

**August 14, 2023**

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, August 14, 2023 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Whitehouse and seconded by Stephens to approve the minutes of August 07, 2023. Vote as follows: Stephens - Aye, Warner - Abstained, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Stephens to approve July Monthly Reports from OSU Extension Services; Court Clerk; Blanket Purchase Orders #1071 - 1105; Purchase Orders **#2022-2023** ARPA 2021 61, DUNHAM ASPHALT SERVICE INC, 138351.10, ROAD MATERIALS 62, DUNHAM ASPHALT SERVICE INC, 55323.95, ROAD MATERIALS; General 3571, CITY OF BRISTOW, 3250.00, Rent 3572, LIGHT EM UP EMERGENCY EQUIPMENT, 654.00, EQUIPMENT 3573, Evident, 97.00, Field Testing Supplies 3574, MTM RECOGNITION, 159.35, BADGES/ETC 3575, MTM RECOGNITION, 159.35, BADGES/ETC 3576, CITY OF SAPULPA, 425.00, OPEN/CLOSE GRAVE 3577, WESTLAKE ACE HARDWARE OK-020, 296.06, Supplies; RFD-ST 99, ROUTE 66 TRAILER SALES, 3395.00, TRAILER; SH Svc Fee 313, KPS STRIPING, 1425.00, Vehicle Upfit; **2023-2024** 911 Phone 25, CIMARRON TELEPHONE COMPANY, 1349.66, UTILITY; CBRI 7, DUNHAM ASPHALT SERVICE INC, 5462.60, MATERIAL 8, TULSA ASPHALT LLC, 1696.04, ASPHALT 9, MIKE WOFFORD TRUCKING & GRADING LLC, 16804.32, HAULING; Drug Court 4, HUMAN SKILLS & RESOURCES INC, 8312.50, DRUG COURT ADMIN SERVICES 5, HUMAN SKILLS & RESOURCES INC, 7083.33, Drug Court Misdemeanor; General 286, Standley Systems, 38.45, SERVICE 287, FIZZ-O WATER COMPANY, 50.70, BOTTLED WATER 288, MERRIFIELD OFFICE SUPPLIES, 392.08, Supplies 289, MERRIFIELD OFFICE SUPPLIES, 18.04, Supplies 290, Verizon Wireless, 160.04, SERVICE 291, WESTLAKE ACE HARDWARE OK-020, 358.20, PARTS & SUPPLIES 292, EMCO TERMITE & PEST CONTROL INC, 305.00, SERVICE 293, EMCO TERMITE & PEST CONTROL INC, 95.00, PEST CONTROL 294, SAPULPA DAILY HERALD, 92.51, BOCC MINUTES 295, CINTAS CORPORATION NO 2, 92.58, SUPPLIES 296, SAPULPA DAILY HERALD, 420.45, BOCC MINUTES 297, INCOG, 58416.11, MITIGATION PLAN 298, O G & E, 546.87, UTILITY 299, SAPULPA DAILY HERALD, 390.90, BOCC MINUTES 300, FIZZ-O WATER COMPANY, 26.85, WATER 301, CITY OF SAPULPA, 658.23, Utilities 302, CITY OF BRISTOW, 3250.00, Rent 303, O G & E, 673.48, Utilities 304, O G & E, 250.94, UTILITY 305, M W PROKLEAN OF OKLAHOMA, 280.00, JANITORIAL 306, Straydog Storage, 110.00, Rent 307, Straydog Storage, 110.00, Rent 308, Amazon Capital Services, 142.77, PARTS & SUPPLIES 309, Amazon Capital Services, 95.96, SUPPLIES 310, THOMSONWEST, 224.70, SUBSCRIPTION 311, BRISTOW TIRE & AUTO SERVICE, 65.60, TIRES/REPAIRS/DEPUTY CARS 312, ADVANCED CARE VETERINARY HOSPITAL, 240.63, K-9 CARE 313, FARMERS FEED, 104.50, Dog food 314, Midtown Auto & Diesel Repair Inc, 262.63, CCSO VEHICLE REPAIRS 315, A & W TOWING INC, 144.10, TOW CHARGE 316, Midtown Auto & Diesel Repair Inc, 1113.02, CCSO VEHICLE REPAIRS 317, Midtown Auto & Diesel Repair Inc, 645.33, CCSO VEHICLE REPAIRS 318, COX BUSINESS, 237.73, Network Services 319, BRISTOW TIRE & AUTO SERVICE, 744.20, TIRES/DEPUTY CARS 320, CITY OF SAPULPA, 122.37, UTILITIES WATER 321, O N G, 173.33, UTILITIES GAS SERVICES 322, GREEN HILL FUNERAL HOME, 225.00, CREMATION 323, GREEN HILL FUNERAL HOME, 225.00, CREMATION 324, GREEN HILL FUNERAL HOME, 425.00, OPEN/CLOSE GRAVE 325, JOHN DEERE FINANCIAL, 45.35, Supplies 326, WESTLAKE ACE HARDWARE OK-020, 340.96, Supplies 327, Simply Scentsational, 36.00, AIR FRESHENERS 328, CINTAS CORPORATION NO 2, 45.00, SERVICE; Health 34, DEARMAN, SHEREE, 28.82, TRAVEL 35, Talley, Robert, 193.82, TRAVEL 36, Kelly Amanda, 106.63, TRAVEL 37, Douthat, Hannah, 739.00, TRAVEL 38, ALFORD, ALMETRICE, 104.80, TRAVEL 39, Waste Management Of Tulsa, 140.60, SERVICE 40, CITY OF BRISTOW, 114.14, UTILITIES 41, O G & E, 496.42, UTILITIES 42, O N G, 163.85, UTILITIES 43, VIP Voice Services, 835.00, SERVICE 44, Amazon Capital Services, 43.98, Supplies 45, Amazon Capital Services, 39.98, Supplies 46, Shoemaker Mechanical, 1623.00, MAINTENANCE AGREEMENT 47, SHOEMAKER INC, FORREST, 816.00, MAINTENANCE AGREEMENT 48, SANOFI PASTEUR INC, 444.45, VACCINATIONS; Highway 132, O'REILLY AUTO PARTS, 592.52, PARTS/SUPPLIES 133, JOHN DEERE FINANCIAL, 69.48, PARTS/SUPPLIES 134, KIRBYSMITH MACHINERY, 497.59, PARTS/SUPPLIES 135, LAWSON PRODUCTS, INC, 62.60, PARTS/SUPPLIES 136, P&K EQUIPMENT, 489.92, PARTS/SUPPLIES 137, P&K EQUIPMENT, 1232.93, PARTS/SUPPLIES 138, WHITE STAR, 241.66, PARTS/SUPPLIES 139, SELSOR, HARRY R., 22.15, Reimbursement 140, A T & T, 657.12, Utilities 141, A T & T MOBILITY, 267.70, Utilities 142, PATRIOT SECURITY SYSTEMS INC, 720.00, MONITOR AGREEMENT 143, Advantage Plumbing Heating And Cooling, 175.00, Parts & Labor 144, CINTAS CORPORATION NO 2, 15.00, SERVICE 145, OK DEPT OF TRANSPORTATION, 1791.56, LEASE/PURCHASE 146, Armstrong Bank, 3069.89, LEASE/PURCHASE 147, UniFirst Holdings Inc, 1060.29, UNIFORM 148, Heritage Crystal Clean LLC, 434.19, PARTS CLEANER DRUM MOUNT 149, TRACTOR SUPPLY CREDIT PLAN, 472.60, PARTS & SUPPLIES

150, VARNERS EQUIPMENT & HARDWARE, 30.97, SUPPLIES 151, A T & T MOBILITY, 286.20, Utilities 152, O G & E, 31.72, UTILITY 153, O G & E, 475.22, UTILITY 154, MERRIFIELD OFFICE SUPPLIES, 969.99, OFFICE SUPPLIES 155, Dobbs Dozer Service, 2100.00, Repairs 156, OKLA DEPT OF TRANSPORTATION, 1791.56, PAYMENT; Hwy-ST 37, ATWOODS, 297.70, PARTS & SUPPLIES 38, DRUMRIGHT AUTO SUPPLY, 13.98, PARTS & SUPPLIES 39, O'REILLY AUTO PARTS, 656.30, PARTS & SUPPLIES 40, Yellowhouse Machinery Co, 509.40, Parts & Labor 41, THE QUAPAW COMPANY, 13669.78, ROAD MATERIAL 42, ECONOMY SUPPLY CO, 527.04, PARTS & SUPPLIES 43, AMERICAN WELDING SUPPLY INC, 1206.67, PARTS & SUPPLIES 44, BRUCKNER TRUCK SALES INC, 423.95, PARTS & SUPPLIES 45, NAPA AUTO PARTS, 1880.50, PARTS & SUPPLIES 46, FLEET PRIDE, 234.35, PARTS & SUPPLIES 47, PATRIOT SECURITY SYSTEMS INC, 150.00, Parts & Service 48, MANNFORD LAWN AND GARDEN, 425.16, PARTS & SUPPLIES 49, FROST OIL COMPANY, 22962.07, Fuel 50, Sellers Tire Inc, 427.00, TIRES & REPAIRS 51, MIKE WOFFORD TRUCKING & GRADING LLC, 7717.50, Screening/Crushing Service 52, CROW BURLINGAME COMPANY, 1059.44, PARTS & SUPPLIES 53, Stewart Martin Equipment, 2209.52, PARTS 54, CROW BURLINGAME COMPANY, 466.80, PARTS & SUPPLIES 55, Stewart Martin Equipment, 1850.19, PARTS 56, STANDARD AUTO PARTS, 325.13, PARTS & SUPPLIES; Jail-ST 88, WESTLAKE ACE HARDWARE OK-020, 16.15, CCJ MAINTENANCE 89, LOCKE SUPPLY, 66.78, CCJ MAINTENANCE 90, Midtown Auto & Diesel Repair Inc, 88.22, CCJ VEHICLE REPAIRS 91, CHARM TEX, 1351.70, INMATE CLOTHING 92, ASPEN PLUMBING LLC, 160.00, PLUMBING SERVICES 93, COX BUSINESS, 2096.20, CCJ PHONE AND INTERNET SERVICES 94, WESTERN FIRE PROTECTION, 650.00, SPRINKLER HEADS 95, WESTLAKE ACE HARDWARE OK-020, 56.34, CCJ MAINTENANCE 96, JC MECHANICAL, 326.45, AIR CONDITIONER; Juv Dent-ST 49, SILVER BULLET PEST SERVICES INC, 150.00, PEST CONTROL 50, BRISTOW TIRE & AUTO SERVICE, 50.60, CCJ VEHICLE REPAIRS 51, SYSCO FOODS, 1967.09, FOOD; Resale 39, JRW INC, 441.50, Supplies 40, DYNAMIC RECRUITING SPECIALIST, 870.00, TEMPORARY EMPLOYEE 41, DYNAMIC RECRUITING SPECIALIST, 870.00, TEMPORARY EMPLOYEE; RFD-ST 7, SAPULPA DAILY HERALD, 34.80, PUBLICATION; SH Svc Fee 31, BENCHMARK GOVERNMENT SOLUTIONS LLC, 9263.54, FOOD FOR INMATES; Tax Refunds 5, Gregory And Kathryn James, 228.74, TAX CORRECTION 6, Corelogic Centralized Refunds, 73.00, TAX CORRECTION 7, Corelogic Centralized Refunds, 95.00, TAX CORRECTION 8, Beverly Gonzalez, 67.00, TAX CORRECTION 9, 21ST MORTGAGE COPR, 356.00, TAX CORRECTION. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. §311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Whitehouse and seconded by Warner to appoint Rick Engleman, as the Creek County Treasurer. Whitehouse stated he appreciates everyone that took time to turn in their resume. We had two really good candidates and I think with it being an interim position, Rick Engleman would be the best candidate. Warner stated he agreed, we had some really good candidates and it is really hard to just pick one. I have had community input and either one would have the experience required and would be qualified. I believe Engleman is a good decision, as well. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. A motion was made by Stephens and seconded by Whitehouse to set the start date for Treasurer to be September 01, 2023. We will work on getting the swearing in process in place as well. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8: DISCUSSION ONLY/NO ACTION** to consider signing resolution to participate in the County Road Machinery and Equipment Revolving Fund at ODOT. Whitehouse stated since Creek County did not get approved last year, I was told we would move to the top of the list. Stephens stated this item was on the agenda for information purposes and if anyone wants to participate get with Dana Logsdon, Deputy Commissioner on what pieces of equipment you are interested in. This item will be back on the agenda next week.

**Item #9:** Motion was made by Stephens and seconded by Whitehouse to let for **Bid#24-4 Purchase of 5 or more refurbished 800 mhz handheld portable radios** for the Sheriff. Bret Bowling, Sheriff stated that these are for our Reserve Deputies and we are being conservative with choosing refurbished. The cost difference for a new one is around \$6,000.00 and a refurbished is about \$2,600.00. Stephens stated we need to make sure that there is language for the radios to be compatible with the OKWIN System (P25) system. Bowling stated he will make sure there is sufficient language in the bid to be

compatible with the current system. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Stephens and seconded by Warner to approve detention contract with Wagoner County for the remainder of the 2023-2024 fiscal year with the Sheriff. Bowling stated this is our first year to contract with Wagoner County, this is part of us working with OJA. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11: DISCUSSION ONLY/NO ACTION** to consider surplus and disposal of equipment for the Creek County Sheriff's Office. Bowling stated this is the Dodge Charger that was side swiped from last week's agenda item. We are needing to surplus this to the insurance company. Bowling stated we have spoken to the insurance company and they are going to adjust the original replacement value and consider the upgrades to the vehicle. Stephens stated the resolution does not contain all the equipment and upgrades to the vehicle. Let's pass this one week, so you can get a true cost on the resolution to turn in. Warner asked if all the equipment will be re-cooped, Bowling stated some will be able to be. This item will be on next week's agenda for action.

**Item #12:** Motion was made by Stephens and seconded by Whitehouse to direct Jennifer Mortazavi, County Clerk to email a copy of the proposed updated handbook to all elected officials. Stephens stated Mortazavi, Tandra McClellan and himself had been working on this for a couple of weeks. I think we have got all the updates that are needed and we can make adjustments as they come about. We are needing to get some of the current language updated, soon, it's been too long. We will let the elected official review the proposed changes and have this on for next week for a decision or discuss anyone's concerns. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government. None at this time. **(1)** No Road or Bridge projects at this time.

**Public: NONE**

**Adjournment:** Motion was made by Stephens and seconded by Whitehouse to adjourn at 9:33 a.m. and meet again on 8-21-23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.