

June 28, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, June 28, 2021 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Stephens to approve the minutes of June 21, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Abstained.

Item #5: Motion was made by Warner and seconded by Smith to approve Blanket Purchase Orders #6596 6603; Purchase Orders #2020-2021 911 Phone MONTHLY SERVICE 5673 OK COMMUNICATIONS SYSTEMS 221.44; TRAINING 6163 National Emergency Number Association 275.00; UTILITIES 6556 A T & T 2235.96; UTILITY 6540 A T & T 45.17; Assr Rev Fee EQUIPMENT 6336 DELL COMPUTER CORP 9435.83 ;CBRI OIL 6253 Petrochoice Dynamo LLC 469.46; CH Improv-ST Agreement 6557 CREEK CO PUBLIC FACILITIES 103044.62; Crt Clk Revolving Checks/Warrants 84 MIDWEST PRINTING 245.00; 88 MIDWEST PRINTING 245.00; Juror Pay 87 Bernie, Robert 40.80; LEASE 86 XEROX CORP 457.42; Emergency Mgmt PARTS & SUPPLIES 6565 HARBOR FREIGHT TOOLS 439.98; SUPPLIES AND SERVICE 6371 KPS STRIPING 1075.00; Excess Resale EXCESS RESALE 233 CREEK COUNTY COURT CLERK 23163.85; 234 Estate Of Betty L Ramey 13532.17; General BOCC MINUTES 6248 SAPULPA DAILY HERALD 283.35; 6347 SAPULPA DAILY HERALD 483.45; CCSO VEHICLE REPAIRS 6242 Midtown Auto & Diesel Repair Inc 233.56; 6287 Midtown Auto & Diesel Repair Inc 566.10; EMPLOYEE ASSISTANCE PROG 6537 COMMUNITY CARE INSURANCE 172.70; K-9 CARE 5672 FARMERS FEED 80.00; MAINTENANCE AGREEMENT 6431 CASTLECOM LLC 2700.00; 6435 CASTLECOM LLC 12336.82; 6554 CASTLECOM LLC 1091.50; OFFICE SUPPLIES 6466 MERRIFIELD OFFICE SUPPLIES 47.48; 6558 MERRIFIELD OFFICE SUPPLIES 26.48; PARTS AND SUPPLIES 6342 Amazon Capital Services 39.99; PO BOX RENT 6395 POSTMASTER 284.00; POSTAGE 6571 USPS-POC 7000.00; PRINTER 6390 ADVANCED COPIER SYSTEMS LLC 300.00; Professional Service 6545 STATE AUDITOR & INSPECTOR 4778.75; 6546 STATE AUDITOR & INSPECTOR 5308.61; 6547 STATE AUDITOR & INSPECTOR 4651.25; PROFESSIONAL SERVICES 6015 INCOG 5000.00; RADIOS 5022 MOTOROLA SOLUTIONS INC 2827.48; Rent 6525 Whetstine, Shari 70.00; Repairs 6365 PRO TECH ROOFING INC 275.00; SERVICE 5051 COX BUSINESS 152.73; 5061 COX BUSINESS 16.97; 6018 Elder Water Consulting Inc 165.00; 6233 COX BUSINESS 169.70; 6570 COX BUSINESS 37.03; SERVICE AGREEMENT 2786 XEROX CORP 55.00; Supplies 5035 QUILL CORP 499.95; SUPPLIES 6428 Amazon Capital Services 464.00; 6573 THE POOL STORE 207.85; UNIFORM & ACCESSORIES 6388 BAYSINGERS UNIFORMS AND EQUIPMENT 12.50; UTILITY 6461 CITY OF SAPULPA 652.29; 6535 COX BUSINESS 37.03; 6539 CITY OF SAPULPA 137.40; 6544 COX BUSINESS 67.88; 6549 COX BUSINESS 178.49; 6550 COX BUSINESS 33.94; 6574 O N G 53.23; Health PEST CONTROL 4922 METRO TERMITE AND PEST CONTROL 480.00; PUBLICATION 6364 SAPULPA DAILY HERALD 37.20; REPAIR 6527 Shoemaker Mechanical 251.05; Supplies 5938 MERRIFIELD OFFICE SUPPLIES 473.18; Highway EMPLOYEE ASSISTANCE PROG 6538 COMMUNITY CARE INSURANCE 60.50; MATERIAL 5841 JOHNNY CARR BULLDOZING INC 800.00; 6353 JOHNNY CARR BULLDOZING INC 800.00; PARTS AND REPAIR 6448 OSMAN EQUIPMENT LLC 9616.07; PARTS CLEANER DRUM MOUNT 2590 Heritage Crystal Clean LLC 363.00; PEST CONTROL 6005 EMCO TERMITE & PEST CONTROL INC 65.00; SERVICES 5661 TotalSIR 36.50; SUPPLIES 6391 MAXWELL SUPPLY OF TULSA INC 43.50; TAG/TITLE 6437 OKLAHOMA TAX COMMISSION 11.00; TIRES 6416 SOUTHERN TIRE MART LLC 976.20; Hwy-ST ASPHALT OVERLAY 6164 DUNHAM ASPHALT SERVICE INC 34560.16; Gravel 6194 THE QUAPAW COMPANY 7827.97; OFFICE SUPPLIES 5801 UNIFIRST FIRST AID CORP 193.58; Parts & Supplies 5788 C3 INDUSTRIAL LLC 442.42; 6183 C3 INDUSTRIAL LLC 476.54; PARTS & SUPPLIES 6324 JOCO EQUIPMENT 3399.10; UTILITY 6184 O N G 107.61; Jail-ST AIR CONDITIONER 6443 AIRCO SERVICE INC 515.00; 6459 AIRCO SERVICE INC 157.00; CCJ JAIL SUPPLIES/TOILET PAPER 6348 MERRIFIELD OFFICE SUPPLIES 582.96; ELEC SERV/JAIL 6294 GILLEY ELECTRIC INC 1120.00; GREASE TRAP 6356 BROOKS GREASE SERVICE INC 350.00; INMATE TRACKING SYSTEM 4959 GUARDIAN RFID 10699.59; JAIL CLEANING SUPPLIES 6378 MERRIFIELD OFFICE SUPPLIES 899.73; Server Maintenance 5479 CASTLECOM LLC 7875.53; TECH SUPPORT 6468 CASTLECOM LLC 70.00; Juv Dent-ST DRUG SCREENING 5518 XPRESS WELLNESS URGENT CARE 130.00; JUVENILE DETENTION 6452 MERRIFIELD OFFICE SUPPLIES 596.00; 6454 Amazon Capital Services 63.89; PEST CONTROL 3874 SILVER BULLET PEST SERVICES INC 140.00; PHONE & INTERNET SERVICES 6531 A T & T 560.60; UTILITIES ELECTRIC SERVICE 6470 O G & E 1636.64; UTILITIES GAS SERVICES 6569 O N G 213.13; Planning/Zoning OFFICE FURNITURE 6445 MERRIFIELD OFFICE SUPPLIES 207.76; UTILITY 6543 COX BUSINESS 50.91; Resale SEARCH ENGINE 5207 LEXISNEXIS RISK SOLUTIONS 180.00; SERVICE 5290 COX BUSINESS 186.67; TEMPORARY EMPLOYEE 5908 DYNAMIC RECRUITING SPECIALIST 826.40; 5909 DYNAMIC RECRUITING SPECIALIST 826.40; 5910 DYNAMIC RECRUITING SPECIALIST 661.12; SH Commissary Commissary 6227 TIGER CORRECTIONAL 3430.37; Tax Refunds TAX CORRECTION 224 Williams, Frank 271.30; Use-ST SHIPPING 6564 Vertiv 742.64;. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311(A) (9), new business defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of this meeting. Warner stated that the Board will be adjourning around 9:40 a.m. and coming back after the attendance of Rita Diehl's Funeral to be held at First Baptist Church.

Item #7: Motion was made by Warner and seconded by Smith to allow the Main Street Farmer's Market to operate on Thursday, July 1, 2021 from 4:00 p.m. to 7:00 p.m., near the gazebo within the Courthouse Complex. Cindy Lawrence, Sapulpa Main Street stated due to the Holiday weekend, we would like to setup Thursday. Last year, it was very successful and we are hoping it will be as well this year. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: DISCUSSION ONLY/NO ACTION to consider a request by CimTel for Creek County to sponsor its application for a National Telecommunications and Information Administration (NTIA) grant to expand Broadband Infrastructure in rural northwestern Creek County. Jake Baldwin, CimTel Representative presented a packet of information, as to where they would like to expand services to. We have teamed up with the City of Mannford and are hoping as well with the county. We are wanting to apply for the NTIA grant which will provide Broadband to over 3,000 homes in the northwestern part of Creek County. The grant program has over \$288 million dollars available nationwide, we are looking at a \$10 million project. The Board discussed multiple vendors in our area, that we would like to see work together to get the best benefit for our county. We have East Central Electric, FiberLink and CimTel. Are you looking at partnering up with other companies? Baldwin stated we are open to

that. David Widdoes, FiberLink Representative spoke briefly to the Board, we are interested in applying for this grant as well. We serve over 900 square miles and have recently invested \$750,000.00, in the expansion of services to the South of the County and the Central area. The Board had further discussion of the representatives getting together for one application and making the best impact to our community. The Application is due by August 31, 2021, the Board passed this item for two weeks until July 12, 2021. This will give all the players time to meet and come up with a plan. Warner and Stephens both expressed the Counties interest in this grant and it benefiting much needed areas in Creek County. On the 12th, come back with a revised proposal/design and let's see this move forward.

Item #9: Motion was made by Stephens and seconded by Warner to accept **Bid#21-13 Janitorial Services for both Sapulpa and Bristow Health Department** and pass until July 1, 2021 to review. Bids submitted by Clean Etcetra LLC, UBM Enterprise Inc., Alliance Maintenance, American Facility Solutions Inc., Westmark Facility Services and Hometown Janitorial Services. Bid returned from Advantage Commercial Cleaning. Anna Stringfellow asked that the award be passed to the July 1 meeting. The Board discussed if that would be enough time, Stringfellow stated yes. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: DISCUSSION ONLY/NO ACTION to consider implementing procedures for the expenditure of the Creek County Fire Department Sales Tax Fund. Mortazavi stated we have made changes to the version and we have added the portion of where the Departments must provide Surety Bonds and Insurance to the County. As, discussed last week with Stephens does the Board want to place an amount required for Surety Bond. There was discussion of other counties requiring both, they are from \$50,000.00 to \$100,000.00. Stephens stated he will reach out to the Association and see what the consensus is and if this could be added to the "Good Standings" requirement. Mortazavi stated that the County requiring a proof of insurance will save the county. Andrew Goforth, Assistant District Attorney discussed the title being in the Fire Departments name and not the County. And if it does come into the County, we resolution and dispose of the equipment to the entity. We just will need to work with the vendors on this process. The Board discussed requiring the proof of insurance to be turned in with their yearly inventory report. Stephens will get with Mortazavi this week, along with the Association. The Board asked that this item be placed on next week's agenda.

Item #11: Motion was made by Stephens and seconded by Smith to sign **Resolution#2021-78** establishing a process for repairs and construction projects for public buildings for all county entities. This item had discussion of what is repairs vs maintenance, we are missing out on some items being repaired when there is a current warranty. Glen Musser, Project Manager will be tracking the warranties. This allows the Project Manager and Purchasing Agent to get involved in on the front side of projects instead of when they are finishing up. It defines the process for paperwork, statues and warranty information to be researched on the front side of repairs. Bret Bowling, Sheriff confirmed this is not on maintenance and this will probably be a work in process on repairs and defining the process. The Board agreed, we may have to tweak this from time to time. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #14: Motion was made by Stephens and seconded by Warner to sign **Resolutuion#2021-79** surplussing a 2003 Ford E350 Van INV#56 and VIN#1FBSS31L63HB82391 and partition not inventoried for the Sheriff's Office and **Resolution#2021-79A** disposing of the same to be transferred to Pawnee County Sheriff's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Motion was made by Stephens and seconded by Warner at 9:41 a.m. to recess to attend funeral. We will be back upon the closing of funeral. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Motion was made by Stephens and seconded by Warner at 11:18 a.m. to come back into session. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: DISCUSSION ONLY/NO ACTION to consider hiring additional personnel for Emergency Management. Stephens asked the Board if everyone has had time to review job description and send any additional information to Dana. Warner stated he has not had time, if we could pass this out another week, so I can review. Stephens stated this will be on the 7/6/21 meeting.

Item #13: Motion was made by Stephens and seconded by Warner to sign **Resolution#2021-80** surplussing a Hon Desk DBL Pedestal INV#150.33, a maroon couch not on inventory and Table from Breakroom not on inventory from the County Clerk's Office and **Resolution#2021-80A** disposing of the same to be transferred to the Creek County Fairgrounds. Mortazavi stated we have several other desks to surplus and two are the Boards that we were just using. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #15: DISCUSSION ONLY/NO ACTION regarding the Legislative Office of Fiscal Transparency report regarding Bridge information being given to school

districts. Warner stated he had received the report from an independent oversight committee called LOFT. We have evaluations for bridges over 20', which are through the CIRB Funds. I was unaware the information was to be distributed to the schools for any bridges over 20'. Stephens stated he had spoken to Randy Robertson and no county that he knew of has been distributing the information to schools. This could create major detours for schools traveling these routes. The burden would then be on the schools, if they choose to travel them. This report could create a lot of attention and I think as the Board we need to ask for a legal opinion on the statues of our requirements of reporting information. Warner stated that upon that review from counsel, I would like this to be brought back to this office to submit and be done at one time, not at each district. Stephens stated we could get a list from Guy Engineering to notify the schools. Goforth stated he will need to research the information and determine if we are talking structures or bridges over 20'. There was a brief discussion of the non-posted ratings on bridges under 20' as well. This item will back on the Tuesday, July 1, 2021 meeting for possible action.

Item #16: Motion was made by Stephens and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline by boring, size of line $\frac{3}{4}$ " HDPE, to cross W. 81st St. approximately 1.22 miles N. & 1.16 miles E. of SH-66 & SH-364 further described as 842' W. of the S.E. corner of Section 7, T18N, R12E and the N.E. corner of Section 18, T18N, R12E in District #1. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #17: Motion was made by Warner and seconded by Smith to sign **Resolution#2021-81** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 001-1-2000-2005/R2 with funds from the Creek County Court Clerk's Fund for reimbursement of utility payments, in the amount of \$99.10, as per 62 O.S. § 335 and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #18: DISCUSSION ONLY/NO ACTION regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. Goforth briefed the Board. Last week was a busy time for the Treasury, they released new points to their frequently asked questions and add more clarification. We are getting to the directive guidance we have been waiting for. Last weeks webinar had some good information on the reporting and compliance of the funds, it was an hour meeting, with some great information. The group has continued to meet and we are close to developing an application. We are about a month away from that completion, and then we will start working on the policy to follow. We are still receiving good point of guidance and we anticipate more to be released this week. The group is making good use of the webinars and we have been having good conversations.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 11:37 a.m. to adjourn and meet again 7-1-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.