

August 09, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, August 09, 2021 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Smith to approve the minutes of August 2, 2021 with correction to Item #7 semi annual to semiannual. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #5: Motion was made by Warner and seconded by Smith to approve Transfers \$100,000.00 from 1566-1-2000-1110 APRA 2021/Salary Commissioners FY2021-2022 to 1566-1-2000-2005 APRP 2021 M&O Commissioners FY2022; July Monthly Reports from District Attorney, County Clerk, Election Board and Treasurer; Monthly Appropriations; Blanket Purchase Orders #1080 - 1096; Purchase Orders # 2020-2021 911 Phone FEES 5897 OKLA DEPT OF PUBLIC SAFETY 350.00; General BOTTLED WATER 5999 FIZZ-O WATER COMPANY 40.50; EQUIPMENT 6592 WESTLAKE ACE HARDWARE OK-020 125.99; POSTAGE 5792 Quadiant Leasing USA Inc 507.99; Supplies 6124 InfoUSA Marketing Inc 302.00; TRAINING REGISTRATION 6131 AMR SOLUTIONS LLC DBA 360 PERFORMANCE SHOOTING 550.00; UNIFORM 6419 BAYSINGERS UNIFORMS AND EQUIPMENT 78.24; Health LEASE 5325 Standley Systems 367.60; Highway PARTS/SUPPLIES 6567 THOMPSON DIESEL INC 325.00; Jail-ST SPRINKLER HEADS 6032 FIRETROL 476.00; Juv Dent-ST JUVENILE DETENTION 6033 BOB BARKER CO INC 1734.17; UNIFORM 6384 Print Shop LLC 233.70; Use-ST REIMBURSEMENT 2191 ACCO 17970.03; **2021-2022** 911 Phone Utilities 1029 A T & T 1607.09; 1033 Cimarron Telephone Co 192.81; CBRI CYLINDER RENTAL 23 Lampton Welding Supply 96.32; MATERIAL 501 ANCHOR STONE COMPANY 3957.96; CH Improv-ST Agreement 1042 CREEK CO PUBLIC FACILITIES 101008.08; General BOCC MINUTES 804 SAPULPA DAILY HERALD 366.75; BOTTLED WATER 1057 FIZZ-O WATER COMPANY 37.25; CCSO VEHICLE REPAIRS 15 ADVANCED AUTO PARTS 211.77; COPIER CONTRACT 226 ADVANCED COPIER SYSTEMS LLC 260.39; Equip Rental 113 Lampton Welding Supply 20.02; FEES 17 THOMSON-WEST 196.45; FUEL/DEPUTY CARS 101 COMDATA INC 10213.69; JANITORIAL 276 Trout, Darrel 300.00; K-9 CARE 65 FARMERS FEED 87.00; 95 ADVANCED CARE VETERINARY HOSPITAL 25.18; LEASE 1048 Imagenet Consulting LLC 3559.30; NEWSPAPER PUBLICATIONS 743 SAPULPA DAILY HERALD 67.60; OFFICE SUPPLIES 872 MERRIFIELD OFFICE SUPPLIES 558.36; Professional Service 1035 STATE AUDITOR & INSPECTOR 6550.00; Rent 1013 Whetstine, Shari 70.00; REPAIRS 1026 WOOTEN PLUMBING AND UTILITIES LLC 887.00; SERVICE 175 ESI - Elite Systems Inc 260.00; 278 COX BUSINESS 359.95; 335 COX BUSINESS 36.93; 491 Verizon Wireless 160.04; SERVICE AGREEMENT 328 Standley Systems 28.50; SUBSCRIPTION 1016 SAND SPRINGS LEADER 86.11; Supplies 686 MERRIFIELD OFFICE SUPPLIES 2102.54; SUPPLIES 72 WESTLAKE ACE HARDWARE OK-020 144.35; 85 WESTLAKE ACE HARDWARE OK-020 82.71; 179 LOWES CREDIT SERVICES 130.11; 220 AIR COMFORT INC 1797.00; 229 MERRIFIELD OFFICE SUPPLIES 78.81; 235 FIZZ-O WATER COMPANY 9.00; 1041 Amazon Capital Services 51.98; TECH SUPPORT 416 CASTLECOM LLC 1753.74; UTILITIES 275 O G & E 319.79; 338 CREEK CO RURAL WATER D#3 199.50; 1056 O G & E 1867.68; UTILITIES ELECTRIC SERVICE 1021 O G & E 1350.26; UTILITY 1030 CITY OF BRISTOW 69.73; 1032 ONE NET 640.00; 1034 ONE NET 470.00; Health HANDYMAN SERVICES 298 MARK CROMWELL 75.00; LAWN CARE 299 MARK CROMWELL 600.00; OVERAGES 308 PREFERRED BUSINESS SYSTEMS LLC 333.76; PEST CONTROL 306 METRO TERMITE AND PEST CONTROL 480.00; POSTAGE 1055 RESERVE ACCOUNT 900.00; SERVICE 302 Metro Security 45.00; Supplies 756 MERRIFIELD OFFICE SUPPLIES 499.66; TRAVEL 260 Givings, Samantha 188.16; 262 MCFARLAND, MARCELLA 51.52; 265 FARLEY, KELLI 24.39; 268 SMITH, BETH 417.50; 271 TATE, DEBBIE 309.12; 273 STRINGFELLOW, ANNA 63.95; 379 TOTTRESS, ALMETRICE 91.84; UTILITIES 292 CITY OF BRISTOW 102.73; 303 O G & E 1326.23; Highway null 827 LIONEL HARRIS OIL CO INC 356.00; CONFERENCE 437 ACCO 195.00; DIESEL FUEL/GAS 96 COMDATA INC 463.19; EQUIPMENT 556 PURPLE WAVE INC 46750.00; 1019 ENLOW 66 AUCTION 8500.00; 1020 ENLOW 66 AUCTION 5000.00; Fuel 825 ETHRIDGE OIL 6182.58; LEASE/PURCHASE 899 ARMSTRONG BANK 1014.94; 911 OK DEPT OF TRANSPORTATION 1791.56; 916 SNB BANK 1476.23; 929 SNB BANK 1556.98; 931 Armstrong Bank 3069.89; MATERIAL 1031 M&M LUMBER 352.00; MONITOR AGREEMENT 1022 PATRIOT SECURITY SYSTEMS INC 700.00; OFFICE SUPPLIES 157 MERRIFIELD OFFICE SUPPLIES 141.70; PARTS AND REPAIR 852 P&K EQUIPMENT 2249.31; PARTS/SUPPLIES 29 WESTLAKE ACE HARDWARE OK-020 49.45; 135 CHEROKEE HOSE & SUPPLY INC 74.49; 217 JOHN DEERE FINANCIAL 203.95; 236 MHC KENWORTH -Tulsa 75.00; 497 P&K EQUIPMENT 372.71; PAYMENT 45 OTA PIKEPASS CENTER 15.85; 50 OKLA DEPT OF TRANSPORTATION 1791.56; PEST CONTROL 854 HOME PEST CONTROL 250.00; REGISTRATION 198 ACCO 95.00; SERVICE 114 OTA PIKEPASS CENTER 9.00; 969 Republic Services #789 120.27; SERVICE CONTRACT 698 PATRIOT SECURITY SYSTEMS INC 290.00; SUPPLIES 48 HARBOR FREIGHT TOOLS 302.91; Tires 728 SOUTHERN TIRE MART LLC 1294.32; TRASH 99 AMERICAN WASTE CONTROL INC 62.00; TRAVEL 851 WARNER, LEON 10.31; Utilities 38 A T & T 408.59; WATER BILL 829 CREEK CO RURAL WATER D#2 62.15; Hwy-ST CYLINDER RENTAL 49 Industrial Welding & Tools Supply 105.35; Gravel 238 THE QUAPAW COMPANY 7172.36; PARTS 215 WARREN CAT 676.56; 244 MHC KENWORTH -Tulsa 200.70; Parts & Labor 98 SUMMIT TRUCK GROUP 611.61; PARTS & SUPPLIES 24 SUMMIT TRUCK GROUP 842.36; 30 CHEROKEE HOSE & SUPPLY INC 111.16; 191 DRUMRIGHT AUTO SUPPLY 4.89; 200 STANDARD AUTO PARTS 857.03; 231 CROW BURLINGAME COMPANY 885.24; 249 FLEET PRIDE 129.98; PIKE PASS 33 OKLAHOMA TURNPIKE AUTHORITY 74.38; ROAD MATERIAL 109 GREENHILL MATERIALS LLC 242.44; 537 DP Supply 10966.80; 725 DUNHAM ASPHALT SERVICE INC 2668.73; SUPPLIES 110 CHEROKEE HOSE & SUPPLY INC 53.50; 233 VARNERS EQUIPMENT & HARDWARE 216.77; Tires 54 SOUTHERN TIRE MART LLC 1035.16; 729 DIRECT DISCOUNT TIRE 255.94; TIRES & REPAIRS 164 Sellers Tire Inc 285.00; UNIFORM 100 UniFirst Holdings Inc 1081.88; Jail-ST CCJ PLUMBING SERVICES 871 CREEK ENVIRONMENTAL SOLUTIONS LLC 165.00; 878 CREEK ENVIRONMENTAL SOLUTIONS LLC 4500.00; 881 CREEK ENVIRONMENTAL SOLUTIONS LLC 2000.00; CLEANING SUPPLIES 453 MERRIFIELD OFFICE SUPPLIES 796.28; FUEL/JAIL CARS 130 COMDATA INC 1863.57; JAIL DOOR MAINTENANCE 563 RR BRINK LOCKING SYSTEMS INC 1645.00; Lighting 797 BROKEN ARROW ELECTRIC SUPPLY INC 3390.12; SPRINKLER HEADS 538 FIRETROL 661.00; TECH SUPPORT 419 CASTLECOM LLC 1753.74; UTILITIES WATER 1023 SAPULPA RURAL WATER CO 41.80; Juv Dent-ST CAMERA 59 CASTLECOM LLC 2033.00; Fuel 202 COMDATA INC 363.24; PHONE & INTERNET SERVICES 1025 A T & T 67.37; TECH SUPPORT 414 CASTLECOM LLC 1753.74; Planning/Zoning SUPPLIES 162 MERRIFIELD OFFICE SUPPLIES 128.08; Resale BOTTLED WATER 354 FIZZ-O WATER COMPANY 38.80; FUEL 342 COMDATA INC 298.66; JANITORIAL 355 Gster Cleaning 650.00; LABOR 1004 STORAGE SOLUTIONS 250.00; MAINTENANCE 365 TM CONSULTING INC 1487.00; SERVICE 345 LEXISNEXIS RISK SOLUTIONS 180.00; Supplies 1027 MERRIFIELD OFFICE SUPPLIES 601.79; 1039 MERRIFIELD OFFICE SUPPLIES 17.94; 1050 MERRIFIELD OFFICE SUPPLIES 6.03; TAX WARRANT SERVICE 363 CREEK COUNTY SHERIFF 800.00; TRAVEL 755 ENGLE, DON 85.68; SH Commissary Commissary 132 TIGER CORRECTIONAL 3096.65; SH Svc Fee FOOD FOR INMATES 106 TIGER CORRECTIONAL 4953.02. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311(A) (9), new business defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of this meeting.

Item #7: Motion was made by Warner and seconded by Smith to approve public sale auction of property located in O.T. Depew Lot 19, Blk 22 to Mary Wren for \$169.00, plus \$100.00 filing and publication total \$269.00. There

were no other parties present. Gloria Ware, Deputy Treasurer stated this property has been county owned since 2016 and is land only. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: Motion was made by Warner and seconded by Smith to approve the consolidated CimTel and FiberLink's proposal to partner with the County to apply for NTIA Broadband Infrastructure Program by including more coverage in the Mannford area and to authorize the Chairman to submit the application and required reporting for the grant if awarded. Jake Baldwin, CimTel Representative spoke briefly to the Board, we have added an additional 428 funded locations, 876 total added to make the application more competitive. The City of Mannford and the City of Mounds are both supporting this application. There was discussion of reviewing all the locations stated within Mannford making sure they are all located within Creek County. The application is due August 17, 2021, we are working on getting this submitted by August 16, 2021. Andrew Goforth, Dana Logsdon, Barbara Albritton and CimTel will be reviewing application on Wednesday, August 11, 2021 at 9:00 a.m. before it is submitted. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #9: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-111** relating to the incurring of indebtedness by the Trustees of the Creek County Public Facilities Authority, waiving competitive bidding, and approving a sales tax agreement. Keith Ham, Attorney stated that this is refinancing the current indebtedness bond, to lower the current interest rate and save the county roughly \$400,000.00. Stephens stated that this is for the 1/6 debt services and it will be the same terms, not increasing the payoff, it is just refinancing to get a better interest rate. The amount the County will save after all fees, including financial costs is about \$460,000.00. This is depending on the completion of the county audit and the bond rating to be reinstated at an A or A-. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: Motion was made by Warner and seconded by Smith to enter into an agreement with the Oklahoma Department of Environmental Quality for the environmental officer grant. Goforth stated Logsdon had received a contract for the grant, we never see any documentation on the approval /announcement of receiving the grant from Sheriff's Office. This grant will not exceed \$40,000.00 for services. Goforth discussed the term of the grant being one year with language that could be extended for continuing fiscal years. Goforth has reviewed the contract and Dean Wise has been advised of the grant terms. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #11: Motion was made by Stephens and seconded by Warner to sign **Resolution#2021-112** directing the Creek County Treasurer to credit the Creek County Commissioners Account 001-1-2000-1233/R5 for workman's compensation in the amount of \$15,677.16 with funds received from Creek County Court Clerk's Payroll Fund 1211-1-1900-1110 in the amount of \$157.5, Treasurer's Cash Voucher Resale Fund 1220-1-0600-1110 in the amount of \$414.14, Assessor Reval Fund 001-1-1700-1110 in the amount of \$133.12, Sheriff County Jail Maintenance Payroll Fund 1315-2-0400-1110 in the amount of \$9,751.40, Sheriff E-911 Phase II Fund 1201-2-3601-1110 in the amount of \$79.89, Sheriff Juvenile Justice Center Payroll Fund 1317-2-0400-1110 in the amount of \$5,023.60, Sheriff's Service Fees Payroll Fund 1226-2-0400-1110 in the amount of \$92.45, Sheriff's Service Fee Safety Grant Fund 1526-2-0400-1110 in the amount of \$33.71, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-113** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 001-1-2000-2005/R2 with funds from the Creek County Court Clerk's Office Fund for reimbursement of utility payments, in the amount of \$179.69, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #13: Motion was made by Stephens and seconded by Warner to approve Utility Permit from FiberLink per County Specs for fiberoptic cable and conduit, by boring, size of line ¾", size of casing 1 ½" HDPE conduit, to cross S. Hickory St. at 15242 S. Hickory St. approximately ¼ mile S. of 151st St. & Hickory, further described as 1400' S. of the N.E. corner of Section 23, T17N, R11E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #14: Motion was made by Stephens and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline by boring, size of line ¾", to cross W. 171st St. S. approximately 1.99 miles S. & 2.90 miles W. of US-75 ALT & SH-67, further described as 462' E. of the N.W. corner of Section 35, T17N, R11E and the S.W. corner of Section 26, T17N, R11E in District #1. Stephens stated the agenda item has a scrivener's error; this is not an extension of a permit.

This is a new request. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #15: Motion was made by Smith and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline by boring, size of line $\frac{3}{4}$ ", to cross Slick Rd. approximately 1.24 miles N. & 3.88 miles E. of SH-66 & Turner Turnpike, further described as 750' N. of the S.E. corner of Section 22, T17N, R10E and the S.W. corner of Section 23, T17N, R10E in District #3. Stephens stated the agenda item has a scrivener's error; this is not an extension of a permit. This is a new request. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #16: Motion was made by Stephens and seconded by Warner at 9:45 a.m. to enter into proposed Executive Session for discussion regarding Emergency Management Assistant position. This executive session is authorized by 25 O.S. 307(B)(1) as it pertains to the discussion of a prospective individual salaried public employee. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. A motion was made by Stephens and seconded by Warner at 10:21 a.m. to come out of Executive Session. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #17: DISCUSSION ONLY/NO ACTION concerning any action required based on the above executive session item. Stephens stated no discussion or action is needed at this time.

Item #18: DISCUSSION ONLY/NO ACTION on discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Stephens stated that after visiting with several employees and Jana Thomas, Purchasing Agent there is an internal need for PPE currently. I feel like we need to address the immediate need of the county and the departments. With the current numbers, we need to be looking forward and preparing instead of waiting and trying to find items like masks, sprayers, disinfectants, thermometers. With the current situation at the Jail and Sheriff's Office it requires direct attention to these areas of concern for protective gear. With the BOCC the overseeing Board and these are allowable expenditures, I think we need to move forward preparing for the unknown to better serve our community. There was discussion of the sprayer purchases with COVID-19 Funds and the cost then being around \$6,408.00 and then adding some inflation on top of that. Warner addressed the Board of request and discussion from last week's work group discussion. We tried to categorize the immediate needs. The Board continued to discuss the amount needed for PPE currently. Fred Clark, Deputy Sheriff asked to address the Board on current needs at the Jail, we are in need of test kits and 24/7 medical coverage. We currently are covered for 16 hours through our contract; we would like to add an addition 8 hours to help assist with COVID. With that being said this adds about \$8,000.00 a month in costs from TurnKey. With the graveyard shift being the need, the cost of a nurse to staff that shift is around \$27.00 per hour, instead of \$22.00. We would like to ask the Board to consider paying for a six-month time period offering this service. The test kits now have a shelf life of one year, instead of six months, previously we allowed other offices to purchase kits and keep them at the jail to test employees as needed. We would like to have employee test kits, along with inmate test kits. We would like to request several hundred to be on hand. The Board discussed the process of transferring funds from the current ARPA chart of account payroll fund to the ARPA M&O fund, with the TurnKey being paid from the ARPA payroll account, which is allowable. We would need a separate bill, that would show the additional coverage per COVID to be submitted to Dana or Misty for payment. There was discussion of this being as needed or monthly requests. Don Engle, Treasurer encouraged that the Board to get new quotes for PPE, as prices have increased and get these items as quickly as possible. Tracking the ARPA monies was also discussed and how it can be tracked through Kellpro KIT Program, Mortazavi was asked to reach out to Kellpro to setup additional training for KIT. Warner stated this would be a covered expense as well with ARPA funds. Mortazavi stated I believe the last quote was for a two-day class, I will reach out to Kellpro and get an updated quote and schedule. A lengthy discussion of amount and the process to transfer funds was discussed. A motion was made by Stephens and seconded by Warner to transfer \$100,000.00 from 1566-1-2000-1110 to 1566-1-2000-2005 and authorize it to be expended on PPE and equipment as needed masks, thermometers, sprayers and test kits etc. and dedicate up to \$50,000.00 and authorize the expenditure of funds for Personnel Services for TurnKey for COVID related concerns at the jail. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. There were additional requests brought up for the Fairgrounds and the need of updating the Electrical if needed for additional office space. With the Fairgrounds being designated as the EOP for emergency situations, Covey Murray has visited with the Fairgrounds and toured the area that could be transitioned to office space for county. It is lacking the proper electrical needs for this setup. With the increase foot traffic last year's COVID had on the County Clerk's Office, this could be an alternative work area for the County. Stephens discussed that FiberLink will be providing

the internet upgrade hopefully with the NTIA Grant. Thomas and Goforth discussed the bidding process being with federal funds and qualified vendors under this process. The Board agreed that more information is needed and asked Thomas to proceed with gathering information and the additional federal guidelines that will be needed. Stephens stated that with electrical you never know the cost, I would like a more definite defined need before we proceed with action, but I can see the need. The request of expenditures was also briefly discussed the requests would need to go to Dana or Misty with the expenditure code listed on requisition request. The Board also discussed further details to be released on this process, along with possible application/request form.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 11:10 a.m. to adjourn and meet again 8-16-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.