

July 12, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, July 12, 2021 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Smith to approve the minutes of July 06, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #5: Motion was made by Warner and seconded by Smith to approve June Monthly Reports from District Attorney, Health Department and Election Board; Monthly Appropriations from Sheriff and ARPA Interest; Transfers \$37,516.34 from 1230-1-0600-2005 CTMT-1 Treasurer FY2020-2021 to 1230-1-0600-2005 CTMT-1 Treasurer FY2022; \$20.00 from 1220-1-0600-1110 Payroll Treasurer FY2020-2021 to 1220-1-0600-1110 Payroll Treasurer FY2022; \$1.38 from 1220-1-0600-2005 M&O Treasurer FY2020-2021 to 1220-1-0600-2005 M&O Treasurer FY2022; \$50,721.29 from 7402-1-0600-2005 Record Owner Treasurer FY2020-2021 to 7402-1-0600-2005 Record Owner Treasurer FY2022; Contracts from Smart Sense for Health Department; Kellpro for District #1; CPI Computer Projects Of II Inc and GeoSafe Inc. for Sheriff; Gladstone Inc. and Edje Web Design for Fairgrounds; Blanket Purchase Orders #490 - 534; Purchase Orders #2020-2021 CBRI ASPHALT 6213 DUNHAM ASPHALT SERVICE INC 2114.72; CYLINDER RENTAL 6197 Lampton Welding Supply 93.45; Supplies 6102 T H ROGERS LUMBER CO 25.79; General CREMATION 5710 GREEN HILL FUNERAL HOME 185.00; EQUIPMENT 5613 OSU CO-OP EXT SERVICE 1667.46; 6593 JOHN DEERE FINANCIAL 399.99; Mailing Supplies 5126 Automated Mail Service 4243.12; PARTS & SUPPLIES 6457 O Reilly Auto Parts 249.94; PARTS, SUPPLIES, & SERVICE 4529 A & M ELECTRIC INC 335.00; 6217 DaVco Mechanical Contractors 367.50; SERVICE 4161 Standley Systems 30.35; 5043 A-1 REFUSE 150.00; 5044 COXBUSINESS 37.03; 6332 Verizon Wireless 160.04; SHIRTS 6369 AMERICAN T'S 205.88; Supplies 4801 JOHN DEERE FINANCIAL 497.26; 5432 JOHN DEERE FINANCIAL 731.72; 5903 LOWES CREDIT SERVICES 207.68; 6335 QUILL CORP 747.34; SUPPLIES 5952 MERRIFIELD OFFICE SUPPLIES 135.94; SUPPLIES AND SERVICE 6108 Simply Scentsational 231.00; TIRES 6239 BRISTOW TIRE & AUTO SERVICE 686.80; TRAINING SUPPLIES & EQUIPMENT 6444 Amazon Capital Services 60.44; TRAINING/TRAVEL 4774 VISA/AMERICAN HERITAGE BANK 34.72; TRAVEL 4904 Myers, Randi 264.88; 5048 KEIFFER, JONATHAN R. 116.93; 5297 MCDUGAL, STEPHANIE A. 19.94; 5301 Toothman, Olivia 54.99; 5303 Self, Nancy 38.86; 6000 TROUT, CHRISTINE 122.08; 6231 Myers, Randi 220.19; UNIFORM & ACCESSORIES 6339 SPECIAL-OPS UNIFORMS 320.94; UTILITIES 5040 CREEK CO RURAL WATER D#3 128.00; Health ADVERTISING 3075 SAPULPA DAILY HERALD 16.00; HANDYMAN SERVICES 5936 MARK CROMWELL 50.00; LAWN CARE 5937 MARK CROMWELL 400.00; OVERAGES 4916 PREFERRED BUSINESS SYSTEMS LLC 427.97; Salary/Benefits 3516 Okla State Dept Of Health 82261.20; 5030 Okla State Dept Of Health 93785.00; SERVICE 5939 Metro Security 45.00; Supplies 6178 Osage County Health Department 60.00; 6625 McKESSON 69.46; TRAVEL 3027 DEARMAN, SHEREE 98.56; 5916 TOTTRESS, ALMETRICE 92.96; 5917 STRINGFELLOW, ANNA 151.23; 5926 Givings, Samantha 188.16; UTILITIES 5312 CITY OF BRISTOW 104.52; Highway Gravel 6517 ANCHOR STONE COMPANY 32372.20; PARTS AND REPAIR 6115 P&K EQUIPMENT 49.46; PARTS/SUPPLIES 5652 OCT EQUIPMENT INC 221.57; 6100 O'REILLY AUTO PARTS 499.13; 6105 JOHN DEERE FINANCIAL 363.87; PAYMENT 5895 OTA PIKEPASS CENTER 18.30; ROAD MATERIAL 6396 APAC CENTRAL INC 1142.98; ROAD MATERIALS 6106 THE QUAPAW COMPANY 7175.50; SERVICE 6321 OTA PIKEPASS CENTER 1.75; SIGNS 6438 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 208.70; Supplies 6225 HARBOR FREIGHT TOOLS 110.53; SUPPLIES 6622 WESTLAKE ACE HARDWARE OK-020 48.56; TRASH 6520 AMERICAN WASTE CONTROL INC 60.00; UTILITIES 5819 A T & T MOBILITY 219.80; Hwy-ST ASPHALT OVERLAY 6270 DUNHAM ASPHALT SERVICE INC 52899.21; 6271 DUNHAM ASPHALT SERVICE INC 44097.51; 6272 DUNHAM ASPHALT SERVICE INC 106224.79; CRS-2 6201 ERGON A & E INC 3020.78; CYLINDER RENTAL 6216 Industrial Welding & Tools Supply 102.30; Gravel 6519 THE QUAPAW COMPANY 1169.00; parts 4693 MHC KENWORTH -Tulsa 73.79; 6186 WARREN CAT 627.01; PARTS AND SUPPLIES 4200 FASTENAL COMPANY 86.36; 5156 LIONEL HARRIS OIL CO INC 551.20; 5161 P&K EQUIPMENT 1339.86; 5662 P&K EQUIPMENT 1203.36; 5806 YELLOWHOUSE MACHINERY 108.17; 5826 SUMMIT TRUCK GROUP 810.36; 5831 FLEET PRIDE 164.48; 6003 SUMMIT TRUCK GROUP 3694.69; 6182 ECONOMY SUPPLY CO 152.57; 6199 DRUMRIGHT TIRE 199.00; 6260 DRUMRIGHT AUTO SUPPLY 39.63; 6261 NAPA AUTO PARTS 416.29; 6262 ATWOODS 150.00; 6264 SUMMIT TRUCK GROUP 1305.62; 6265 TULSA FORD NEW HOLLAND INC 161.70; 6277 O'REILLY AUTO PARTS 163.30; PARTS & REPAIR 5774 YELLOWHOUSE MACHINERY 2501.89; PARTS & REPAIRS 255 VARNERS EQUIPMENT, SALES AND SERVICE 29.28; Parts & Supplies 5782 WELDON PARTS-TULSA 76.99; 6192 CROW BURLINGAME COMPANY 500.77; 6195 STANDARD AUTO PARTS 780.23; 6202 TRACTOR SUPPLY CREDIT PLAN 65.02; 6205 KUBOTA CENTER 714.68; 6209 O'REILLY AUTO PARTS 749.09; PIKE PASS 6203 OKLAHOMA TURNPIKE AUTHORITY 60.06; REPAIRS 6215 IRON EAGLE REPAIR LLP 78.25; ROAD MATERIAL 6226 GREENHILL MATERIALS LLC 699.31; Supplies 6001 Capital One 213.16; 6188 CHEROKEE HOSE & SUPPLY INC 86.32; 6189 VARNERS EQUIPMENT & HARDWARE 189.84; Tires 6157 SOUTHERN TIRE MART LLC 215.64; 6548 DIRECT DISCOUNT TIRE 1293.14; TIRES & REPAIRS 6198 Sellers Tire Inc 180.00; TRASH SERVICE 6191 GREEN ENVIRONMENTAL SERVICES LLC 75.00; UTILITIES 6222 A T & T MOBILITY 279.72; Jail-ST CCJ MAINTENANCE 5353 LOCKE SUPPLY 5.44; FEES 6523 CREEK CO PUBLIC FACILITIES 742.18; HYGIENE PRODUCTS 6386 BOB BARKER CO INC 858.24; Juv Dent-ST Fuel 5351 COMDATA INC 300.92; Planning/Zoning OFFICE SUPPLIES 6424 STAPLES BUSINESS ADVANTAGE 67.39; POSTAGE 6313 QUADIENT FINANCE USA INC 500.00; Resale SEARCH ENGINE 5208 LEXISNEXIS RISK SOLUTIONS 180.00; SH Commissary 6227 TIGER CORRECTIONAL 3326.16; 2021-2022 911 Phone UTILITY 429 Cimarron Telephone Co 192.81; 436 A T & T 1614.00; General ANNUAL DUES 390 CODA 1055.00; 431 ACCO 148118.00; 432 ACCO 4250.00; CERTIFICATIONS 423 HELLER, CHRISTOPHER M. 173.00; COPIER CONTRACT 226 ADVANCED COPIER SYSTEMS LLC 260.77; FEES 17 THOMSON-WEST 196.45; FEES - ANNUAL 383 WOLF VALLEY RANCH 3600.00; LEASE PYMT 422 CREEK CO HOME FINANCE AUTH 2100.00; Network Services 440 COX BUSINESS 245.46; OFFICE SUPPLIES 406 MERRIFIELD OFFICE SUPPLIES 106.11; 447 MERRIFIELD OFFICE SUPPLIES 111.55; PEST CONTROL 43 EMCO TERMITE & PEST CONTROL INC 300.00; 74 SILVER BULLET PEST SERVICES INC 100.00; Professional Service 388 DISTRICT ATTORNEYS COUNCIL #24 17500.00; 425 STATE AUDITOR & INSPECTOR 11522.91; SOFTWARE 154 KELLPRO COMPUTER SOLUTIONS 3000.00; 321 KELLPRO COMPUTER SOLUTIONS 3750.00; UNIFORM & ACCESSORIES 127 SPECIAL-OPS UNIFORMS 184.99; 138 SPECIAL-OPS UNIFORMS 165.99; UTILITY 385 ONE NET 640.00; 427 CITY OF BRISTOW 69.73; 434 ONE NET 470.00; Health LEASE 317 Pitney Bowes Inc 71.25; Supplies 300 MERRIFIELD OFFICE SUPPLIES 178.76; Highway null 76 B & C BUSINESS PRODUCTS INC 264.00; LEASE/PURCHASE 14 SNB BANK 1556.98; 75 ARMSTRONG BANK 1014.94; 104 SNB BANK 1476.23; 112 OK DEPT OF TRANSPORTATION 1791.56; 129 Armstrong Bank 3069.89; Professional Service 391 KELLPRO COMPUTER SOLUTIONS 5482.00; QUARTERLY CONTRIBUTIONS 467 OKLA PUBLIC EMPL RET SYSTEM 533.85; WORK COMP PREMIUM 424 ACCO 148118.00; Hwy-ST Fuel 392 LIONEL HARRIS OIL CO INC 16435.49; Reimbursement 389 PARRICK, LANCE JAMES 105.50; Jail-ST PLUMBING SERVICES 387 CREEK ENVIRONMENTAL SOLUTIONS LLC 285.00; TONER 382 Amazon Capital Services 99.55; Juv Dent-ST FOOD 194 SYSCO FOODS 3281.91; PEST CONTROL 188 SILVER BULLET PEST SERVICES INC 140.00; UTILITIES WATER 409 CITY OF BRISTOW 289.11; Resale MAINTENANCE AGREEMENT 368 Sumnerone - Drake Systems 356.00; SERVICE AGREEMENT 356 JRW INC 1275.00; SOFTWARE 364 TM CONSULTING INC 3408.00; Supplies 397 MERRIFIELD OFFICE SUPPLIES 56.82; SH Svc Fee CYLINDER RENTAL 441 Lampton Welding Supply 19.62; MEDICAL SERVICES/JAIL 46 Turn Key Health Clinics LLC 30170.35; 407 Turn Key

Health Clinics LLC 6747.54. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311(A) (9), new business defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of this meeting.

Item #7: Motion was made by Stephens and seconded by Warner to approve request by CimTel and FiberLink for Creek County to sponsor their joint application for a National Telecommunications and Information Administration (NTIA) grant to expand Broadband Infrastructure in rural Creek County. Jake Baldwin, spoke to the Board. We are here as a joint indenture with FiberLink, we are asking the county to sponsor this grant. We have worked together over the last two weeks; we are still finalizing our map and will provide you with the complete application in the next few weeks. With our preliminary numbers, we are hoping to impact over 6,000.00 residents. We as CimTel have 3,000 within the area N. of HWY 33 and FiberLink is hoping close to that number in the area of S. of HWY 33. We are still working on some areas that will not be eligible within this grant process. The Board thanked the two companies for working together, we are wanting to see something that will impact the most residents in our area and I think we are seeing it now. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: Motion was made by Warner and seconded by Smith to implement procedures for the expenditure of the Creek County Fire Department Sales Tax funds. Stephens and the Board stated this is a lot of good information in one place for everyone to find. You have all statutes and contacts at your fingertips, it will be a great tool for them to utilize. Mortazavi stated we will be reaching out to the Departments asking for their Receiving Officer and Requesting Officers, to bring before the Board. We are hoping to have this completed by the end of July. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #9: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-99** approving maintaining historic Route 66 signage for a state bike program going through Creek County, as signage will be provided by the Route 66 Alliance and the County will help with the selection of signage. The Board discussed this item, we think this is a great idea and we need to promote Route 66 in our areas. But I don't think we need to incur the expense for the signage, this could get costly. The Board stated we have no problems with helping hang the signs. This is not a typical sign that our vendors would even have, just think our stop signs are an average of \$250.00, per sign. I am sure this is going to be a collection item to individuals and it may be hard to keep them up. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: Motion was made by Stephens and seconded by Warner to correct **Resolution#2021-50** and **Resolution#2021-50A** surplussing and disposing of a 42' Dozer Trailer INV#193-348-0013 transferred from District #1 by Creek County Highway District #3 correcting resolutions stating items will not be going to purple wave, they will be sold at Enlow Auction. Roger Smith stated that we do not have a title to the trailer, so Purple Wave cannot sell the item, Enlow Auction stated they could if we would provide a Bill of Sale. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #11: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-97** disposing of a 2011 John Deere INV#193-307-1009 VIN#1DW672GXVBE637380 and a 2009 John Deere INV#193-307-0010 VIN#DW770DX624228 for District #3 and **Resolution#2021-97A** disposing of the same to be sold at Purple Wave Auction. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: Motion was made by Stephens and seconded by Warner to sign **Resolution#2021-98** surplussing a 2008 Ford Crown Victoria ID#42 VIN#2FAFP71V28X151398, light bar, two rear window lights, metal console partition, Carson Commander switch box Model 500-20 Serial #08160057, GoRhino push bar, Motorola UHF radio model AAM25KKD9AA2AN Serial #103YCU4829 Sheriff and **Resolution#2021-98A** disposing of the same to be transferred to Oilton Police Department. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #13: Motion was made by Warner and seconded by Smith to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline, by boring, size of line 4" HDPE, to cross W. 86th St. S., S.127th W. Ave and S. 129th W. Ave approximately 1.28 miles N. and 1.39 miles W. of SH-97 & SH-166 further described as the S.E. corner of Section 16, T18N, R11E and the N.E. N.W. of Section 15, T18N, R11E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #14: Motion was made by Stephens and seconded by Smith to authorize Leon Warner to pull Utility Permit from Cushing Connect Pipeline Holdings LLC for multiple crossings throughout District #2, if the Bond is not received by 5 p.m. on Tuesday, July 13, 2021. Warner discussed that this is a major pipeline going through his district, with past experience our roads have been damaged beyond our means of repairing. With the prior

approval to Cushing Connect a bond was discussed and is being required, as of today we still have not received the Bond. This permit has been renewed and I would like the ability to pull the permit until the agreed Bond has been given to the County. Warner stated he will notify Cushing Connect of the Board's decision today. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #15: DISCUSSION ONLY/NO ACTION to consider approving the County Treasurer's request to invest the funds from the American Recovery Plan Act 2021 grant funds to be placed into twelve equal Certificate of Deposits, then allowing them to come to maturity in different months. Don Engle, Treasurer presented a spreadsheet as requested by the Board, I am proposing to the Board that we ladder the CDs in \$575,000.00 increments and them being staggered throughout the year. This would be leaving roughly \$46,000.00 in available liquidation. Currently we are collecting \$28.55, per day in interest, this would give us an opportunity to earn \$13,228.35 interest throughout the year. The Board thanked Engle for his work, we need to hold off and see what projects are going to be kicking off and how much we may have to invest. We will revisit this item in a future agenda.

Item #16: Motion was made by Stephens and seconded by Warner to accept job descriptions and approve letting for application process to hire an additional Emergency Management personnel, to be published by Mortazavi in the newspaper. Application process will be taken until July 30, 2021 and the Board gives Covey Murray, Emergency Management authority to review and prepare a short list for the Board for potential applicants to interview. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #17: Motion was made by Stephens and seconded Smith to amend **Resolution#2021-68** to place interest from the American Rescue Plan Act grant into 1566-1-2000-2012, a separate account with the established fund for tracking purposes. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #18: DISCUSSION ONLY/NO ACTION regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Andrew Goforth, Assistant District Attorney briefed the Board on last week's meeting and the discussion with Barbara Albritton, INCOG Representative. We are still working on the application process and waiting for the final guidance to be released. Warner discussed the Work Groups request, to get further guidance from the Board. We are looking for guidance with the application process. Are we going to be requesting the same application process for county requests, as we are from the Community? There was a lot of good discussion with Albritton and their REAP Grant process, Albritton asked if the County has had a Call for projects What is the amount of involvement that the Board would like to be in the process was also discussed. Are we looking at a lot of smaller projects or designating amounts per category? This is a lot of money, more than we will ever see. INCOG's rating scale was also discussed. Stephens stated that at first, we were limited to what we could spend the money on, now the scope is opening up, as well as the opportunities. I think we look at the big needs and see where we can assist. I think that the outside needs to follow the REAP Grant process, it is already established why would we want to develop something that is already there. We look at the categories and see where we can make the biggest impact for the community. I think we need to look at the Election Board and Emergency Management, we seen the need during the pandemic and the election, it is only going to continue to be that way. We have outgrown the Election Board. We have bridge projects under 20' potentially that could be an expenditure, we could make a big difference in our deficient bridges. If we could fix these issues, we would be leaving something for the next generation to appreciate. Internal Controls policy was discussed and the importance of having a policy implemented, record retention and tracking the projects over-time was also discussed. Goforth stated this will be a topic that will be discussed at his DAC Conference. We may need to look at help, either hiring additional personnel or looking at another avenue. Stephens stated he had discussed the additional job duties of tracking projects with current employee Misty McCurley, she is willing to try and track information, we may have to look at this later. Kellpro KIT program was discussed and additional training will need to be required, Mortazavi is looking into this with Kellpro. The Board went back to discussing the REAP Grant application process and the similar reporting requirements, this could be something that we look at with INCOG, it would be a covered cost for Administration costs, as well as some of Misty's time. Mike, FiberLink Representative asked the Board if they have discussed upgrading the complex with fiber, the county could greatly benefit from this and I would be willing to put a proposal together as far as needs at no cost. The Board stated it is something that we will possibly be looking at, Goforth stated that is something the work group has discussed. Warner stated within the work group Jana Thomas, Purchasing Agent has prepared a Call of projects for internal use and could email this out to departments and it could be changed to extend this to current requestors to lay out their requests, so the Board can get an

understanding of what they will be requesting. Stephens asked that we hold off on sending that out. Let's focus on modifying the current REAP Grant process with Barbara Albritton and wait for the final ruling so we know what all we can expend the monies on. We don't want to put the cart before the horse and do a lot of work and then find out that is not what we can do at all, Stephens stated. Let's work on a scoring system and look at what serves the most people in the County. We are going to have to make some hard decisions, but at the end of the day that's what we signed up to do. I think we work on the controls and application process from REAP Grant and then we designate how much we want to set aside for approved categories over the next couple of weeks. Stephens asked if this gives the work group some direction, Mortazavi stated I think it gives us some direction to start focusing our discussion on and preparing for the requests. I do think once the call for projects from the County is turned in you might be surprised at the number of requests. The Board discussed the potential process for the County requested projects, do we have them come to one of the Commissioners and they ask the Board to sponsor their request, similar to the CimTel Broadband request. This was decided to be further discussed at another time. Goforth stated that the reporting and compliance information was email by Thomas to the Board, you might want to review information and let me know if you have any input. I will be out over the next two weeks, so the work group can still meet, I just will not be available. Warner stated the work group could meet next week and asked Mortazavi to contact Barbara Albritton to attend the Thursday, July 22, 2021 3 p.m. meeting.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 10:42 a.m. to adjourn and meet again 7-19-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.