

### March 13, 2023

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, March 13, 2023 at 9:00 a.m., date and time duly posted.

**Item #1:** Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens, Jr. Roll Call Stephens present, Warner present, Whitehouse present.

**Item #2:** Statement of compliance with open meetings act-Chairman.

**Item #3:** Commissioner Stephens led the Pledge of Allegiance and Invocation.

**Item #4:** Motion was made by Warner and seconded by Whitehouse to approve the minutes of March 06, 2023 and special meeting minutes of March 09, 2023. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #5:** Motion was made by Warner and seconded by Whitehouse to approve February Monthly Reports from Assessor, Sheriff, Court Clerk, Health Department, OSU Extension Services and Election Board; Transfers \$106,088.49 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2022-2023 to 1102-6-4300-1110 HWY Salary-D3 HWY \$86,000.00, 1102-6-4300-4110 HWY Capital Outlay-D3 HWY \$15,000.00, 1102-6-4300-1320 HWY Travel-D3 HWY \$1,600.00 and 1102-6-4300-2005 HWY M&O-D3 HWY \$3,488.49 FY2023; \$33,152.64 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2022-2023 to 1102-6-4000-2005 HWY M&O-ALL Commissioners FY2023; \$86,196.90 from 1102-6-4000-1110 HWY Salary-All Commissioners FY2022-2023 to 1102-6-4100-1110 HWY Salary-D1 HWY \$74,000.00, 1102-6-4100-4110 HWY Capital Outlay-D1 HWY \$10,000.00 and 1102-6-4100-2005 HWY M&O-D1 HWY \$2,196.90 FY2023; \$106,088.49 from 1102-6-4000-1110 HWY Salary-ALL Commissioners FY2022-2023 to 1102-6-4200-1110 HWY Salary-D2 HWY \$85,000.00, 1102-6-4200-4110 HWY Capital Outlay-D2 HWY \$12,000.00 and 1102-6-4200-2005 HWY M&O-D2 HWY FY2023; \$41,516.61 from 1103-6-4000-4030 CBRI-ALL Commissioners FY2022-2023 to 1103-6-4100-4030 CBRI-D1 HWY \$8,303.33, 1103-6-4200-4030 CBRI-D2 HWY \$16,606.64 and 1103-6-4300-4030 CBRI-D3 HWY \$16,606.64 FY2023; \$59,714.57 from 1102-6-6500-2005 MV Coll/SB1888-ALL Commissioners FY2022-2023 to 1102-6-6510-2005 MV Coll/SB1888-D1 HWY \$11,942.91, 1102-6-6520-2005 MV Coll/SB1888-D2 HWY \$23,885.83 and 1102-6-6530-2005 MV Coll/SB1888-D3 HWY \$23,885.83 FY2023; Blanket Purchase Orders #5134 - 5174; Purchase Orders **#2022-2023** 911 Phone Utilities 5029 Cimarron Telephone Co 190.29; 5089 CIMARRON TELEPHONE COMPANY 1349.66; 5113 A T & T 1037.71; Assr Rev Fee Supplies 5090 MERRIFIELD OFFICE SUPPLIES 230.28; CBRI ASPHALT 4354 DUNHAM ASPHALT SERVICE INC 2026.15; SUPPLIES 3369 AMERICAN WELDING SUPPLY INC 1736.57; General null 4380 O'Reilly 185.79; 4383 Simply Scentsational 192.00; 5008 Amazon Capital Services 101.99; AIR FRESHENERS 4416 Simply Scentsational 36.00; BOCC MINUTES 4798 SAPULPA DAILY HERALD 345.45; 4949 SAPULPA DAILY HERALD 331.50; BOTTLED WATER 3657 CULLIGAN OF TULSA 10.50; 5032 FIZZ-O WATER COMPANY 33.80; BRAKES/DEPUTY CAR 5099 Midtown Auto & Diesel Repair Inc 317.53; CCSO VEHICLE REPAIRS 5004 Midtown Auto & Diesel Repair Inc 196.49; 5018 Midtown Auto & Diesel Repair Inc 516.90; CREMATION 5030 Schaudts Funeral Services & Cremation Care 225.00; Dog food 665 FARMERS FEED 104.50; ELECTION ASSISTANCE 5120 NAIFEH, KEVIN 105.00; EQUIPMENT 3724 Audio Video Connections 2930.00; Installation 4042 AIR COMFORT INC 3393.00; JANITORIAL 3658 Trout, Darrel 240.00; 5116 M W PROKLEAN OF OKLAHOMA 210.00; Laundry Service 4808 Yale Cleaners 17.50; LEASE 3473 Quadient Leasing USA Inc 184.62; MATERIALS 3479 LOWES CREDIT SERVICES 135.60; Network Services 5027 COX BUSINESS 243.98; PARTS AND LABOR 4628 AIR COMFORT INC 892.00; 4755 AIR COMFORT INC 239.00; PARTS & SUPPLIES 3748 WESTLAKE ACE HARDWARE OK-020 191.48; PEST CONTROL 2774 SILVER BULLET PEST SERVICES INC 110.00; 4612 EMCO TERMITE & PEST CONTROL INC 35.00; 4779 EMCO TERMITE & PEST CONTROL INC 15.00; 5086 EMCO TERMITE & PEST CONTROL INC 60.00; POLLING PLACES 4181 CREEK COUNTY ELECTION BOARD 1600.00; PUBLICATION 4604 SAPULPA DAILY HERALD 61.71; Rent 2485 B4 HOMES LLC 80.00; RENTAL 3483 Lampton Welding Supply 23.70; REPAIRS 5096 HUDSON PLUMBING HEATING AIR CONDITIONING INC 325.00; REVAL EXPENSES 5023 Green Country Valuation Services 945.00; 5034 Green Country Valuation Services 660.00; SERVICE 2879 COX BUSINESS 373.08; 3499 Verizon Wireless 160.04; 3656 COX BUSINESS 374.66; 4418 COX BUSINESS 37.22; 4513 EMCO TERMITE & PEST CONTROL INC 305.00; SUBSCRIPTION 3482 THOMSON-WEST 224.70; Supplies 4413 JOHN DEERE FINANCIAL 36.97; 4835 T H ROGERS LUMBER CO 56.25; 5022 MERRIFIELD OFFICE SUPPLIES 170.00; SUPPLIES 4184 MIDWEST PRINTING 219.07; 4277 MERRIFIELD OFFICE SUPPLIES 31.12; 4960 MERRIFIELD OFFICE SUPPLIES 1089.07; TAG/TITLE 4708 Service Oklahoma 11.00; TEMPORARY EMPLOYEE 4973 Express Employment 165.30; Training 4076 Oklahoma Emergency Management Assoc. 1243.14; Utilities 5122 O G & E 267.58; 5125 CITY OF SAPULPA 703.59; UTILITIES 5129 O G & E 13.25; UTILITIES WATER 5100 CITY OF SAPULPA 113.09; UTILITY 5087 O G & E 337.88; 5123 O G & E 183.38; VEHICLE PARTS 3950 ADVANCED AUTO PARTS 60.18; Health REGISTRATION 4248 SafeKids Worldwide 95.00; SERVICE 4643 VIP Voice Services 835.00; TRAVEL 2787 Talley, Robert 176.78; 2838 Ascencio, Brisa 83.04; 5064 DAVIS, SHERRIE D. 123.14; UTILITIES 3400 O G & E 206.81; Highway HAULING 4881 MIKE WOFFORD TRUCKING & GRADING LLC 16912.80; LEASE/PURCHASE 4849 OK DEPT OF TRANSPORTATION 1791.56; MATERIAL 3534 Leo Hicks Creosoting Co 13200.00; OFFICE SUPPLIES 3764 MERRIFIELD OFFICE SUPPLIES 175.95; 4327 UniFirst Holdings Inc 290.42; OIL, HYD FLUID & GREASE 4677 QUALITY PETROLEUM INC 2000.00; PARTS & SUPPLIES 4379 TRACTOR SUPPLY CREDIT PLAN 326.42; 4980 Midway Auto, Inc 645.00; PARTS/SUPPLIES 4178 O'REILLY AUTO PARTS 1459.69; 4337 TULSA GAS & GEAR 136.53; 4368 John Deere Financial 448.68; 5001 Amazon Capital Services 38.99; PARTS, SUPPLIES, LABOR 4091 RD SIMPSON 10600.00; PAYMENT 4357 OKLA DEPT OF TRANSPORTATION 1791.56; 4488 OTA PIKEPASS CENTER 3.20; Repairs 4876 Dobbs Dozer Service 3850.00; 5094 M&M LUMBER 348.00; Sand 4623 WATKINS SAND CO INC 990.00; SERVICE 4323 Republic Services #789 187.93; SUPPLIES 1162 LOCKE SUPPLY 57.73; 3958 CINTAS CORPORATION NO 2 130.56; 4326 MERRIFIELD OFFICE SUPPLIES 147.67; 4961 WHITE STAR 618.50; Tires 5003 SOUTHERN TIRE MART LLC 715.00; TRASH 3953 AMERICAN WASTE CONTROL INC 56.00; Utilities 4317 A T & T 583.28; 4624 DRUMRIGHT UTILITIES 2053.20; UTILITY 4399 O G & E 29.62; Hwy-ST PARTS 4966 KIMS INTERNATIONAL 125.55; Parts & Labor 1417 P&K EQUIPMENT 1474.40; 4058 P&K EQUIPMENT 2336.56; PARTS & SUPPLIES 2649 FLEET PRIDE 414.87; 3166 CHEROKEE HOSE & SUPPLY INC 77.45; 3187 DRUMRIGHT TIRE 156.00; 4312 ATWOODS 1198.51; 4319 O'REILLY AUTO PARTS 512.87; 4324 WELDON PARTS-TULSA 700.87; 4329 STANDARD AUTO PARTS 676.19; 4360 CROW BURLINGAME COMPANY 360.12; 4374 NAPA AUTO PARTS 538.29; 4397 ECONOMY SUPPLY CO 4.94; 4400 AMERICAN WELDING SUPPLY INC 1595.94; PIKE PASS 4384 OKLAHOMA TURNPIKE AUTHORITY 54.43; ROAD MATERIAL 4402 MIKE WOFFORD TRUCKING & GRADING LLC 5250.00; 4477 MIKE WOFFORD TRUCKING & GRADING LLC 19652.72; SERVICE 4953 JORDAN SUPPLY 47.45; TIRES & REPAIRS 4330 Sellers Tire Inc 132.00; Jail-ST CCJ MAINTENANCE 5088 WESTLAKE ACE HARDWARE OK-020 65.67; Ccj maintenance kitchen 4537 THE VENT KING 325.00; 4831 Hagar Restaurant Service 1219.58; CCJ PHONE AND INTERNET SERVICES 5097 COX BUSINESS 2116.32; FEES 5020 CREEK CO PUBLIC FACILITIES 851.00; FUEL/JAIL TRANSPORTS 5011 COMDATA INC 2204.88; GLOVES 4962 DASH GLOVES 1153.36; GREASE TRAP 4596 BROOKS GREASE SERVICE INC 405.00; PEST CONTROL/JAIL 5102 SILVER BULLET PEST SERVICES INC 120.00; PHONE & INTERNET SERVICES 5085 A T & T 515.28; Tires 5014 BRISTOW TIRE & AUTO SERVICE 540.00; UTILITIES WATER 5013 SAPULPA RURAL WATER CO 2535.00; 5016 SAPULPA RURAL WATER CO 38.00; VEHICLE PARTS 657 ADVANCED AUTO PARTS 58.39; Juv Dent-ST FEES 5021 CREEK CO PUBLIC FACILITIES 425.20; FOOD FOR INMATES 5028 SYSCO FOODS 2338.83; JUVENILE DETENTION 5009 MERRIFIELD OFFICE SUPPLIES 183.45; 5015 Amazon Capital Services 24.74; 5109

VARNERS EQUIPMENT & HARDWARE 129.98; PEST CONTROL 5105 SILVER BULLET PEST SERVICES INC 150.00; SERVICE AGREEMENT 378 AIRCO SERVICE INC 1192.00; Planning/Zoning NEWSPAPER PUBLICATIONS 3488 SAPULPA DAILY HERALD 77.95; Resale LEASE 1717 Quadiant Leasing USA Inc 998.85; SEARCH ENGINE 4205 LEXISNEXIS RISK SOLUTIONS 180.00; Supplies 4803 MERRIFIELD OFFICE SUPPLIES 131.94; 5000 MERRIFIELD OFFICE SUPPLIES 73.75; 5024 WACOM SYSTEMS 5.00; TEMPORARY EMPLOYEE 4071 DYNAMIC RECRUITING SPECIALIST 494.81; RFD-ST LABOR AND MATERIALS 4563 Bethel Welding & Metal Building 4814.00; PARTS AND LABOR 4346 J & J CUSTOM FIRE INC 2586.09; PAYMENT 4472 ARMSTRONG BANK 3510.71; SH Commissary Commissary 4344 TIGER CORRECTIONAL 2137.05; SH Svc Fee EQUIPMENT 4995 Amazon Capital Services 169.94; FOOD FOR INMATES 4175 TIGER CORRECTIONAL 12459.61; VEHICLE ACCESSORIES 4588 STOP STICK LTD 3970.00; Tax Refunds TAX CORRECTION 140 Willard Walbridge Jr 67.00; 141 TIMCO BLASTING & COATINGS INC 278.00; 142 MORTGAGE CLEARING CORP 590.00; 143 Angelina Munoz Flores 119.00; 144 Angelina Munoz Flores 106.00; 145 Blake Roberts 47.00; 146 Corelogic Centralized Refunds 7613.00; 147 Ryan Henderson 134.00; 148 Cascade Financial Services 1034.00; 149 Donna Evans 323.00; 150 Tommy Clark 55.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #6: NO DISCUSSION** of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311, new business is defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of time of posting agenda.)

**Item #7:** Motion was made by Whitehouse and seconded by Warner to sign Lease Agreement between City of Bristow for recycling activities on lots 7-10, block 5, in Southbridge Addition to the City of Bristow, for a term of five years, with an annual \$10.00 due. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. Kristine Wyatt, Bristow Mayor-Elect spoke to the Board about the recycle program that has been in the works for four years. We are the first community to have a collect and sale site for materials. Wyatt spoke about the 10% hold that is being collected from the commercial baller's lease. Replenish Recycling is a 501(3)(C) business and works with BOIS, which is also being paid. We need more space than the current location can offer, so we would like to lease the county owned property next to our location. We will be placing a security fence and have City of Bristow public work employees assist with the cleaning of the lot. This is a drop site for all and it is offered at no cost to whoever drops off recyclable materials. Andrew Goforth briefly spoke about the contract with the City of Bristow and the Indenture with the City to Replenish Recycling. The Board stated this is a good program and we need to spread the word. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #8:** Motion was made by Stephens and seconded by Warner to accept **Bid#23-12 Metal Storage Building for Fairgrounds** and pass for two weeks until 3-27-23 for the Fair Board to review. Bids submitted by Reco Construction, North End Construction, Stealcon Construction LLC, Magnum Construction Inc., RD Simpson Construction Inc. LH Construction, Construction Enterprises Inc., Moorehead Construction LLC, Firebrand Construction, Brewer Construction Company of Eastern Oklahoma Inc., and Keco Construction, 357 Inc. (DBA). Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #9:** Motion was made by Stephens and seconded by Whitehouse to award **Bid#23-13 3-Month Bridge & HWY Materials & Professional Services** designated per district. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #10:** Motion was made by Stephens and seconded by Warner to accept and award **Bid#23-14 Used Firefighting Pumper Engine for Olive Volunteer Fire Department** per recommendations of Jason Dobson to Light Em Up for a 2002 used Pumper Engine, in the amount of \$40,000.00. Jason Dobson stated that sixteen vendor's requested information for bid and we only received one. We have reviewed the bid and they meet all requirements, bid specs and are local if something is needed. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #11:** Motion was made by Warner and seconded by Whitehouse to set Public Hearing on community development needs for a Community Development Block Grant (CDBG) for the 2023 Grant Application to be held on March 27, 2023 at 317 E. Lee, at 9:00 a.m., during the Board of Creek County Commissioner's Meeting. Stephens stated this is for the community to get involved in the needs of our community. We will post in three locations Bristow Courthouse, Sapulpa Courthouse and the Collins Building for two weeks. Warner asked if that is all that is required for posting, Stephens stated yes. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #12:** Motion was made by Warner and seconded by Whitehouse to sign certification of authorized signatures for INCOG REAP contracts designating Dana Logsdon, Deputy Commissioner as the signor. Dana Logsdon, Deputy Commissioner stated this for the closeout process and draw downs, so it does not require all actions to go before the Board. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #13:** Motion was made by Warner and seconded by Whitehouse to sign the 120B Lease Purchase Agreement with American Heritage Bank for the financing of a Kubota RTV Bid#23-6, for the Kellyville Volunteer Fire Department, monthly payment \$457.19. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #14:** Motion was made by Whitehouse and seconded by Warner to sign ODOT 324A Form for Project J/P 30474(04), N360 Road over Deep Fork, for District #3. Whitehouse stated this is a reimbursement from ODOT, in the

amount of \$2,200.00. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #15:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-22** Project Agreement for Bridge 9 and Bridge 12 over Cottonwood on Mehagen Rd, Project# J3-6113(004) CI, in District #2. Warner stated this is the next bridge on the 8-year Plan just south of HWY 51, about a ½ mile. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #16:** Motion was made by Warner and seconded by Whitehouse to sign **Resolution#2023-23** Project Agreement for Bridge 228 over West Fork Sandy Creek on W. 291<sup>st</sup> St. S., Project# J3-6114(004) CI, in District #3. Whitehouse stated this is on the 8-year Plan known as 6-mile Rd. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #17:** Motion was made by Warner and seconded by Whitehouse to approve using the ACCO Deductible Fund to pay for damages to a Sheriff's vehicle due to collision, which occurred on 2-24-23, in the amount of \$5,303.60, if enough funds are available. Bret Bowling, Sheriff stated this is for cosmetic damage due to Deputy responding to an incident and not putting the car in park, they left it in drive. Stephens stated he did not know the current deductible balance; they would need to reach out and get that number. I do remember it being low and that effects our budget number. We can call ACCO and get the balance. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #18:** Motion was made by Warner and seconded by Whitehouse to approve Utility Permit from Oklahoma Natural Gas Company per County Specs for natural gas pipeline by boring, size of line ¾", to cross 13898 W. 81<sup>st</sup> St. approximately 2.08 miles W. & 1.79 miles N. of ST HWY 97 & ST HWY 166, further described as 1,733' E. of the S.W. corner of Section 9, T18N, R11E in District #2. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #19:** Motion was made by Warner and seconded by Whitehouse to appoint Leon Warner to work on employee valuations and updating the job descriptions for all Board Employees. Warner stated this been needed for some time and been a part of the discussion over the last few weeks. We have recognized that we are in need of this updated information and I would like to take on this task. Stephens stated that this is something we tried to start six to seven months ago. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

**Item #20:** Discussion and possible action regarding the American Recovery Plan 2021 funds directed to Creek County by the federal government.

(1) Motion was made by Stephens and seconded by Whitehouse by receipt and transfer of four 2023 Chevy Tahoe PPV Rated vehicles purchased with ARPA Funds for the Sheriff, Project #1566-6.0400-4110-B, Serial #1GNSCLED3PR236703, 1GNSCLED4PR235835, 1GNSCLED3PR235566 AND 1GNSCLEDXPR236262. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye. (2) Warner discussed a project that he would like to focus on, but would need to see where the funds would come from. We have had two fatality accidents on 96<sup>th</sup> to 101<sup>st</sup> St., the ditches are narrow and deep and the fences are too close to the road. I cannot say the current incident had anything to do with the conditions of the roads, but we need to address the current issues. We do have plenty of easements, since this is a section line, but we would need help in the work. District #2 could not handle the daily work and take on this major project. Stephens stated that this area is a Lake Access Road and you can look at INCOG for a CDBG Grant as well. Warner stated I would like to see a small portion of the road to be straightened out as well. Warner also stated the road is part of the Major Collectors of the County Road System. Warner stated he will look into options of the funding and put item back on a future agenda.

**Public Comment: NONE**

**Adjournment:** Motion was made by Stephens and seconded by Warner at 9:59 a.m. to adjourn and meet again 3-20-23. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.