

July 06, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Tuesday, July 06, 2021 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Stephens to approve the minutes of July 01, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #5: Motion was made by Warner and seconded by Smith to approve June Monthly Reports from County Clerk and Treasurer; Blanket Purchase Orders #413 - 420; Purchase Orders # 2020-2021 911 Phone FEES 5449 OKLA DEPT OF PUBLIC SAFETY 480.00; PHONE & INTERNET SERVICES 6583 A T & T 369.88; TECH SUPPORT 6579 CASTLECOM LLC 70.00; UTILITY 6610 A T & T 2033.68; Crk Clk Revolving TRANSFER FUNDS 89 CREEK COUNTY COURT CLERK 161384.05; Fair Board UTILITIES 6623 O G & E 833.75; General null 5794 ENLOW & SONS EQUIPMENT 491.00; AIR FRESHENERS 5047 Simply Scentsational 18.00; BATTERIES 6433 Amazon Capital Services 944.90; BOCC MINUTES 6401 SAPULPA DAILY HERALD 277.50; BOTTLED WATER 2801 CULLIGAN OF TULSA 26.85; CCSO VEHICLE REPAIRS 6354 Midtown Auto & Diesel Repair Inc 2203.72; 6465 Midtown Auto & Diesel Repair Inc 456.71; 6524 Midtown Auto & Diesel Repair Inc 253.82; CONTRACT SERVICES 2793 OSU CO-OP EXT SERVICE 13333.33; COPIER CHARGES 6633 ADVANCED COPIER SYSTEMS LLC 12.73; Dog food 6589 K9 UNLIMITED 57.68; EQUIPMENT 6352 SAMS CLUB DIRECT PAYMENT PROCESSING 2152.72; Evidence Supplies 6606 MERRIFIELD OFFICE SUPPLIES 15.38; Insurance Premiums 6626 Guardian 74.61; JANITORIAL 2808 Trout, Darrel 240.00; Maintenance 5346 WESTLAKE ACE HARDWARE OK-020 85.97; MEMBERSHIP DUES 485 SAMS CLUB DIRECT PAYMENT PROCESSING 45.00; OFFICE SUPPLIES 6563 Amazon Capital Services 47.95; 6595 Amazon Capital Services 40.49; PARTS AND LABOR 3809 BEARCOM 5607.00; Parts & Supplies 6122 WESTLAKE ACE HARDWARE OK-020 294.73; PARTS, SUPPLIES, & SERVICE 4780 CASTLECOM LLC 258.90; RECYCLE SERVICE 3878 SHOW INC. 35.00; REGISTRATION 6436 Oklahoma Tax Commission Ad Valorem 630.00; SERVICE 2826 PATRIOT SECURITY SYSTEMS INC 15.00; 3305 COX BUSINESS 359.67; 4160 COX BUSINESS 47.38; 5058 TIER ONE LAWN AND LANDSCAPE LLC 340.00; 5542 SHOW INC. 35.00; 6331 COX BUSINESS 176.37; Snacks 6152 SAMS CLUB DIRECT PAYMENT PROCESSING 325.94; Supplies 66 SAMS CLUB DIRECT PAYMENT PROCESSING 496.12; 4052 MERRIFIELD OFFICE SUPPLIES 298.59; 6095 WESTLAKE ACE HARDWARE OK-020 259.82; 6250 FIZZ-O WATER COMPANY 9.00; 6333 SAMS CLUB DIRECT PAYMENT PROCESSING 478.67; 6334 MERRIFIELD OFFICE SUPPLIES 980.52; SUPPLIES 6320 MERRIFIELD OFFICE SUPPLIES 169.20; 6581 Amazon Capital Services 35.99; 6618 MERRIFIELD OFFICE SUPPLIES 471.72; 6619 MERRIFIELD OFFICE SUPPLIES 902.45; TECH SUPPORT 6634 CASTLECOM LLC 315.00; TIRES 6158 BRISTOW TIRE & AUTO SERVICE 523.60; TRASH SERVICE 2838 A-1 REFUSE 18.00; 6604 Waste Management Of Tulsa 61.68; Utilities 6631 O G & E 6084.43; 6638 O G & E 29.86; UTILITIES 2819 O G & E 238.10; 6624 O G & E 645.24; UTILITIES ELECTRIC SERVICE 6630 O G & E 1225.24; UTILITY 6580 O G & E 39.41; 6607 Waste Management Of Tulsa 166.28; 6613 Waste Management Of Tulsa 291.64; 6615 Symmetry Energy Solutions LLC 3.15; 6620 COX BUSINESS 47.38; 6628 COX BUSINESS 113.10; Health EQUIPMENT 6160 VIP TECHNOLOGY SOLUTIONS GROUP LLC 478.05; LEASE 5315 DOTCOM LEASING LLC 445.00; REPAIR 6528 ATWELL ROOFING CO INC 2250.00; SERVICE 5329 Waste Management Of Tulsa 120.75; Supplies 2376 WESTLAKE ACE HARDWARE OK-020 35.96; 5648 Capital One 48.13; TRAVEL 5307 SMITH, BETH 156.58; 5309 TATE, DEBBIE 128.80; 5311 FARLEY, KELLI 24.39; UTILITIES 4919 O N G 39.92; 5313 CITY OF SAPULPA 159.37; 5320 O G & E 1237.80; Highway Gravel 6112 ANCHOR STONE COMPANY 32151.14; MATERIAL 6097 DUNHAM ASPHALT SERVICE INC 2687.03; MATERIALS 6368 CRAFTCO INC 1319.90; OFFICE FURNITURE 6529 MERRIFIELD OFFICE SUPPLIES 283.71; PARTS/SUPPLIES 2264 FASTENAL COMPANY 64.40; 4520 CHEROKEE HOSE & SUPPLY INC 276.64; 5650 WELDON PARTS-TULSA 270.17; PAYMENT 6323 SNB BANK 1556.98; 6326 SNB BANK 1476.23; ROAD MATERIALS 6104 DUNHAM ASPHALT SERVICE INC 4801.94; SERVICE CONTRACT 6322 ATLINK SERVICES LLC 324.95; SUPPLIES 4232 HARBOR FREIGHT TOOLS 144.91; TRAVEL 6315 KISSEE, GARRETT WAYNE 33.85; 6316 EVANS, JUSTIN 49.54; 6325 WATKINS, HUNTER 61.70; 6327 STEPHENS, JERRY 47.52; UNIFORMS 5899 AMERICAN T'S 978.80; UTILITIES 5809 O G & E 139.00; 5814 A T & T 411.25; 5827 O G & E 518.40; 6223 DRUMRIGHT UTILITIES 50.90; WATER BILL 6617 CREEK CO RURAL WATER D#2 56.35; Hwy-ST REIMBURSEMENT 6627 EVANS, JUSTIN 90.50; ROAD MATERIALS 6522 DUNHAM ASPHALT SERVICE INC 9712.00; TIRES 5439 DIRECT DISCOUNT TIRE 1576.62; TRAVEL 6394 PARRICK, LANCE JAMES 47.51; Jail-ST CAMERA REPAIRS 6566 CASTLECOM LLC 500.00; CCJ JAIL SUPPLIES/TOILET PAPER 6582 MERRIFIELD OFFICE SUPPLIES 602.67; CCJ MAINTENANCE 6113 WESTLAKE ACE HARDWARE OK-020 255.67; CCJ VEHICLE REPAIRS 4624 Midtown Auto & Diesel Repair Inc 77.50; JAIL MAINTENANCE SUPPLIES 6451 A & M ELECTRIC INC 75.40; NATURAL GAS 6614 Symmetry Energy Solutions LLC 578.06; PLUMBING SERVICES 6290 JEFF JONES WELDING 375.00; TRASH SERVICE 6616 Waste Management Of Tulsa 639.05; Juv Dent-ST CABLE 6612 DISH NETWORK 112.93; COMPUTER 5428 SHI INTERNATIONAL CORP 8754.80; INTERNET SERVICE 6609 A T & T 67.37; JUVENILE DETENTION 6534 MERRIFIELD OFFICE SUPPLIES 259.15; Planning/Zoning CLOTHING 6363 Print Shop LLC 59.98; MONTHLY CHARGES 6238 Quadient Leasing USA Inc 167.11; Resale AIR FRESHENERS 5222 SCENTS PLUS LLC 48.00; 5223 SCENTS PLUS LLC 48.00; Demolition Services 4858 K&T TRUCKING SITE CLEARING 10000.00; IT Support 5230 TM CONSULTING INC 1457.00; JANITORIAL 5221 Gster Cleaning 520.00; Mowing 1661 DIAMOND E LAND SERVICE LLC 970.00; OIL CHANGES 32 Midtown Auto & Diesel Repair Inc 87.50; REGISTRATION 6587 ACCO 95.00; SERVICE 5291 COX BUSINESS 50.10; Supplies 6449 MERRIFIELD OFFICE SUPPLIES 209.97; 6585 MERRIFIELD OFFICE SUPPLIES 119.13; 6586 MERRIFIELD OFFICE SUPPLIES 82.48; 6594 MERRIFIELD OFFICE SUPPLIES 83.33; TEMPORARY EMPLOYEE 5911 DYNAMIC RECRUITING SPECIALIST 826.40; SH Commissary Commissary 6227 TIGER CORRECTIONAL 3546.32; SH Svc Fee CCSO VEHICLE REPAIRS 6551 Midtown Auto & Diesel Repair Inc 586.60; FOOD FOR INMATES 5130 TIGER CORRECTIONAL 5089.88; OFFICE SUPPLIES 6591 MERRIFIELD OFFICE SUPPLIES 184.48; Use-ST EQUIPMENT 6635 ARVEST EQUIPMENT FINANCE 103898.29; 6637 ARVEST EQUIPMENT FINANCE 118694.02. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311(A) (9), new business defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of this meeting.

Item #7: Motion was made by Stephens and seconded by Warner to sign Lease Agreement with the Creek County Home Finance Authority and the Board of Creek County Commissioners for the property located at 230 E. Hobson, Sapulpa, OK 74066, the Election Board for \$2,100.00 per month, for fiscal year 2021-2022. Greg Pugmire spoke to the Board, the Home Finance Authority meet and discussed a proposed rent increase, to get the rent closer to market value. We have been in this lease for 18 years, with the County paying \$1,500.00, per month, we think it would relieve some income issues for the Authority. There was discussion of revenue, costs for the Home Finance and Industrial Authority, as well. Stephens and Warner agreed that we need to get closer to market value, what the entities have are in the benefit of the County. Warner expressed interest in the next year, finding a more feasible

location for the Election Board, with the last election and COVID, they have outgrown that location. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: Motion was made by Warner and seconded by Smith to sign the Treasurer's Investment Policy for fiscal year 2021-2022. There was discussion that this could be modified at any time. Andrew Goforth, Assistant District Attorney stated it would be imperative to do so, with the ARP Funds and potential investments of the Board. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #9: Motion was made by Warner and seconded by Smith to sign proposed interest drilling royalties in the SE/4 NW/4 NW/4 of Section 5, T17N, R7E between Cochran Land Service, LLC and the Board of Creek County Commissioners. Stephens stated this is for 1/8 interest. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: Motion was made by Smith and seconded by Warner to sign Inter-Cooperative Agreements with S. 231st Drive Rural Road Improvement District and S. 299th W. Ave Rural Road Improvement District in District #3. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #11: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-94** surplussing a 2009 Roscoe Pneumatic Roller INV#192-320-0007 and **Resolution#2021-94A** disposing of the same to be sold at Purple Wave, Inc. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: Motion was made by Warner and seconded by Smith to sign ODOT 324A Form for project J/P30473(04)- Carson Ridge Bridge over Salt Creek near Highway 48 (bridge CN23), assigned to Meshek and Associates, for District #2, in the amount of \$400.00. Warner stated this is an old claim that never made it over to be signed. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #13: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-95** directing the Creek County Treasurer to credit the Creek County General Government Insurance Account 001-1-2300-1222/R4 with funds from Benefit Resources, Inc., in the amount of \$74.61, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #14: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-96** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 001-1-2000-2005/R2 with funds from the Creek County Court Clerk's Office fund for reimbursement of utility payments, in the amount of \$79.39, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #15: DISCUSSION ONLY/NO ACTION to consider hiring additional personnel for Emergency Management. Stephens stated as we have discussed a few weeks ago, this position is in need of an additional person, to assist Covey with paperwork and work overflow. We were hoping Jana could assist him, but with the additional duties taken and the ARP monies, it is too much. Stephens presented a proposed job description, Warner stated he has some to review, we can add some or take some off. I do see the need for the extra person, especially when dealing with another pandemic. We would need to find the right person for the position, Covey would be directing them on their duties. The Board discussed moving this out for two weeks to review job descriptions with Covey and be ready to start application process.

Item #16: DISCUSSION ONLY/NO ACTION regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Goforth briefed the Board over last week's group meetings and webinars. We are sorting through the compliance and reporting information; we are working on an initial application process. We are trying to hit all parts that we will need per the compliance reporting on application and impending audit. The work group attended two webinars last week, along with a meeting where we had INCOG present to discuss ARP Funds and possible role. We will meet again this week with INCOG and start what we would like to see on the application. Don Engle, Treasurer discussed the possible CD laddering with taking funds and splitting them out over a year. Either \$575,000.00 or \$1.75 million into CDs. Stephens asked for Engle to prepare all information on CDs on a spreadsheet for the Board to review. The Board and Engle stated this is the best way to gain more interest on monies as of now.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 9:46 a.m. to adjourn and meet again on 7-12-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.