PHONE SERVICE 1183 Verizon Wireless 82.68; OFFICE SUPPLIES 1177 MERRIFIELD OFFICE SUPPLIES 131.43; PHONE & INTERNET SERVICES 1190 A T & T 369.55; Utilities 1200 A T & T 2235.96; ARPA 2021 SPRAYER 1121 Amazon Capital Services 7740.60; CBRI ROAD MATERIAL 855 ANCHOR STONE COMPANY 12195.44; ROAD MATERIALS 211 ANCHOR STONE COMPANY 17056.26; Excess Resale EXCESS RESALE 23 Donald And Patricia Lambert 9979.24; General BATTERIES 1063 shore power inc dba battery junction 51.00; CCSO VEHICLE REPAIRS 87 Midtown Auto & Diesel Repair Inc 802.18; 874 Midtown Auto & Diesel Repair Inc 1282.58; 1123 Midtown Auto & Diesel Repair Inc 184.46; 1124 Midtown Auto & Diesel Repair Inc 709.56; 1125 Midtown Auto & Diesel Repair Inc 601.90; 1140 Midtown Auto & Diesel Repair Inc 895.08; 1150 Midtown Auto & Diesel Repair Inc 1047.50; CELL PHONE SERVICE 1172 Verizon Wireless 2369.50; CONTRACT SERVICES 507 OSU CO-OP EXT SERVICE 13333.33; EMPLOYEE ASSISTANCE PROG 1216 COMMUNITYCARE EAP 172.70; FEES - ANNUAL 1181 INCOG 6214.00; GPS 582 INTEGRITY SURVEILLANCE GROUP 1013.00; Law Books & Services 372 THOMSON-WEST 2226.00; 375 THOMSON-WEST 348.10; MAINTENANCE AGREEMENT 519 XEROX BUSINESS SOLUTIONS SOUTHWEST 50.00; MAINTENANCE CONTRACT 1215 OTIS ELEVATOR COMPANY 2584.56; 1225 OTIS ELEVATOR COMPANY 2556.72; MEMBERSHIP DUES 1179 INCOG 6037.50; Network Services 1141 COX BUSINESS 1124.97; NEWSPAPER PUBLICATIONS 1113 SAPULPA DAILY HERALD 543.30; PEST CONTROL 525 EMCO TERMITE & PEST CONTROL INC 35.00; 617 EMCO TERMITE & PEST CONTROL INC 15.00; Professional Service 1120 SAPULPA DAILY HERALD 101.06; PROFESSIONAL SERVICES 601 Standley Systems 81.00; RECYCLE SERVICE 2 SHOW INC. 85.00; SERVICE 337 U S Cellular 91.00; 521 PATRIOT SECURITY SYSTEMS INC 15.00; 1012 SHOW INC. 35.00; SERVICE AGREEMENT 255 XEROX CORP 55.00; SUPPLIES 35 JOHN DEERE FINANCIAL 59.98; 1073 Amazon Capital Services 659.50; 1129 MERRIFIELD OFFICE SUPPLIES 49.30; SUPPLIES AND SERVICE 172 Elder Water Consulting Inc 165.00; TIRES/REPAIRS/DEPUTY CARS 192 BRISTOW TIRE & AUTO SERVICE 130.90; TOOLS 1126 Amazon Capital Services 16.98; TRASH SERVICE 533 A-1 REFUSE 18.00; TRAVEL 282 Self, Nancy 142.18; 283 Toothman, Olivia 100.91; 513 MCDUGAL, STEPHANIE A. 76.16; 1146 McClellan, Tandra L. 248.16; UNIFORM & ACCESSORIES 738 BAYSINGERS UNIFORMS AND EQUIPMENT 624.66; 1040 BAYSINGERS UNIFORMS AND EQUIPMENT 206.72; UTILITY 7 A T & T MOBILITY 76.45; 184 A T & T MOBILITY 131.31; 1138 CITY OF SAPULPA 4218.71; 1170 EAST CENTRAL ELECTRIC COOP 421.00; 1180 EAST CENTRAL ELECTRIC COOP 344.00; Health JANITORIAL 991 HOMETOWN JANITORIAL SERVICES 1050.00; REPAIR 585 Clifford Power Systems 418.05; 1054 RABY PLUMBING 1725.00; Highway EMPLOYEE ASSISTANCE PROG 1226 COMMUNITYCARE EAP 60.50; PARTS/SUPPLIES 943 CHEROKEE HOSE & SUPPLY INC 535.09; PUBLICATION 1038 SAPULPA DAILY HERALD 72.85; Reimbursement 1109 WARNER, LEON 92.57; SUPPLIES 905 CINTAS CORPORATION NO 2 325.43; 1188 UniFirst Holdings Inc 97.94; Tolls 16 OTA PIKEPASS CENTER 6.40; Utilities 741 A T & T MOBILITY 269.52; 967 O G & E 657.76; UTILITY 81 A T & T MOBILITY 53.39; Hwy-ST Gravel 146 ANCHOR STONE COMPANY 32582.16; OIL, HYD FLUID & GREASE 1128 FROST OIL COMPANY 439.45; PARTS 864 UNITED ENGINES LLC 57.31; ROAD MATERIAL 495 THE QUAPAW COMPANY 15438.44; 1099 GREENHILL MATERIALS LLC 5994.02; SIGNAL LIGHT 955 SIGNALTEK 30.00; UTILITY 913 A T & T 247.33; 954 O G & E 38.21; Jail-ST Ccj JAIL SUPPLIES/TOILET PAPER 1144 MERRIFIELD OFFICE SUPPLIES 2578.72; Ccj VEHICLE REPAIRS 237 Midtown Auto & Diesel Repair Inc 258.73; CELL PHONE SERVICE 1174 Verizon Wireless 378.73; Fuel 1186 EMERGENCY POWER SYSTEMS, INC 1515.59; Mattress 1047 BOB BARKER CO INC 5437.00; SOFTWARE MAINT SERVICE 403 BROOKS JEFFREY MARKETING INC 1750.00; UTILITIES ELECTRIC SERVICE 1182 O G & E 64.75; 1184 O G & E 6105.26; 1231 O G & E 100.47; UTILITIES GAS SERVICES 1211 O N G 213.02; UTILITIES WATER 1149 CITY OF SAPULPA 2277.06; Juv Dent-ST CELL PHONE SERVICE 1178 Verizon Wireless 41.34; FOOD/SUPPLIES 86 Williams Grocery 46.51; Fuel 1195 EMERGENCY POWER SYSTEMS, INC 1412.69; Generator 399 EMERGENCY POWER SYSTEMS, INC 1111.01; Network Services 1147 COX BUSINESS 1738.44; PLUMBING SERVICES 1060 CREEK ENVIRONMENTAL SOLUTIONS LLC 4610.00; ML Fee SUPPLIES 561 LOWES HOME CENTERS 0.00; Planning/Zoning NEWSPAPER PUBLICATIONS 1221 BRISTOW NEWS 34.10; SERVICE 605 Standley Systems 73.38; SUPPLIES 1045 Amazon Capital Services 49.98; Resale SERVICE 346 A T & T 41.23; 1234 Verizon Wireless 98.40; Supplies 1143 MERRIFIELD OFFICE SUPPLIES 57.19; SH Commissary Commissary 132 TIGER CORRECTIONAL 1200.90; SH Svc Fee FOOD FOR INMATES 106 TIGER CORRECTIONAL 9852.33; Generator 408 EMERGENCY POWER SYSTEMS, INC 827.08; MEDICAL SERVICES/JAIL 46 Turn Key Health Clinics LLC 30170.35. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

Item #7: Motion was made by Warner and seconded by Smith to approve public sale auction of property located in Hickey's First Addition Oilton Lots 1 thru 7, Blk 8 to Valarie Boe for \$1,091.00, plus \$100.00 filing and publication total \$1,191.00. Property address is 108 N. Campbell Avenue, Oilton. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: Motion was made by Warner and seconded by Smith to approve public sale auction of property located in Business Men's Lot 13, Blk 5 to Marco Perez for \$510.00, plus \$100.00 filing and publication total \$610.00. Property address is 101 N. Gary St., Sapulpa. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #9: Motion was made by Warner and seconded by Smith to approve public sale auction of property located in Business Men's Lot 6, Blk 2 to Valarie Boe for \$300.00, plus \$100.00 filing and publication total \$400.00.

Property address is 224 N. Johannes St., Sapulpa. Original bid was placed by Marco Perez for \$269.00, plus \$100.00 filing and publication totaling \$369.00. Mr. Perez was not present, Ms. Boe stated she would like to place a bid of \$300.00. With no other bidders present, the Board approved sale. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-115** rezoning request CCZ-2045 and lot split CCLS-2764-William Olson. Rezoning from Agricultural District to Light Residential District to allow lot split. Tract 1 contains 2.16 acres more or less. Tract 2 will contain 2.53 acres more or less. Both tracts will meet all requirements and are not located within a flood zone. There was no opposition and Applicant was present. The CCPC recommended approval on 8/17/21, along with the Planning Office. Property located at 6317 W. 111th St. S. Sapulpa, OK 74066.- Wendy Murray. Murray stated lot split and rezone is due to the sale of the north lot. There are surrounding rezones in the area. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Stephens stated if anyone is here for the rezoning request off of Hilton Road and 49th W. Ave, the Applicant withdrew the application and no action will be taken by this board.

Item #11: Motion was made by Warner and seconded by Smith to approve purchase of two 5-ton York RTU for the Sheriff's Office per the recommendations of Glen Musser, Project Manager to DaVaco Heating, Cooling and Plumbing in the amount of \$13,546.00, as per Title 61 O.S. §101-138 and to be paid out of the Use Tax Account. Warner and Smith both made initial motion and second that were withdrawn. Stephens asked if there was any reason we should not go with the lowest bidder, Musser stated no, I have used them before at previous job. Quotes submitted by DaVco, Air Comfort Inc., and Airco Service Inc. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: Motion was made by Stephens and seconded by Smith to not award **Bid#21-14 Flooring Covering** per recommendations of Glen Musser. Musser stated that we only received one bid, Jana and I are going to go back and review options. I have the Court Clerk and County Clerk currently wanting carpet. Stephens stated is it in the best interest of the county not to award bid, Musser stated yes. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #13: Motion was made by Warner and seconded by Smith to award **Bid#21-15 Sale of a Surplus 2019 Grader from District #2** to Rogers County District #1 for \$175,000.00. Warner stated I have reviewed the bids and would like to accept Rogers County Bid. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #14: Motion was made by Warner and Seconded by Smith to award **Bid#21-16 One or more New or Used Graders with Financing** to Warren Cat for a 2014 CAT 140M2 AWD Serial number M9J00912. District #1 and #3 stated they are not interested at this time. Warner stated he would like to look at warranties at a later date. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #15: Motion was made by Stephens and seconded by Warner to approve the Schedule of Expenditures of Federal Awards to be submitted to the Oklahoma State Auditor's Office and prepared to the best of Dana Logsdon's knowledge. Dana Logsdon stated this report has been prepared to the best of her abilities. All miscellaneous receipts have been provided and additional accompanying documentation is attached. The report is due on August 31, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #16: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-116** approving the amendments of the Creek County Zoning Regulations, including Subdivision Regulations. Wendy Murray stated she presented the amendments over a month ago, all publications have been done. We published the proposed changes in Drumright, Sapulpa and Bristow newspapers, they also have been available in office and online for public viewing. The amendments have been discussed with all Boards, as well. Elizabeth Hooten asked for clarification of Light Residential changes. Murray sighted changes, there was a brief discussion of special exceptions for medical marijuana in light residential. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #17: Motion was made by Warner and seconded by Smith to approve Utility Permit from Oklahoma Natural Gas per County Specs for natural gas pipeline by boring, size of line ¾", to cross W. 86th St. approximately 1.28 miles N. & 0.96 miles W. of SH-97 & SH-166, further described as 2,101' E. of the N.W. corner of Section 15, T18N, R11E and the S.W. corner of Section 15, T18N, R11E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #18: Motion was made by Smith and seconded by Warner to approve Utility Permit from Creek County Rural Water Dist. #1 per County Specs for 1" poly by boring, size of line 1", to cross W. 151st St. S. approximately .2 miles E. of W. 151st St. S. & 257th W. Ave, further described as 1080' E. of

the S.W. corner of Section 17, T17N, R10E in District #3. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #19: Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Goforth stated we have two defiant action items for the Board today. First one is the Transfer three Disinfectant Sprayers ordered by Emergency Management PO#1121, account # 1566-1-2000-2005, project # 1566-1.4-2700-2005 to be transferred to Sheriff's Office, Creek County Juvenile Justice Center and Creek County Jail. One will be kept with Emergency Management. Stephens discussed briefly the state and federal guidelines on equipment. It was stated all sprayers need to be clearly marked ARPA with inventory number, also items have a different disposing method, as well. A motion was made by Warner and seconded by Smith to transfer three Disinfectant Sprayers to The Sheriff's Office SN#B806200930111, Creek County Juvenile Justice Center SN#B806200903120 and Creek County Jail SN#B806200826419. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. Next, we need a motion to authorize Chairman to certify interim report and Deputy Commissioner and County Clerk to submit the interim report. Motion was made by Warner and seconded by Smith to authorize Chairman to certify interim report and Deputy Commissioner and County Clerk to submit the interim report as required. Goforth discussed the web base form and within the reporting system. First report is due on 8/31/21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. Lastly discussion of allocation of funding to various expenditure categories. Tandra presented the following items for discussion. Identification Tracking System, we presented this last week and I have worked with Misty on the ID#, we have a slight communicating issue Kellpro is working on. As long as we provide the number before Misty starts tracking project, so she can input information, it will upload in KPO. The Board stated the Identification Tracking System presented was good and it was established the number will be provided before it is presented to the Board for approval or disapproval of project. Next, we would like to poll each Commissioners on the seven categories. We ask that you think broadly and priorities the categories to what you think is important. And then we would like the Board to designate how much would be spent in those categories. Stephens stated we really need to wait on the final rule to be released. McClellan stated the final rule is not going to change the categories listed. The Board discussed Categories 4-Premium Pay, 5-Infrastructure, 6-Revenue Replacement and 7-Administrative, as ones they would like to make an impact with. The amounts allocated for each category could be moved, if there is not enough interest stated Warner. Stephens stated he would like to get started with sewer and lagoons dedicating so much like we do with the REAP Grant process. We need to look at the ones that are out of compliance, serve the most people and has the biggest critical needs. There was discussion of what that amount would look like with Barbara Albritton, INCOG Representative. There was discussion of the internal projects currently submitted to Jana and setting aside certain dollar amount for those projects. Albritton also discussed the effect of non-entitlement communities and Rural Water Districts not being one of those. There is additional funding available through DEQ, the State and other funding. The Board reviewed the categories and stated they will come back next week and try to have their priorities set. The pre-application and application were presented to the Board to review. Board stated the pre-application was good, we need to go through the two proposed applications and see what we want merged into one. The Board then went into the next part of the discussion the procedures of handling the funds. Stephens will work with CastleCom to setup a County ARPA email to receive application and communicate from keeping it separate from other emails. Stephens asked Albritton if she would be okay accessing the email and reviewing the applications. All hard copies of applications will be maintained in the County Clerk's Office. For internal project requests the BOCC will review requests and make a decision or refer the request to be submitted to Jana for further project guidance. External applicants will be reviewed by INCOG and the workgroup and then brought before the board. INCOG will work on a point scale similar to the REAP grant process, Albritton stated she will provide the Board with an example and ask for input for additional measures. Internal Applicants will need to contact Dana Logsdon, Deputy Commissioner to place their request on the agenda by Thursday, before 4 p.m. to be placed on Monday's agenda. External applicants will be reviewed by INCOG and the workgroup once a determination has been made by both, the item will be placed on the agenda for the BOCC to hear request. The Board still needs to determine the communication person with the approved applicants. Project/Tracking Number will be pre-determined prior to the BOCC hearing request. Misty McCurley will be encumbering all purchase orders and entering data for tracking projects. The Board asked Tandra McClellan, Payroll Clerk to figure a simple round number for premium pay for employees and present that to the Board. This item was discussed with the requirements within the guidance. The start period for the pandemic was 1/27/20 and we are

still within the pandemic. The person must have worked in person to receive monies. The Board stated we would like to look at all employees that are currently still working for us and take care of those people who have worked through it and then maybe do the same again next year. Stephens stated maybe the workgroup gather some information and present it to the Board as well. Bret Bowling, Sheriff asked to clarify if we are still within the pandemic correct, the Board stated yes. The Board asked that Jana Thomas, Purchasing Agent send out the call for project internally one more time and then itemize all current requests next week as bullet points on agenda to review. The Board discussed Infrastructure and Albritton will gather information on requests she has received through INCOG to get a rough estimate of what we have a general request on. Albritton stated she may need some more time as some have shown interest, but did not provide a dollar amount of project. Stephens again stated this is something I want to put an amount to and get started with the applications.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 11:21 a.m. to adjourn and meet again 8-30-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.