

May 10, 2021

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, May 10, 2021 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, Roger Smith present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Smith to approve the minutes of May 03, 2021. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #5:** Motion was made by Warner and seconded by Smith to approve Transfer \$7,376.90 from 001-1-3200-2005 Metro Planning M&O Commissioners FY2020-2021 to 001-1-3200-1110 Metro Planning Salary Commissioner FY2021; \$2,924.26 from 001-1-3300-1110 Building Maintenance Salary Commissioner FY2020-2021 to 001-1-3300-1310 Building Maintenance PT Help Commissioners FY2021;\$1,786.14 from 001-1-0800-4110 Commissioners Capital Outlay Commissioners FY2020-2021 to 001-1-0800-1110 Commissioners Salary Commissioners FY2021; \$47,778.26 from 001-1-2700-1110 Civil Defense Salary Commissioners FY2020-2021 to 001-1-2700-2005 Civil Defense M&O Commissioners FY2021; April Monthly Appropriations; April Monthly Reports from OSU Extension Services, District Attorney, Health Department, County Clerk, Court Clerk, Election Board; Treasurer; Sheriff; Assessor; March Monthly Report from Assessor; Blanket Purchase Orders #5889 - 5951; Purchase Orders #2020-2021 911 Phone FEES 3881 OKLA DEPT OF PUBLIC SAFETY 350.00; 5872 OKLA DEPT OF PUBLIC SAFETY 300.00; TRAINING REGISTRATION 5647 NENA:THE 911 ASSOCIATION 550.00; UTILITIES 5861 Cimarron Telephone Co 193.38; UTILITY 5835 A T & T 1614.00; WORK COMP PREMIUM 5720 CREEK CO COMMISSIONERS 82.06; CBRI ASPHALT 5178 DUNHAM ASPHALT SERVICE INC 1356.30; CYLINDER RENTAL 5182 Lampton Welding Supply 93.45; PARTS 5191 ROUTE 66 MOWERS & MORE 149.98; Parts & Supplies 5200 TRACTOR SUPPLY CREDIT PLAN 75.00; PIKE PASS 5188 OKLAHOMA TURNPIKE AUTHORITY 24.40; Crt Clk Revolving LEASE 77 Quadiant Leasing USA Inc 494.22; SEARCH ENGINE 78 LEXISNEXIS RISK SOLUTIONS 180.00; Crt Payroll WORK COMP PREMIUM 5748 CREEK COUNTY COMMISSIONERS 173.99; Flood Plain EQUIPMENT 5627 STAPLES BUSINESS ADVANTAGE 199.99; SUPPLIES 5704 STAPLES BUSINESS ADVANTAGE 150.99;General Books 5485 OKLAHOMA STATE UNIVERSITY 985.00; CARPET CLEANING 5272 BETTIS, SHANNON 450.00; CCSO VEHICLE REPAIRS 5727 Midtown Auto & Diesel Repair Inc 132.08; 5728 Midtown Auto & Diesel Repair Inc 759.40; COMPUTER/EQUIP 4571 SHI INTERNATIONAL CORP 672.59; COPIER CONTRACT 5445 ADVANCED COPIER SYSTEMS LLC 260.39; EMPLOYEE ASSISTANCE PROG 5858 COMMUNITY CARE INSURANCE 172.70; EQUIPMENT 5638 Amazon Capital Services 60.29; Equip Rental 5377 Lampton Welding Supply 19.62; Evaluation 4731 Green Country Valuation Services 1000.00; FEES 5838 THOMSON-WEST 196.45; FUEL/DEPUTY CARS 4776 COMDATA INC 9199.31; FURNITURE 5566 QUILL CORP 718.96; LEASE 4325 Quadiant Leasing USA Inc 507.99; LICENSE FEES 5616 SHI INTERNATIONAL CORP 5362.40; Network Services 5840 COX BUSINESS 245.46; OFFICE SUPPLIES 5636 MERRIFIELD OFFICE SUPPLIES 10.48; 5725 MERRIFIELD OFFICE SUPPLIES 17.91; 5746 MERRIFIELD OFFICE SUPPLIES 86.29; PARTS AND SUPPLIES 3274 SCOVIL & SIDES HARDWARE CO 132.00; Parts & Supplies 5033 WESTLAKE ACE HARDWARE OK-020 456.72; REGISTRATION 5429 COUNTY CLERKS & DEPUTIES ASSOCIATION OF OK 100.00; REPAIR 4557 KranCo Roofing 4000.00; SERVICE 2844 COX BUSINESS 362.02; 4161 Standley Systems 28.50; 5042 A-1 REFUSE 270.00; 5293 COX BUSINESS 176.99; 5430 Verizon Wireless 160.04; 5856 FIZZ-O WATER COMPANY 9.00; Supplies 4559 MERRIFIELD OFFICE SUPPLIES 496.84; SUPPLIES 5451 WESTLAKE ACE HARDWARE OK-020 152.48; TRAVEL 4900 Toothman, Olivia 229.21; UNIFORM & ACCESSORIES 3798 BAYSINGERS UNIFORMS AND EQUIPMENT 12.50; 5869 BAYSINGERS UNIFORMS AND EQUIPMENT 70.00; UTILITIES 4037 CREEK CO RURAL WATER D#3 277.50; UTILITIES ELECTRIC SERVICE 5745 O G & E 594.02; UTILITY 5836 ONE NET 470.00; 5844 ONE NET 640.00; 5846 O G & E 3399.62; 5857 CITY OF BRISTOW 69.73; Video Camera/Parts/Supplies/Etc 5643 Amazon Capital Services 25.77; 5644 Amazon Capital Services 35.96; 5646 Amazon Capital Services 169.98; WATER SERVICES 5726 Amazon Capital Services 385.09; WORK COMP PREMIUM 4248 CREEK COUNTY COMMISSIONERS 399.34; Health HANDYMAN SERVICES 3281 MARK CROMWELL 75.00; LAWN CARE 3020 MARK CROMWELL 350.00; LEASE 4915 Standley Systems 372.86; MAINTENANCE 5739 RABY PLUMBING 260.00; SERVICE 3526 Metro Security USA 125.00; 4923 Metro Security 45.00; SERVICE/REPAIRS 5711 CHARLEY'S SOUTHSIDE LOCK & SAFE 220.00; Supplies 4346 MERRIFIELD OFFICE SUPPLIES 196.74; TRAVEL 4331 Cody Blackburn 391.66; 4333 Kayla McElroy 236.66; 4930 Cummins, Vicki 26.88; 4933 Givings, Samantha 481.60; 4940 Kayla McElroy 245.73; UTILITIES 4340 CITY OF BRISTOW 104.52; 4350 OG & E 617.33; Highway EMPLOYEE ASSISTANCE PROG 5859 COMMUNITY CARE INSURANCE 60.50; IT 3199 CASTLECOM LLC 300.00; 3262 CASTLECOM LLC 482.00; LEASE/PURCHASE 5796 ARVEST EQUIPMENT FINANCE 2768.93; 5797 Armstrong Bank 3069.89; 5798 ARVEST EQUIPMENT FINANCE 3163.24; 5804 ARMSTRONG BANK 1014.94; 5812 SNB BANK 1556.98; 5820 OKLA DEPT OF TRANSPORTATION 1791.56; 5823 SNB BANK 1476.23; PARTS & SUPPLIES 301 PECAN & AGRIC EQPMT 85.00; PARTS/SUPPLIES 5065 O'REILLY AUTO PARTS 679.59; 5067 WESTLAKE ACE HARDWARE OK-020 39.03; 5435 TULSA GAS & GEAR 118.21; 5436 JOHN DEERE FINANCIAL 93.67; PAYMENT 4787 OTA PIKEPASS CENTER 4.95; 5187 OKLA DEPT OF TRANSPORTATION 1791.56; ROAD MATERIAL 5486 APAC CENTRAL INC 1132.37; ROAD MATERIALS 5152 ERGON A & E INC 2093.50; 5442 DUNHAM ASPHALT SERVICE INC 10078.95; SERVICE 5356 OTA PIKEPASS CENTER 28.90; SERVICES 5162 Republic Services #789 120.27; SUPPLIES 5614 Amazon Capital Services 38.85; UTILITIES 5145 A T & T 366.59; 5150 DRUMRIGHT UTILITIES 279.75; Hwy-ST CRS-2 5342 ERGON A & E INC 336.10; CYLINDER RENTAL 5179 Industrial Welding & Tools Supply 102.30; Gravel 5197 THE QUAPAW COMPANY 3293.48; PARTS 4691 WARREN CAT 157.01; PARTS AND SUPPLIES 4640 DRUMRIGHT AUTO SUPPLY 42.60; 5068 NAPA AUTO PARTS 202.66; 5149 DRUMRIGHT TIRE 87.00; 5154 FLEET PRIDE 26.04; 5338 CUSHING LUMBER 585.92; 5440 MANNFORD LUBE AND OIL 1900.32; PARTS & REPAIR 4692 Yellowhouse Machinery Co 1384.29; Parts & Supplies 4673 INLAND TRUCK PARTS 1136.12; 5177 CROW BURLINGAME COMPANY 979.08; 5190 O'REILLY AUTO PARTS 706.69; 5196 STANDARD AUTO PARTS 515.60; PARTS & SUPPLIES 5732 Amazon Capital Services 170.66; SIGNS 5344 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 491.00; Supplies 287 CHEROKEE HOSE & SUPPLY INC 106.24; SUPPLIES 5202 VARNERS EQUIPMENT & HARDWARE 142.98; 5484 MAXWELL SUPPLY OF TULSA INC 59.17; TRASH SERVICE 5444 GREEN ENVIRONMENTAL SERVICES LLC 75.00; Jail-ST CCJ MAINTENANCE 4777 ATWOODS 235.63; 5054 LOCKE SUPPLY 399.38; CCJ PLUMBING SERVICES 5833 CREEK ENVIRONMENTAL SOLUTIONS LLC 215.00; FUEL/JAIL CARS 4773 COMDATA INC 2509.28; INMATE TRACKING SYSTEM 4959 GUARDIAN RFID 10699.59; JAIL DOOR MAINTENANCE 5499 RR BRINK LOCKING SYSTEMS INC 83.63; 5708 RR BRINK LOCKING SYSTEMS INC 315.10; UTILITIES WATER 5834 SAPULPA RURAL WATER CO 3294.00; 5837 SAPULPA RURAL WATER CO 38.00; WORK COMP PREMIUM 5721 CREEK CO COMMISSIONERS 8895.16; Juv Dent-ST DOOR MAINTENANCE 5500 RR BRINK LOCKING SYSTEMS INC 341.87; JUVENILE DETENTION 5730 MERRIFIELD OFFICE SUPPLIES 965.50; Medical Equipment 5741 Amazon Capital Services 31.94; PO BOX RENT 5734 US POSTAL SERVICE 150.00; UTILITIES WATER 5845 CITY OF BRISTOW 287.58; WORK COMP PREMIUM 5719 CREEK CO COMMISSIONERS 5005.96; Resale AIR FRESHENERS 4156 SCENTS PLUS LLC 72.00; IT Support 5228 TM CONSULTING INC 1457.00; JANITORIAL 5219 Gster Cleaning 520.00; LABOR 5854 WACOM SYSTEMS 35.00; TEMPORARY EMPLOYEE 5075 DYNAMIC RECRUITING SPECIALIST 330.56; Safe Oklahoma - AG WORK COMP PREMIUM 5723 CREEK CO COMMISSIONERS 36.28; SH Commissary Commissary 5448 TIGER CORRECTIONAL 1605.55; SH Svc Fee DRONE 5493 UNMANNED VEHICLE TECHNOLOGIES LLC 13913.66; FOOD FOR INMATES 5130 TIGER CORRECTIONAL 4286.20; WORK

COMP PREMIUM 5722 CREEK CO COMMISSIONERS 30.82; Tax Refunds TAX CORRECTION 224 Williams, Frank 271.30; 225 SERVION MORTGAGE 1134.00. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311(A) (9), new business defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of this meeting.

**Item #7:** Motion was made by Warner and seconded by Smith to approve public sale auction of property located in Jackson Lots 6-10 and Lot 25-28, Blk 4 to Carl Wallace for \$1,492.00 plus \$100.00 filing & publication total \$1,592.00. There were no other parties present. Stephanie Wickliff, Deputy Treasurer stated there is no 911 address on property, also there are several structures on the property referenced. This has been co-owned since 2014. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #8:** Motion was made by Stephens and seconded by Warner to sign **Resolution#2021-56** a Proclamation for National Police Week, beginning Sunday, May 9 through Saturday, May 15, 2021. All flags in Creek County be flown at half-staff from sunrise to sunset on May 13- 15, 2021, in honor of our law enforcement community's many sacrifices in dedicated service to our community. Bowling, Sheriff stated the Memorial will be Thursday, May 13, 2021 at 6:30 p.m., located at the Memorial site. Judge Farris will be the speaker, this will honor our fallen officers. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #9:** Motion was made by Warner and seconded by Smith to approve the Sheriff's Office to apply for the Environmental Officer Grant through the Oklahoma Department of Environmental Quality. Bowling, Sheriff stated this would pay for a Deputy salary, if approved to help investigate in the illegal dumping within Creek County. Stephens spoke about the new process for all departments when applying for grants. This allows all offices to get the required information upfront and be prepared for the grants, if approved. Bowling spoke of possible manpower issues, if they are to receive the grant. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #10:** Motion was made by Warner and seconded by Smith to let for **Bid#21-10 Commonly Used Items** to be opened June 01, 2021. Jana Thomas, Purchasing Agent discussed the bid and stated it would be effective July 01, 2021 to June 30, 2022. Stephens stated he appreciates all the dedication in preparing the bid, it has really benefited the county with savings. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #11:** Motion was made by Warner and seconded by Smith to sign ODOT 324A Claim Form for project P/P30473(04)-Carson Ridge Bridge over Salt Creek near Highway 48 (bridge CN 23, assigned to Meshek and Associates, in the amount of \$2,275.00, for District #2. Warner stated this is for land acquisition for project that is on the 8-year plan. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #12:** Motion was made by Warner and seconded by Smith to sign contract with Burgess & Niple to perform the Fracture Critical bridge inspections for the period of April 01, 2021, through March 31, 2023, for the three fracture critical bridges located in District #3 as award by ODOT Contract #2299A, with option to have Burgess & Niple, Inc. replace missing or illegible load posting signs observed at the fracture critical bridges during inspection at a cost of \$125.00 per replaced sign. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #13:** Motion was made by Warner and seconded by Smith to sign Inter-Cooperative Agreements with Freedom Hill Fire Department, Sliver City Fire Department, Olive Fire Department, Olive Public School, Pretty Water Public School, Allen-Bowden Public School, Mannford Public School, and Drumright Public School in District #2. Warner stated these were on a calendar year, we will be updating again on 7-1-21, to be on fiscal year. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #14:** Motion was made by Warner and seconded by Smith to sign **Resolution#2021-57** directing the Creek County Treasurer to credit the Creek County General Government Maintenance and Operations Fund 001-1-2000-2005/R2 with funds from the Creek County Court Clerk's Office Fund for reimbursement of utility payments, in the amount of \$477.52, as per 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #15:** Motion was made by Smith and seconded by Warner to sign **Resolution#2021-58** directing the Creek County Treasurer to credit the Creek County Highway Maintenance and Operations General Fund Account 001-6-4000-2005/SA2 with funds from 231<sup>st</sup> Drive Rural Road Improvement District in the amount of \$8.10, as per Title 62 O.S. § 335, and procedures implemented by the State Auditor's Office. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #16:** Motion was made by Smith and seconded by Warner to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline, by boring, size of line  $\frac{3}{4}$ ", to cross Mesa Rd. approximately

0.24 miles S. & 0.74 miles W. of SH-33 & SH-117 further described as 275' N. of the S.E. corner of Section 32, T18N, R11E and the S.W. corner of Section 33, T18N, R11E in District #3. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Item #17:** Motion was made by Warner and seconded by Smith to authorize any necessary submissions required by United States Treasury and create accounts necessary to receive and prepare for accounting of the funds. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. A motion was made by Warner and seconded by Smith to Authorize Treasurer to move funds to interest bearing account and invest liquid investments pursuant to any guidance provided by the United States Treasury. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye. Andrew Goforth, Assistant District Attorney spoke to the Board on the American Recovery Plan 2021 funds directed to Creek County by the federal government. Goforth stated there is no new information aside from the side discussions we have already had. On March 11, 2021, the American Recovery Plan was signed in the amount of \$1.9 trillion dollars, \$362 billion for Recovery Aide to State/Local Government, \$65.1 billion to counties nationwide. Creek County according to NACO will receive \$13,871,251.00 in two installments. The first, we should be receiving today, as this was the deadline to transfer funds, we will receive the second installment one year from that date. In April the County had to meet the requirements of the Federal Grant Procedures with an active DUNS number and have active Sams.gov account. Dana Logsdon, Deputy Commissioner will be the gate keeper, overseeing the monthly reports and reporting to Sams.gov, this information was also confirmed by NACO and ACCO. We are waiting on clear uses from the Treasury, this should be out in the coming weeks. Goforth went through the approved uses as it stands now, support public health expenditures, address negative economic impacts caused by public health emergency, replace lost public sector revenue, provide premium pay to essential workers, invest in water, sewer, and broadband infrastructure. If we misuse the money, the County will have to repay the monies spent plus nine percent interest. Warner discussed the 18% in loss of revenue for the Highway Departments. Bowling asked about the decrease in revenue with the jail and juvenile justice center, Stephens stated that through the pandemic the sales and use tax did not decrease, it went up, unlike our monies from fuel tax. Goforth stated all monies received must be spent by 12/24/2024, as we seen with the Cares Monies the uses may change throughout the process. SB858 was discussed, we are watching this bill closely. There was discussion of cities and towns being allotted funds on June 9, 2021, with population over 50,000. We have heard from the City of Sapulpa; they are wanting to be kept up to date of how the County is utilizing their funds and follow the same. Non-Entitlement groups were also briefly discussed, as we get more information, we will know how to handle this portion. The separate account for the funds was discussed with the Treasurer, once we have conformation from the Treasury that the monies can go into an interest-bearing account, we can have the Treasurer move monies over. There was discussion of the current Treasurer's Investment Policy and the Board needing to take action today on the direction given to him on funds we will be receiving. New Fiscal Year, he will then add of the funds and Engle making changes to his FY2021-2022 investment policy. Goforth stated I would suggest that this be a continued agenda item each week, until we receive all information. Don Engle, discussed with the Board different investment options, once we receive the final direction from Treasury. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

**Public Comment: NONE**

**Adjournment:** Motion was made by Stephens and seconded by Warner at 10:14 a.m. to adjourn and meet again 5-17-21. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.