



Creek County Planning Department

LOT SPLIT APPLICATION

- 1. Complete the Lot Split Application and submit to: Creek County Planning Office, 317 East Lee, Suite 101, Sapulpa, OK 74066
2. Items to be submitted with application:

- One copy of a current survey, prepared by a Professional Land Surveyor or Engineer, that includes:
(1) All existing and proposed property lines and dimensions.
(2) All existing buildings represented to scale and dimensioned from existing and new property lines.
(3) Adjacent roads, roadway widths and existing access limitations.
(4) Location of existing building lines and road, highway, utility, and other easements and rights-of-way of record, with reference to Book and Page where filed.
(5) North arrow, scale of drawing, date of drawing, street names, and all other typical survey elements.
Copy of the original deed of the undivided tract of record.
Copy of deeds for the two new proposed lots (prepared by Title Abstract Company).
Copy of sewer bill or soil profile or percolation test approved by the Department of Environmental Quality (DEQ).
Application Review Fee of \$50.00, checks made payable to Creek County Planning Department.

3. The Creek County Planning Office must stamp and officially approve the lot split application and new deeds prior to filing the new property surveys and deeds with the Land Records Department of Creek County Clerk's office.

ORIGINAL LOT INFORMATION:

Owner of Record: Proof of Ownership:
Current Zoning: Current Use
Street frontage in linear feet on County or Public maintained street:
Acreage| Tract Size:

Address of Tract:
Legal Description of Tract (attach copy of Deed):

Signature of land owner(s): Date:
Name(s) Phone # (Day):
Mailing Address:

For Creek County Planning Office Use Only:
\$50.00 Fee Paid Check # Approval Date Action
CCLS- Reference Case # Deed Released: Prior Approval: Y/N