

July 01, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Thursday, July 01, 2021 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:02 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Stephens to approve the minutes of June 28, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #5: Motion was made by Warner and seconded by Smith to approve Transfers \$77,936.12 from 7206-1-0100-2005 Drug Court Fund Drug Court FY2020-2021 to 7206-1-0100-2005 Drug Court Fund Drug Court FY2022; \$7,098.00 from 001-1-2000-1110 Gen Gov't/Salary Commissioner FY2020-2021 to 001-1-0800-2005 Commissioners/M&O Commissioners FY2022; \$2,000.00 from 1212-2-2700-2005 CCEM/CCE-8 Commissioners FY2020-2021 to 1212-2-2700-2005 CCEM/CCE-8 Commissioners FY2022; \$8,381.15 from 1213-6-3200-2005 Flood Plain Commissioners FY2020-2021 to 1213-6-3200-2005 Flood Plain Commissioners FY2022; \$40,000.00 from 1219-1-3200-2005 Planning & Urban Develop Commissioners FY2020-2021 to 1219-1-3200-2005 Planning & Urban Develop Commissioners FY2022; \$2,380.00 from 1235-1-2000-4110 Memorial Donation Commissioners FY2020-2021 to 1235-1-2000-4110 Memorial Donation Commissioners FY2022; \$6,946,155.00 from 1566-1-2000-1110 American Rescue Plan Act Commissioners FY2020-2021 to 1566-1-2000-1110 American Rescue Plan Act Commissioners FY2022; \$275,500.00 from 1201-2-3600-2005 WR911 Commissioners FY2020-2021 to 1201-2-3600-2005 WR911 Commissioners FY2022; \$1235-6-4200-4151 from 2021-06 Donations HWY FY2020-2021 to 1235-6-4200-4151 2021-6 Donations HWY FY2022; \$400,000.00 from 1313-6-8041-2005 Road & Bridge-ST D1 HWY FY2020-2021 to 1313-6-8041-2005 Road & Bridge-ST D1 HWY FY2022; \$290,880.47 from 1313-6-8042-2005 Road & Bridge-ST D2 HWY FY2020-2021 to 1313-6-8042-2005 Road & Bridge-ST D2 HWY FY2022; \$1,093,397.29 from 1313-6-8043-2005 Road & Bridge-ST D3 HWY FY2020-2021 to 1313-6-8043-2005 Road & Bridge-ST D3 HWY FY2022; \$361,227.11 from 1103-6-4000-4030 Co Bridge & Rd Improv-ALL Commissioners FY2020-2021 to 1103-6-4000-4030 Co Bridge & Rd Improv-ALL Commissioners FY2022; \$400,000.00 from 1103-6-4100-4030 Co Bridge & Rd Improv-D1 HWY FY2020-2021 to 1103-6-4100-4030 Co Bridge & Rd Improv-D1 HWY FY2022; \$288,536.46 from 1103-6-4200-4030 Co Bridge & Rd Improv-D2 HWY FY2020-2021 to 1103-6-4200-4030 Co Bridge & Rd Improv-D2 HWY FY2022; \$160,000.00 from 1103-6-4300-4030 Co Bridge & Rd Improv-D3 HWY FY2020-2021 to 1103-6-4300-4030 Co Bridge & Rd Improv-D3 HWY FY2022; \$12,526.49 from 1102-6-4300-1110 Co HWY Unrestricted/Salary D3 HWY FY2020-2021 to 1102-6-4300-1110 Co HWY Unrestricted/Salary D3 HWY FY2022; \$113.55 from 1102-6-4300-1320 Co HWY Unrestricted/Travel D3 HWY FY2020-2021 to 1102-6-4300-1320 Co HWY Unrestricted/Travel D3 HWY FY2022; \$40,000.00 from 1102-6-4300-2005 Co HWY Unrestricted/M&O D3 HWY FY2020-2021 to 1102-6-4300-2005 Co HWY Unrestricted/M&O D3 HWY FY2022; \$323,303.08 from 1102-6-4300-4110 Co HWY Unrestricted/Cap Outlay D3 HWY FY2020-2021 to 1102-6-4300-4110 Co HWY Unrestricted/Cap Outlay D3 HWY FY2022; \$1,283.48 from 1102-6-6530-2005 CIRB-MV Coll/SB1888 D3 HWY FY2020-2021 to 1102-6-6530-2005 CIRB-MV Coll/SB1888 D3 HWY FY2022; \$3,955.81 from 1102-6-4100-1110 Co HWY Unrestricted/Salary D1 HWY FY2020-2021 to 1102-6-4100-1110 Co HWY Unrestricted/Salary D1 HWY FY2022; \$70,000.00 from 1102-6-4100-2005 Co HWY Unrestricted/M&O D1 HWY FY2020-2021 to 1102-6-4100-2005 Co HWY Unrestricted/M&O D1 HWY FY2022; \$79,049.90 from 1102-6-4100-4110 Co HWY Unrestricted/Cap Outlay D1 HWY FY2020-2021 to 1102-6-4100-4110 Co HWY Unrestricted/Cap Outlay D1 HWY FY2022; \$70,000.00 from 1102-6-6510-2005 CIRB-MV Coll/SB1888 D1 HWY FY2020-2021 to 1102-6-6510-2005 CIRB-MV Coll/SB1888 D1 HWY FY2022; \$54,159.35 from 1102-6-4200-1110 Co HWY Unrestricted/Salary D2 HWY FY2020-2021 to 1102-6-4200-1110 Co HWY Unrestricted/Salary D2 HWY FY2022; \$40,000.00 from 1102-6-4200-2005 Co HWY Unrestricted/M&O D2 HWY FY2020-2021 to 1102-6-4200-2005 Co HWY Unrestricted/M&O D2 HWY FY2022; \$150,000.00 from 1102-6-4200-4110 Co HWY Unrestricted/Cap Outlay D2 HWY FY2020-2021 to 1102-6-4200-4110 Co HWY Unrestricted/Cap Outlay D2 HWY FY2022; \$15,000.00 from 1102-6-6520-2005 CIRB-MV Coll/SB1888 D2 HWY FY2020-2021 to 1102-6-6520-2005 CIRB-MV Coll/SB1888 D2 HWY FY2022; \$4,068.83 from 1102-6-4000-1110 Co HWY Unrestricted/Salary ALL Commissioners FY2020-2021 to 1102-6-4000-1110 Co HWY Unrestricted/Salary ALL Commissioners FY2022; \$294,638.29 from 1102-6-4000-2005 Co HWY Unrestricted/M&O ALL Commissioners FY2020-2021 to 1102-6-4000-2005 Co HWY Unrestricted/M&O ALL Commissioners FY2022; \$300,000.00 from 1208-1-1000-2005 County Clerk Lien Fee County Clerk FY2020-2021 to 1208-1-1000-2005 County Clerk Lien Fee County Clerk FY2022; \$400,000.00 from 1209-1-1000-2005 County Clerk Preservation County Clerk FY2020-2021 to 1209-1-1000-2005 County Clerk Preservation County Clerk FY2022; \$13,680.85 from 1209-1-1000-1130 County Clerk Preservation PT-Time County Clerk FY2020-2021 to 1209-1-1000-1130 Count Clerk Preservation PT-Time County Clerk FY2022; \$40,000.00 from 1214-4-4700-

2005 from SF5/Rentals Fairgrounds FY2020-2021 to 1214-4-4700-2005 SF5/Rentals Fairgrounds FY2022; \$4,652.73 from 1526-2-0400-1110 OK HWY Safety Grant Sheriff FY2020-2021 to 1526-2-0400-1110 OK HWY Safety Grant Sheriff FY2022; \$345,338.31 from 1226-2-1100-2012 from Board of Prisoners Sheriff FY2020-2021 to 1226-2-1110-2012 Board of Prisoners Sheriff FY2022; \$60,639.39 from 1226-2-0400-1110 Salary Sheriff FY2020-2021 to 1226-2-0400-1110 Salary Sheriff FY2022; \$110,142.62 from 1226-2-0400-2005 M&O Sheriff FY2020-2021 to 1226-2-0400-2005 M&O Sheriff FY2022; \$7,309.53 from 1226-2-0400-4110 Cap Outlay Sheriff FY2020-2021 to 1226-2-0400-4110 Cap Outlay Sheriff FY2022; \$142,379.82 from 1223-2-0400-2005 Jail Revenues Sheriff FY2020-2021 to 1223-2-0400-2005 Jail Revenues Sheriff FY2022; \$50,141.47 from 1226-2-3500-1110 Courthouse Security Sheriff FY2020-2021 to 1226-2-3500-1110 Courthouse Security Sheriff FY2022; \$14,886.23 from 1201-2-3601-1110 E911 Salary Sheriff FY2020-2021 to 1201-2-3601-1110 E911 Salary Sheriff FY2022; \$108,599.75 from 1201-2-3601-2005 E911 Phase II Sheriff FY2020-2021 to 1201-2-3601-2005 E911 Phase II Sheriff FY2022; \$118,362.04 from 1315-2-0400-1110 Salary Sheriff FY2020-2021 to 1315-2-0400-1110 Salary Sheriff FY2022; \$686.61 from 1315-2-0400-1310 Travel Sheriff FY2020-2021 to 1315-2-0400-1310 Travel Sheriff FY2022; \$612,114.20 from 1315-2-0400-2005 M&O Sheriff FY2020-2021 to 1315-2-0400-2005 M&O Sheriff FY2022; \$7,319.76 from 1315-2-8034-2005 Care of Prisoner Sheriff FY2020-2021 to 1315-2-8034-2005 Care of Prisoner Sheriff FY2022; \$156,743.40 from 1217-2-0400-2017 JJC Sheriff FY2020-2021 to 1217-2-0400-2017 JJC Sheriff FY2022; \$126,696.77 from 1317-2-0400-1110 Salary Sheriff FY2020-2021 to 1317-2-0400-1110 Salary Sheriff FY2022; \$1,405,533.72 from 1317-2-0400-2005 M&O Sheriff FY2020-2021 to 1317-2-0400-2005 M&O Sheriff FY2022; \$10,527.66 from 1317-2-0400-4110 Cap Outlay Sheriff FY2020-2021 to 1317-2-0400-4110 Cap Outlay Sheriff FY2022; \$700,000.00 from 1220-1-0600-2005 Resale/M&O CV-2 Treasurer FY2020-2021 to 1220-1-0600-2005 Resale/M&O CV-2 Treasurer FY2022; \$200,000.00 from 1220-1-0600-2005 Resale/M&O CV-2 Treasurer FY2020-2021 to 1220-1-0600-1110 Resale Payroll FY2022; Blanket Purchase Orders #001 - 379. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311(A) (9), new business defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of this meeting. Mortazavi stated there was a late bid received for **Bid#21-13 Janitorial Services for both the Bristow and Sapulpa Health Department** from Jani King. It was received 6-30-21 at 10:48 a.m.

Item #7: Motion was made by Warner and seconded by Smith to award **Bid#21-13 Janitorial Services for both the Bristow and Sapulpa Health Department** per recommendations from Anna Stringfellow to Hometown Janitorial. Stringfellow stated they had been using Clean Scope. I have spoken to Hometown Janitorial Services, she has started her own company and used to work for another cleaning company, we would like to give them a chance and they are the lowest bid. Stephens asked Jana Thomas, Purchasing Agent if she has reviewed the vendor and all proper paperwork is complete, Thomas stated yes it all looked fine and we have evaluated the submission. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: Motion was made by Warner and seconded by Smith to choose payment option one for ACCO-SIG Property and Liability renewal quote for Creek County for fiscal year 2021-2022, in the amount of \$524,915.00, to be paid as follows 2/3 out of the General Fund, \$40,000.00 from Use Tax GA-2 and the remaining to be paid from T2-ALL. Stephens stated that the T2-ALL will be about \$28,275.71 short if we continued with the 2/3 General Fund and 1/3 T2-ALL, I recommend that we use \$40,000.00 from the Use Tax, so we have some cushion for any unforeseen we may have in T2-ALL. Warner stated if we pay this in one payment, we will save \$6,674.00. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #9: Motion was made by Warner and seconded by Smith to sign renewals of the following contracts for FY2021-2021 as follows: Inter-Cooperative Agreements from Creek County Home Finance Authority, Creek County Industrial Authority, Sapulpa Public Schools, Town of Kiefer, Town of Mounds, Kiefer Public Schools, Mounds Public Schools, City of Drumright, City of Mannford, City of Oilton, Allen Bowden Public Schools, Drumright Public Schools, Mannford Public Schools, Oilton Public Schools, Pretty Water Public Schools, Freedom Hill Fire Department, Oilton Fire Department, Olive Fire Department, Silver City Fire Department, Edgewater Rural Road Improvement District, Grant Street Rural Road District, Mose Meadows Rural Road Improvement District, Sunrise Rural Road Improvement District, Town of Bristow, Town of Depew, Town of Slick, Town of Kellyville, Bristow Public Schools, Depew Public Schools, Gypsy Public Schools, Kellyville Public Schools, Lone Star Public Schools, Hilltop Rural Road Improvement District, West Teel Rural Road Improvement District, Commissioner Contracts ACCO-SIG Property and Liability Insurance, Guy Engineering (On-Call) Independent Contractor, ODOT Equipment Lease **Resolution#2021-82**, USDA Wildlife Service Agreement, Muscogee Creek Nation Cooperation and Payment in Lieu of Tax

Agreement, Kellpro Software and Service Agreement, Air Comfort, Inc. Maintenance Agreement, OTIS Service Contract, B&C Business Products contract, Republic Services Customer Service Agreement, American Waste Control Service Agreement Fairgrounds, American Welding Supply, Inc. Cylinder Lease Agreement, CastleCom Monthly Managed Service Agreements for all participating offices **Resolution#2021-83**, Sourcewell Cooperative Purchasing Agreement, Houston-Galveston Area Council (HGAC) Cooperative Purchasing Agreement, Buy Board Cooperative Purchasing Agreement **Resolution#2021-84**, Interlocal Purchasing System Cooperative Purchasing Agreement **Resolution#2021-85** and Omnia Partners Cooperative Purchasing Agreement **Resolution#2021-86**; Commissioners Detention Contracts Canadian County Juvenile Detention Contract, Muscogee Nation Juvenile Detention Contract, Tulsa County Juvenile Justice Contract, Sac and Fox Juvenile Detention Contract, Muscogee (Creek) Nation Intergovernmental Cooperative Detention Agreement; County Clerk Contracts Standley's Systems LLC, Brooks Jeffrey Marketing, Inc. Kellpro Software and Service Agreement; Treasurer Contracts SumnerOne Copier/printer Maintenance Agreement, LexisNexis Risk Solutions, State of Oklahoma Automated Fleet Fueling Management System, Dynamic Recruiting Specialist, LLC, Gster Cleaning, JRW, Inc., dba Financial Equipment Company, Quadient Leasing USA Inc., TM Consulting, Inc.; Assessor Contracts CLGT and AF3 Technical Solutions, LLC, CLGT and LandMark GSI Inc., AF3 Technical Solutions website and email Agreement, William B. Sisemore dba Green County Valuation Services LLC, LandMark GSI Software Support Agreement; Health Department Contracts Mark Cromwell; Clifford Power, Metro Termite and Pest Control, Metro Security USA, Shoemaker Air Conditioning, VIP Voice Services, Williams Medical Group Practice LLC, Standley Systems LLC; Sheriff's Office Contracts Bristow Public Schools, Turnkey Health Clinics, Tiger Commissary Service Agreement, Tiger Correctional Services Full Food Service Agreement, Airco Services, Inc.-Jail, Airco Services, Inc.-JJC, Firetrol Protection Systems Contract-Jail, Firetrol Protection Systems Contract-JJC, Emergency Power Systems Inc.-Jail, Emergency Power Systems Inc.-JJC , CastleCom Monthly Managed Services Contract and US Marshal Service Detention **Resolution#2021-87**. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: DISCUSSION ONLY/NO ACTION to consider implementing procedures for the expenditure of the Creek County Fire Department Sales Tax Funds. Stephens stated he has discussed the Insurance and Bonds with Association. I think we just ask for \$50,000.00 in bonds and that they provide liability, property and casualty insurance each year with inventory. Mortazavi asked that the Departments turn this in before they are able to spend any funds, hopefully by the end of July and then each year after with inventory. Stephens asked that Andrew Goforth, Assistant District Attorney assist with language. We do not want to ask them to carry to much, as they will only be receiving around \$50,000.00 each year, once the sales tax goes up, we can increase amount requested for bonds. There was discussion as to why we need the bonds to reduce the liability to the county. Goforth discussed that it will assist us, if we have to recover funds for funds that may have been spent incorrectly. Warner discussed that what happens if someone fails to provide the requested insurance, Goforth stated we would hold their funds in escrow until they came into compliance. The Board requested that the amendments be made in the draft policy and that Jana Thomas email the final draft to all Commissioner to review. This item will be on 7/12/21 for approval.

Item #11: Motion was made by Warner and seconded by Smith to enter agreement for administration of the Sales Tax Resolutions of Creek County for the Fire Department Sales Tax. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-88** renewing, ratifying and affirming the Sales Tax and Financing Agreement between the Board of County Commissioners and the Public Facilities Authority for the FY2021-2022. Goforth stated this ratifies the agreement from 2019. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #13: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-89** designating County Depository Banks for fiscal year 2021-2022. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #14: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-90** identifying County Requisitioning Officers for fiscal year 2021-2022. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #15: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-91** identifying County Receiving Officers for fiscal year 2021-2022. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #16: Motion was made by Stephens and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline by boring, size of line 2" HDPE & ¾" HDPE, to cross S. 54th W. Ave, S. 56th W. Ave and W. 85th St. S. approximately 0.98 miles N. and 1.94 miles E. of SH-66 & SH-364 further described as the N.E. corner of Section

17, T18N, R12E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 10:49 a.m. to adjourn and meet again 7-6-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.